

# VILLAGE OF EPHRAIM

FOUNDED 1853



## VILLAGE OF EPHRAIM BOARD MEETING AGENDA

TUESDAY, NOVEMBER 12, 2024, 7:00 PM

9996 Water Street- Village Hall

**NOTE: THIS MEETING WILL BE SIMULTANEOUSLY HELD VIA TELECONFERENCING. STAFF, COMMITTEE MEMBERS, AND THE PUBLIC ARE WELCOME TO PARTICIPATE IN THIS MANNER. TELECONFERENCING WILL BE AVAILABLE BY COMPUTER, PHONE, TABLET, OR DIAL-IN. CONNECTION INFORMATION BELOW:**

1. **Call to Order:**
2. **Quorum:**
3. **Changes in Agenda:**
4. **Visitors' Comments:**
5. **Approval of Previous Minutes:**
6. **President's Comments:**
7. **Consent Agenda Items:**
8. **Wastewater**
  - a. Discussion and Consideration regarding REU Status assignment for property 121-01-24312723J1
  - b. Discussion and Consideration regarding purchasing a Hach DR3900 Spectrophotometer and equipment
9. **Administration:**
  1. Discussion and consideration regarding 2025 (General, Auto, Liability, Crime, Boiler, Workers Comp) Insurance
  2. Discussion and consideration regarding 2025 Fee Schedule
  3. Discussion and consideration regarding 2025 Village of Ephraim Budget
  4. Discussion and consideration regarding Resolution 06-2024 - Funds appropriation for Fiscal Year 2025
  5. Discussion regarding EBC bathroom signage recommendation.
  6. Update regarding North End Path project
  7. Update regarding Anderson Dock project
  8. Discussion regarding Anderson Dock pressure washing and painting
  9. Discussion regarding Anderson Dock project cost split with Marina
10. **Committee Minutes for review:**
11. **Visitors' Comments:**
12. **New Business for Next Meeting:**
13. **Adjournment:**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/838494189>

You can also dial in using your phone.

Access Code: 838-494-189

United States: [+1 \(872\) 240-3412](tel:+18722403412)

**Date: 11 / 8 /2024**

Andrea Collak, Clerk

Village Administrative Office

Visitors' Center

Post Office

Kim Roberts, Deputy Clerk

Website: ephraim.wi.gov

Emailed to WDOR Radio

Emailed to Peninsula Pulse

**\*\*Deviation from the listed order may occur\*\***

Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact Andrea Collak, Clerk Village of Ephraim, PO Box 138, Ephraim, WI 54211

**VILLAGE OF EPHRAIM BOARD MEETING MINUTES  
CLOSED SESSION  
TUESDAY OCTOBER 8, 2024 – 6:00 PM  
9996 WATER STREET – VILLAGE HALL**



**Present:** Matt Meacham, Carly Mulliken, Ken Nelson, Tim Nelson, and Michael McCutcheon – Chair.

**Absent:** None.

**Staff:** Brent Bristol – Village Administrator.

- 1. Call to Order:** Chairman McCutcheon called the meeting to order at 6:00 PM.
- 2. Quorum:** A quorum was present for this meeting.
- 3. T. Nelson moved, K. Nelson seconded to convene into closed session per §19.85(1)(c)**
- 4. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *For the purpose of discussing the 2025 staffing and benefits package.***

**A roll call vote was taken: Meacham aye, Mulliken aye, K. Nelson, T. Nelson aye, and McCutcheon aye. Motion carried.**

- 5. Please take notice pursuant to §19.85(2) Wis. Stats, the Village Board may entertain a motion and reconvene in open session and may address the matters considered in closed session and all other matters on the agenda.**

**T. Nelson moved, Meacham seconded to reconvene into open session.**

**A roll call vote was taken: Meacham aye, Mulliken aye, K. Nelson, T. Nelson aye, and McCutcheon aye. Motion carried.**

**T. Nelson moved, K. Nelson seconded to proceed as discussed, all ayes. Motion carried.**

- 6. Adjournment:**

**T. Nelson moved, Mulliken seconded to adjourn at 6:55 PM, all ayes. Motion carried.**

*Recorded by,  
Kim Roberts – Deputy Clerk*

**VILLAGE OF EPHRAIM  
VILLAGE BOARD MEETING MINUTES  
TUESDAY, OCTOBER 8, 2024 – 7:00 PM  
9996 WATER STREET- EPHRAIM VILLAGE HALL**



**Action Items:**

**K. Nelson moved, Mulliken seconded to approve the minutes of the September 10, 2024, Closed Session meeting, all ayes. Motion carried.**

**K. Nelson moved, Mulliken seconded to approve the minutes of the September 10, 2024 meeting, all ayes. Motion carried.**

**Mulliken moved, Meacham seconded to approve the minutes of the October 1, 2024, Closed Session meeting, all ayes, K. Nelson abstained. Motion carried.**

**K. Nelson moved, T. Nelson seconded to approve the consent agenda items as presented, all ayes. Motion carried.**

*The consensus of the Village Board of Trustees was to gather information regarding solar system modification and additional cost.*

**K. Nelson moved, T. Nelson seconded, to approve an agreement with Keller, Inc. for the Maintenance Garage Project for a total amount of \$100,000 for the Design, \$16,000 for the Civil Engineering Design, and \$3,500 for the Soil Borings, not to exceed \$119,500, with the agreement that the Village would pay a \$50,000 deposit. The remaining amount would be due after the bids. All ayes. Motion carried.**

**K. Nelson moved, Meacham seconded to approve dividing the Facility Plan Amendment project into two phases; and that the McMahan Associates, Inc. is to submit the ITA/PERF (Intent to Apply/Priority Evaluation and Ranking Formula) to the DNR by 10-31-2024 for the possible Clean Water Funding in 2026, and that the McMahan Associates, Inc. will submit approximately half of the project for the first state fiscal year, all ayes. Motion carried.**

*The consensus of the Village Board of Trustees was to talk to the 3 property owners about the proposed alternatives and begin to plan and prepare the right-of-way plats to buy the construction easements.*

**T. Nelson moved, K. Nelson seconded to approve the lease agreement with Dominic Green for hangar A-2, all ayes. Motion carried.**

**T. Nelson moved, K. Nelson seconded to approve the lease agreement with Mary Houck for hangar A-4, all ayes. Motion carried.**

**T. Nelson moved, K. Nelson seconded to approve the lease agreement with Steven Tschurwald for hangar C-4, all ayes. Motion carried.**

**T. Nelson moved, Meacham seconded to adjourn at 8:25 PM, all ayes. Motion carried.**

---

**Present:** Matt Meacham, Carly Mulliken, Ken Nelson, Tim Nelson, and Michael McCutcheon – President.

**Staff:** Brent Bristol -Village Administrator, Andrea Collak - Clerk-Treasurer, Justin MacDonald – Maintenance Manager, Brad Rasmusson – Wastewater Manager and Dan Oakley -Wastewater Operator.

**Guests in-person:** Tony Kappell, Karen McMurtry, Keith Krist.

**Guests online:** Kelly Claflin, Andrew Bartelt, Angie, Ann H, BD, Jane Larson, Kelsey Stone, Lane Methner, Sarah.

1. **Call to Order:** McCutcheon called the meeting to order at 7:00 PM.
2. **Quorum:** A quorum was present for the meeting.
3. **Changes to the agenda:** There were no changes to the agenda.
4. **Visitors' Comments:** There were no visitors' comments.
5. **Approval of previous minutes:**
  - K. Nelson moved, Mulliken seconded to approve the minutes of the September 10, 2024, Closed Session meeting, all ayes.** Motion carried.
  - K. Nelson moved, Mulliken seconded to approve the minutes of the September 10, 2024 meeting, all ayes.** Motion carried.
  - Mulliken moved, K. Nelson seconded to approve the minutes of the October 1, 2024, Closed Session meeting, all ayes.** Motion carried.
6. **President's Comments:** There were no President's comments.
7. **Consent Agenda Items:**
  - K. Nelson moved, T. Nelson seconded to approve the consent agenda items as presented, all ayes.** Motion carried.
8. **Physical Facilities:**

- a. **Discussion and Consideration regarding Maintenance garage conceptual plans and cost estimates (Keller):**

On June 25, 2024, Administrator Brent Bristol, Maintenance Manager Justin MacDonald, and Village Board Trustee Matt Meacham met with Keller Architect Jim Stojke and Project Manager Kelly Claflin to discuss the latest Needs. Because there is no room in the current facility, it was determined that the existing pole building be used as storage and a new building be constructed east of the existing pole building on site. The existing maintenance building/garage will be used by the Wastewater Department and dumpsters will be moved to the East. Meacham noted that this plan will allow to do more in-house maintenance which means monetary and time savings.

The Preliminary Budget estimate is based on Preliminary drawings dated 07/02/2024 prepared by Keller, Inc. If the Village of Ephraim decides to move forward with the project the Village would be required to prepare state-approved design documents and issue for competitive bidding per State Statutes. Actual costs may be higher or lower and will not be known until the bid date. The Budget was also prepared without Civil Engineering drawings. An experienced Keller Estimator budgeted the project as if the project was priced for bidding. The remainder of the budget was prepared with the assistance of subcontractors that Keller has used for similar projects. Quantity takeoffs for building materials and labor along with comparable similar projects designed and constructed recently by Keller were used to complete the budget estimate.

No definitive time frame has been established when the project would be approved. For budget estimating purposes however, it was assumed that the Design Process could start in October of 2024 and the earliest construction could start is Spring of 2025 and be completed by early fall 2025.

The Preliminary Budget estimate is intended to be inclusive. Specifically included are state-approved Architectural Design, Structural Design, Plumbing Design, HVAC Design, Electrical Design, Civil Engineering, and Construction Management fees, General Condition costs, State Plan approval and Permit fees, Building and Site work costs, and a construction contingency allowance.

Design/Construction Management Agreement was presented. Kelly Claflin from Keller Inc. noted that he would need approval to start the design process. It is better to bid on the project in December or January when the contractors are not that busy.

McCutcheon inquired whether the roof would be strong enough to support a solar system in the future. Claflin said that the solar system pays off over time but adds premium cost which is not figured in this proposal. If placed on the roof, there are structural modifications that need to be done to accommodate it.

*The consensus of the Village Board of Trustees was to gather information regarding solar system modification and additional cost.*

Claflin will run the idea by the structural engineer. He should have the information in a month.

Bristol asked what amount should the Village be looking at over the next four months. Claflin said that the **Design Fees** would be under \$100,000 to get it to a biddable set. He lowered his fees to 5.9%. Normally he charges about 8%. **Civil Engineering Design Fees** at \$16,000 and **Soil Borings Fees** at \$3,500 are part of the initial costs as well. **Downpayment Fees** of \$50,000 will be required.

**K. Nelson moved, T. Nelson seconded to approve an agreement with Keller, Inc. for the Maintenance Garage Project for a total amount of \$100,000 for the Design, \$16,000 for the Civil Engineering Design, and \$3,500 for the Soil Borings, not to exceed \$119,500 with the agreement that the Village would pay \$50,000 deposit. The remaining amount would be due after the bids, all ayes. Motion carried.**

## 9. Wastewater:

### a. Discussion and Consideration regarding ITA/PERF submittal for possible projects in 2026 and Facility Plan Amendment (McMahon):

Tony Kappell from McMahon Associates, Inc. explained that this project is needed to extend the service life of the collection systems and treatment facility, address current needs associated with the existing facilities, improve operator safety, operability, and maintainability, and to ensure compliance with permit effluent limits. The total project cost of \$11,000,000 includes high and low-priority projects. The first step in securing the Clean Water Fund project funding process is the submission of the ITA/PERF (Intent to Apply/Priority Evaluation and Ranking Formula) to the DNR by the end of October 2024. The Village needs to hold a Public Hearing and include the minutes from that hearing in the submittal to DNR. The typical review time is three months. The actual application for the Clean Water Fund loan will be due in September 2025. The Village has to have an approved Facility Plan by the DNR and Plans and Specifications ready for the project the Village is submitting. The Village will submit ITA/PERF with the intent of doing the entire project outlined in the Facility Plan; all \$11,000,000 worth of upgrades. However, based on the calculations of how the Village scores in terms of priority ranking and the ability to fund the project, the Village will be theoretically eligible for 45% of the capital cost in principal forgiveness. In the state fiscal year 2025 funding, the DNR put a 2.1 million dollar cap on the funding, so at \$11,000,000 the Village will never get to its full 45% potential. There are communities that were successful in getting more than a 2.1 million dollar cap by staging the project into two phases and under different state fiscal years. Kappell expects that the same cap will carry over to the state fiscal years 2026 and 2027.

Rasmusson noted that with the Facility Plan Amendment, the Village Board needs to decide if the Village is going to divide the project into two phases which seems to be the way that the Village would get the most principal forgiveness on a Clean Water Fund loan from the DNR.

**Phase one** would be the lift stations and collection system. **(\$3,446,500)**

**Phase two** would be treatment plant facility upgrades. **(\$7,460,500)**

Kappell noted that there is no guarantee that the DNR would look at it as two separate projects.

However, if the Village were to submit the ITA/PERF this October with the entire project included, it would reduce the chances of being able to capitalize on additional project funding and principal forgiveness beyond the current cap. The Village is not obligated to do \$11,000,000 worth of work that is set in the Facility Plan Amendment. The Village is just taking the proper steps towards getting funding for it. The Village can pick and choose the projects within the Facility Plan Amendment (high priority to low priority projects) to extend the service life of the collection systems and treatment facility.

Meacham asked whether the Village should be trying to treat the sludge rather than sending it to Sturgeon Bay and be reliant on someone else. Kappell said that based on cost-effective analyses projected out of 20 years, hauling to Sturgeon Bay should be more cost-effective than constructing reed beds. It can change in the future. T. Nelson noted that the reed beds can be built at the treatment plant as it is right now without any modification to the Facility Plan Amendment. The Village looked at the reed beds as a possible step at one point but decided not to proceed because it was costly.

The Village Board also needs to decide that if the Village intends on doing work in 2026, it is recommended to the Village Board that McMahon Associates, Inc. submit the ITA/PERF “Intent to Apply / Priority Evaluation and Ranking Formula” to the DNR by 10-31-2024 for possible clean water funding in 2026 for half of the project.

**K. Nelson moved, McCutcheon seconded to approve dividing the Facility Plan Amendment project into two phases; and that the McMahon Associates, Inc. is to submit the ITA/PERF (Intent to Apply/Priority Evaluation and Ranking Formula) to the DNR by 10-31-2024 for the possible Clean Water Funding in 2026, and that the McMahon Associates, Inc. will submit approximately half of the project for the first state fiscal year, all ayes. Motion carried.**

## **10. Administration:**

### **a. Discussion and Consideration regarding the North End Path Project:**

K. Nelson provided an update regarding the North End Path project. The Village is trying to build the path on private properties. K. Nelson and Bristol talked to all 12 property owners and reached a consensus with all but 3. With respect to the three property owners the Village is still negotiating with, the AECOM was tasked to draw up some alternatives to simplify the project. The alternatives they proposed are either going inside the existing right-of-way which would require curb and gutter or heavy landscaping to eliminate the noise. The next step would be to go and talk to those 3 property owners about the proposed alternatives and begin to plan and prepare the right-of-way plats to buy the construction easements.

*The consensus of the Village Board of Trustees was to talk to the 3 property owners about the proposed alternatives and begin to plan and prepare the right-of-way plats to buy the construction easements.*

### **b. Update regarding Anderson Dock Project:**

Bristol reported that he talked to E. S. Olsson Construction and they are hoping to start the project this fall or in the spring of next year.

### **c. Update regarding Anderson Dock graffiti signage:**

Mulliken reported that the signage should be done by the end of the week. There are a few extra signs printed. The Village needs to get the correct signage holders for those signs. The signage is not going to be exposed and the signage holders are made of thin plastic. If there is graffiti on the sign, it will be on the holder not the actual sign. T. Nelson suggested a clear coating to protect the signs.

If the Village decides to move forward with specific dock post signs, as mentioned in the previous minutes, Mulliken will go back to the graphic designer to have her to move forward on that.

The graphic designer also made 8.5" by 11" version of the do's and don'ts instructions that could be handed out to trolley/tour bus services and the Hardy Gallery operation. McCutcheon will go and talk to the Door County Trolley directly regarding this issue.

At the last Board meeting, there was a talk about larger 30" x 40" movable signage at the entrance to the dock that would be placed on the North side so as not to interfere with marina operations. Such a large metal sign would need to be permanently fixed to the dock to be stable. Instead, the graphic designer suggested going with a 24" x 36" signage that can be moved.

**d. Discussion and consideration regarding Anderson Dock pressure washing and painting:**

T. Nelson reported that the Village is still investigating Anderson Dock pressure washing for graffiti removal. The recent graffiti removal demonstration that the pressure wash company Pioneer SoftWash conducted with hot water, high pressure, and an environmentally friendly solvent was very effective and resulted in no chemical etching on the surfaces. It was successful everywhere but one spot in which mild color shadow remained. The solvent has a fairly high pH and while it can be collected and treated, the Village needs to know whether the Department of Natural Resources (DNR) is comfortable with the Village working so close to its waters. T. Nelson mentioned that the solvent is too expensive to stock so Pioneer Softwash will get the solvent only when approved by the DNR. If the DNR is not comfortable with the solvent idea, the Village should be looking into hot water, high-pressure regular cleanings to wear down/degrade the existing and any future graffiti on the concrete.

The painting by one of the volunteer resident who is there on a daily basis has changed the environment at the Anderson Dock and it seems there is almost always blank space for people to paint on the barn. This is a short-term experiment rather than a long-term solution. To see the results the painting over things that do not conform needs to be done for over a year to teach different people every day and every week.

T. Nelson believes that covering up the gables is not necessary at this point. If visitors start adding to the gables, thinking that it is going to stay, then the Village should start painting the gables. Hopefully, the visitors will eventually understand the do's and don'ts. Eventually, the Village will need to discuss replacing the motivated volunteer painter and either contracting something like this or asking the maintenance department to paint it.

T. Nelson suggested looking into clear coating/concrete sealer once the concrete is cleaned up and for new concrete. The Village should start experimenting with a few brands to see what works, lasts the longest, and what the Village can afford. K. Nelson suggested talking to AECOM about it as they must be facing those challenges with some other projects.

**e. Discussion and consideration regarding Anderson Dock Capital Project fundraising:**

McCutcheon said that he tried to get the Ephraim Historical Foundation interested. He is also working on a few other people.

Bristol added that once there is a project scope and set of plans with estimated construction cost it would make it a lot easier to have those fundraising conversations.

**f. Update regarding the memorial obelisk on Anderson Dock:**

Bristol reported that he and T. Nelson met at the Anderson Dock with a couple of members of the Helgeson family. The family is very appreciative that the project is moving forward and they are happy to be part of those conversations. The family has donated \$10,000 towards the project. It was brought up whether the obelisk could be in remembrance of other fallen Door County in the line of duty. That is initially what the Helgeson family had a vision of for the obelisk.

## 11. Airport:

**a. Discussion and Consideration regarding the lease agreement with Dominic Green for Hangar A-2:**

A short discussion regarding missing the effective date on an agreement. The Board members agreed that it was just a typo and that the Village would let the Ephraim/Gibraltar Airport Commission know.

**T. Nelson moved, K. Nelson seconded to approve the lease agreement with Dominic Green for hangar A-2 as discussed, all ayes. Motion carried.**

**b. Discussion and Consideration regarding the lease agreement with Mary Houck for Hangar A-4:**  
**T. Nelson moved, K. Nelson seconded to approve the lease agreement with Mary Houck for hangar A-4, all ayes. Motion carried.**

**c. Discussion and Consideration regarding the lease agreement with Steven Tschurwald for Hangar C-4:**

**T. Nelson moved, K. Nelson seconded to approve the lease agreement with Steven Tschurwald for hangar C-4, all ayes. Motion carried.**

**12. Committee Minutes for review:** There were no comments.

**13. Visitors' comments:** Keith Krist inquired whether the Village reviewed the capacity of the sewer plant with regard to the future growth of Ephraim. McCutcheon said that it was reviewed and as mentioned today with item 9 there is still capacity unused. K. Nelson added that the population projections were conducted out to the year 2045. The Village will experience a little growth but not nearly enough to require any more capacity in the treatment plant.

Krist suggested the Village should consider water.

**14. New business for the next meeting:** There was no new business for the next meeting.

## 15. Adjournment:

**T. Nelson moved, Meacham seconded to adjourn at 8:25 PM, all ayes. Motion carried.**

*Recorded by,*

*Andrea Collak – Clerk/Treasurer*



**VILLAGE OF EPHRAIM  
VILLAGE BOARD MEETING MINUTES  
THURSDAY, OCTOBER 17, 2024 – 1:00 P.M.  
9996 WATER STREET- EPHRAIM VILLAGE HALL**



**Action Items:**

*The consensus of the Village Board members present was to remove the garbage disposal from the 2025 Budget request for Other Improvement Outlay 100-20-55200-830 thereby leaving the total request at sixty-nine thousand five hundred dollars (\$69,500).*

*The consensus of the Village Board was to proceed with the 2025 Budget request for Other Improvement Outlay 100-20-55200-830. Funding shall come from the budgeted thirty-one thousand dollars (\$31,000) in line item 100-20-55200-830, nineteen thousand dollars (\$19,000) from the Capital Reserve Village Hall Account, and twenty thousand dollars (\$20,000) from 100-10-51601-210 Other Contractual Services – Hall Maintenance to be split between the 2024 and 2025 budgets (\$10,000/ budget year) for the 100-1051601-210 budget line item.*

*The consensus of the Village Board was to increase wastewater fees by ten percent (10%).*

**T. Nelson moved, Meacham seconded to approve and amend the 2025 Budget and set the Village of Ephraim budget public hearing for Tuesday, November 12th, 2024 at 7:00 PM, all ayes.** Motion carried.

**T. Nelson moved, Meacham seconded to adjourn, all ayes.** Motion carried.

---

**Present:** Matt Meacham, Carly Mulliken, Ken Nelson, Tim Nelson, and Dr. Michael McCutcheon - President.

**Staff:** Brent Bristol -Village Administrator, Justin MacDonald - Fire Chief/ Maintenance Manager, and Kim Roberts - Deputy Clerk.

**Guests online:** None.

**Guests in person:** None.

1. **Call to Order:** McCutcheon called the meeting to order at 1:00 PM.
2. **Quorum:** A quorum was present for the meeting.
3. **Changes to the agenda:** There were no changes to the agenda.
4. **Visitors' Comments:** There were no comments.
5. **Administration:**

a. **Discussion and consideration regarding the 2025 Budget:**

Bristol reviewed the 2025 budget starting with General Administration. Bristol noted that State Shared Revenue, line item 100-10-43410, had an increase in new revenue which resulted in a minimal levy increase. Additionally, State Transportation Aid 100-10-43530 also had increased funding which does not have a matching expense account therefore the funds go into Capital Reserves.

Bristol noted that within the General Fund there had been an increase in expenses in 2024 resulting in a higher budget amount for 2025 for Computer Supplies/Expenses 100-10-51400-334. He reviewed that a new server had to be purchased, an upgrade for the accounting software, and increased IT support to address cyber security risk concerns. Bristol added that the insurance company is driving home the need for increased computer security therefore the need for IT support will not be going down in the future.

Bristol provided an overview of the Maintenance – Expense – Street Reconstruction – Equipment Outlay line items. He noted that these capital categories have been used to purchase the wood chipper, hall security keypad system, and skid steer which accounts for the large expenditures. All expenses whether in the annual budget or financed using road funds, capital reserve, or room tax when realized need a home within our chart of accounts. When the expenses are in a category without a normal budget, they are expensed in the proper accounts and then addressed after the audit with our annual

budget amendments. The budget amendments formally move money from room tax, PRAT, or Capital Reserve to the general fund to pay for these expenses.

Bristol continued reviewing the 2025 budget. He discussed the proposed seven percent (7%) increase across the board for Wastewater fees and Worker's Compensation Insurance.

Mulliken inquired about the variability of DNR land payment from year to year.

Bristol noted that the payment variability for 100-10-43660 State Payment in Lieu of Taxes (DNR Land Payment) was consistent but it was unknown why it varied from year to year. He added that he would look into an explanation for the November meeting.

A discussion was held regarding 100-10-51100-100 Board Salaries. Bristol explained that there has not been a raise to Village Board salaries in the ten (10) budget cycles that he has completed as Administrator. He noted that the proposed salary increase is a fair number and that the staff did its due diligence in researching the wide spectrum of Board salaries through the county. K. Nelson and T. Nelson recommended reviewing the research before approving the increase. Both Board members noted that no one serves as a Board member for the money. Mulliken appreciated the acknowledgment of time put in. T. Nelson recommended a comparison of averages of other municipalities to assist the Board with their decision.

Further discussion was held regarding interest income and training and conferences.

MacDonald presented the Fire Department budget. Overall, he noted a 1.1% increase over the 2024 budget. Items of note were an increase to the Assistant Fire Chief's salary to one-half (1/2) of the Chief salary (100-50-52100-301), a one thousand four hundred dollar (\$1,400) increase to the 2025 equipment purchase list (100-50-52200-370), and the first responder overage for 2024 because 2023 was a training year and the training fees are paid in arrears (100-50-52300-377).

A discussion was held regarding the Fire Department 2025 budget. K. Nelson noted that the budget consistently year over year is overbudgeted by about 1/3. He suggested to MacDonald to trim the budget based on what is needed. MacDonald noted that many of the bills aren't in yet for hose testing that was conducted in September and October; it depends on the timing of the bills. He stressed that the budget also needs to account for the inability to forecast the number of fire calls in a given year.

MacDonald reviewed information received from the county regarding the replacement of all portable and mobile radios along with pagers between 2026-2028. MacDonald explained that the County has been working for a few years on developing a replacement system to upgrade the current analog radio system. The current system is old and outdated, and replacement parts are becoming more and more difficult to source. MacDonald explained that the Fire Chiefs received a letter from County Technology Services explaining that the current analog radio safety system will reach the end of its useful life in 2028. This will require all new equipment across the Door County system as well as the construction of new additional tower sites to achieve the required coverage percentages per municipality. The total project cost is estimated at \$26.3 million. The Village portion of the replacement radio system, at 2024 pricing, is three hundred and seven thousand dollars (\$307,000). MacDonald noted that the Village is part of the user system and based on 2024 pricing the complete replacement of all portable and mobile radios along with pagers, our rolling stock of what is currently in use. He noted that the County was unable to provide specifics as to sourcing and models for the radio equipment along with the pricing list. The pricing breakdown is as follows:

- 30-Portable Radios \$183,300.00 - \$6,110 each- (Carried by Firefighter and EMS providers as the main source of fireground communication)
- 20-Mobile Radios \$99,000 - \$4,950 each- (Used in all Fire Department vehicles)
- 25-Pagers \$25,000 - \$1,000 each - (Main source of alerting Firefighter and EMS providers of a Call)

A discussion was held regarding the replacement radio system. Discussion included bulk pricing, an early 2025 meeting with the county, fire chiefs, and municipalities, grant money, and the need for more

information to start planning for the expense.

MacDonald reviewed the 2025 Public Works budget. MacDonald reviewed line item 100-20-53310-311 Vehicle Maintenance. With three (3) trucks, a tractor, and a skid steer which are an aging fleet he increased the budget for maintenance. Further, the fuel line item was also increased. He went on to discuss the 100-20-55200-830 Other Improvement Outlay line item. The items requested for Other Improvement Outlay: Village Hall Garbage Disposal, New Village Hall Commercial Dishwasher, Installation of fencing around the wellhead at the Village Hall, pull behind blower, backpack blower, repairs to the Village Hall, brush grabber for skid steer, and post hole digger for skid steer. Other pending projects were also added to this line item including the request for new windows, a door, and a split unit for the library. With the inclusion of the project items, the Other Improvement Outlay line item totaled seventy thousand dollars (\$70,000).

A discussion was held regarding the Public Works budget. 100-20-55301-220 Street Maintenance - Mowing was discussed as to whether it was necessary to mow along roadways. It was determined after a brief discussion that this was an important safety issue to see deer.

A more in-depth conversation was held regarding the line item 100-20-55200-830 Improvement Outlay requests and how they could be paid for. Meacham noted that the initial items requested (Village Hall Garbage Disposal, New Village Hall Commercial Dishwasher, Installation of fencing around the wellhead at the Village Hall, pull behind blower, backpack blower, repairs to the Village Hall, brush grabber for skid steer, and post hole digger for skid steer) totaling thirty-one thousand dollars (\$31,000) was already budgeted for. He suggested taking the remaining balance out of the Village Hall Capital Reserve account for the library windows, door, and split unit. Bristol reviewed the intent of the Village Hall Capital Reserve account which had been earmarked for a roof, furnace, tables, and chairs. He noted that there was a line item within the Administrative budget General Buildings – Hall 100-10-51601-210 earmarked for maintenance efforts for the Village Hall. He added that ten thousand dollars (\$10,000) was budgeted and there was potentially an option to split the cost between the 2024 and 2025 budget years to contribute towards the maintenance project for the Library. T. Nelson noted that the replacement roof will be an expensive project and we are not even close to being able to cover the cost. He suggested considering putting more aside annually. MacDonald added that there had been repairs completed to the roof four (4) or five (5) years ago. K. Nelson suggested obtaining a current quote for the roof and then setting a target for how much should be budgeted annually for the roof replacement. T. Nelson cautioned the Board against putting in a garbage disposal with the old pipes in the Village Hall building. It will lead to problems, he said.

*The consensus of the Village Board members present was to remove the garbage disposal from the 2025 Budget request for Other Improvement Outlay 100-20-55200-830 thereby leaving the total request at sixty-nine thousand five hundred dollars (\$69,500).*

*The consensus of the Village Board was to proceed with the 2025 Budget request for Other Improvement Outlay 100-20-55200-830. Funding shall come from the budgeted thirty-one thousand dollars (\$31,000) in line item 100-20-55200-830, nineteen thousand dollars (\$19,000) from the Capital Reserve Village Hall Account, and twenty thousand dollars (\$20,000) from 100-10-51601-210 Other Contractual Services – Hall Maintenance to be split between the 2024 and 2025 budgets (\$10,000/ budget year) for the 100-1051601-210 budget line item.*

A discussion was held regarding capital reserve accounts, unassigned fund balances, and capital reserve allocations for the airport. It was determined that more information was required to ascertain if it was necessary to continue to save for the airport if they were reporting they were solvent. Meacham requested that a review be completed of the amounts being contributed to the Village Hall, Gazebo, and Playground Capital Reserve Accounts. He felt that more money needed to be contributed to the Village Hall than the Gazebo and Playground.

Rasmusson presented the Wastewater and Water budgets. He noted that the auditors recommended a seven percent (7%) increase in fees. Otherwise, he noted there were not a lot of changes to the budget

year over year. He discussed the unknown expense of sludge hauling facing the plant. Sturgeon Bay will not be accepting sludge next year which will result in an unknown increase to the sludge expense. He noted that water testing fees will remain the same in order to be in line with other communities' fee schedules.

A discussion was held regarding the Wastewater and Water Test Fund budgets. T. Nelson inquired if it was possible to expand the plant's capability for water testing to include lead, nitrate, and arsenic. After a short discussion, it was determined that the equipment to expand testing was out of reach monetarily for plant operations. Rasmusson added that he will continue to research and for the foreseeable future, he will continue to offer the service and ship samples out for testing for those tests that they do not complete in-house.

Further discussion included rates concerning how the facility plan amendment project would be financed. The Board discussed consistent rate increases annually to avoid large increases over a few years. Additionally, the financing discussion included rates, sewer main and line fees added to property tax bills, financing, and the replacement fund. T. Nelson noted that he didn't want to see customers overcharged but that the Board needed to look at the rational next step as costs increase and the need to start saving for future expenses such as the facility plan amendment project.

*The consensus of the Village Board was to increase wastewater fees by ten percent (10%) excluding water testing fees.*

Bristol discussed the Marinas and Moorings committee review of their 2025 budget. They decided to increase transient rates for 2025.

Bristol reviewed the Capital Reserve Accounts. He reviewed current balances, 2024 contributions, and how the list is combined from the more detailed schedule. He discussed long-term planning on bigger items that will need replacement in the future which requires some goals and real numbers on large items. He recommended working on obtaining information to make adjustments so that the information is ready for the next budget cycle.

Bristol explained that for 2025, the mill rate decreases from three dollars and seventy-eight cents (\$3.78) to three dollars and seventy-six cents (\$3.76) reflecting a -0.592% decrease.

- b. **Discussion and consideration regarding setting the 2025 Budget for Public Hearing:**  
**T. Nelson moved, Meacham seconded to approve and amend the 2025 Budget and set the Village of Ephraim budget public hearing for Tuesday, November 12th, 2024 at 7:00 PM, all ayes. Motion carried.**

6. **Visitors' Comments:** There were no visitors' comments.

7. **Adjournment:**

**T. Nelson moved, Meacham seconded to adjourn, all ayes. Motion carried.**

*Recorded by,  
Kim Roberts – Deputy Clerk*

**VILLAGE OF EPHRAIM BOARD MEETING MINUTES  
CLOSED SESSION  
THURSDAY, NOVEMBER 7, 2024 – 12:00 PM  
9996 WATER STREET – VILLAGE HALL**



**Present:** Matt Meacham, Carly Mulliken, Ken Nelson, Tim Nelson, and Michael McCutcheon – Chair.

**Absent:** None.

**Staff:** Brent Bristol – Village Administrator.

1. **Call to Order:** Chairman McCutcheon called the meeting to order at 12:00 PM.
2. **Quorum:** A quorum was present for this meeting.
3. **T. Nelson moved, K. Nelson seconded to convene into closed session per §19.85(1)(e) Wis. Stats. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. *For the purpose of discussing the purchase of a downtown property presently for sale.***  
**A roll call vote was taken: Meacham aye, Mulliken aye, K. Nelson, T. Nelson aye, and McCutcheon aye. Motion carried.**
4. **Please take notice pursuant to §19.85(2) Wis. Stats, the Village Board may entertain a motion and reconvene in open session and may address the matters considered in closed session and all other matters on the agenda.**  
**K. Nelson moved, Mulliken seconded to reconvene into open session.**  
**A roll call vote was taken: Meacham aye, Mulliken aye, K. Nelson, T. Nelson aye, and McCutcheon aye. Motion carried.**  
**T. Nelson moved, K. Nelson seconded to contact the owner of the property discussed to thank him for the offer and inform the owner that the Village is not interested, all ayes. Motion carried.**  
**A roll call vote was taken: Meacham aye, Mulliken aye, K. Nelson, T. Nelson aye, and McCutcheon aye. Motion carried.**
5. **Adjournment:**  
**T. Nelson moved, Meacham seconded to adjourn at 12:24 PM, all ayes. Motion carried.**

*Recorded by,  
Kim Roberts – Deputy Clerk*

# VILLAGE OF EPHRAIM

FOUNDED 1853



---

---

## INTEROFFICE MEMORANDUM

---

---

TO: VILLAGE BOARD  
FROM: CLERK  
SUBJECT: CLERK'S REPORT  
NOVEMBER 12, 2024

In the month of October, I started working on Special Assessments/Charges and Mill Rate Worksheet. Once I have all the necessary information, I will submit it to the County so the County can process our 2024 tax bills.

We have processed over 130 absentee ballot applications for November Election. Ephraim's polling place was very busy throughout the day on Tuesday, November 5th, 2024 with a high voter turnout of 274 which way exceeded my expectations. Overall, the 2024 General and Presidential Election; with one referendum question on the ballot; was well-run and transparent thanks to our trained poll workers Julia Chomeau, Cindy Nelson, Kristi Nelson, Maggie Peterman, Joyce Plansky, and Alison Whitney.

Kim and I attended the County-wide safety and security meeting at the Government Center on Thursday, October 24th, 2024. On Tuesday, October 29th, 2024, we held a safety and security training session with the Village of Ephraim Chief Election Inspectors. The Public Test of the ICE Voting System for the November 5th election was held on Tuesday, October 29th, 2024, at 2:00 p.m.

I am getting nomination papers ready for the Spring Election held on April 1st, 2025. The first day for nomination papers circulation is December 1, 2024, and must be filed with the office no later than 5 PM on the first Tuesday in January preceding the election. Type A Notice for the Spring Election will be posted at the end of this month.

I have taken minutes for the Historic Preservation Committee, Plan Committee, and WW Committee meetings and entered invoices for payment. I also processed payroll and all the necessary government reports as well as reconciled the bank and General Ledger.

If you should have any questions, please feel free to contact me.

Sincerely,

Andrea Collak  
Clerk/Treasurer

VILLAGE OF EPHRAIM  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>ADMINISTRATION</u>					
100-10-41110 GENERAL PROPERTY TAXES	.00	1,336,375.88	1,336,375.31	( .57)	100.0
100-10-41150 MANAGED FOREST LANDS	.00	40.52	8.00	( 32.52)	506.5
100-10-41210 ROOM TAXES	155,828.90	247,104.67	320,000.00	72,895.33	77.2
100-10-41220 ROOM TAX GRANT	.00	40,652.69	36,000.00	( 4,652.69)	112.9
100-10-41223 PRAT	.00	70,134.30	150,000.00	79,865.70	46.8
100-10-41800 INTEREST ON TAXES	.00	440.76	300.00	( 140.76)	146.9
100-10-43410 STATE - SHARED REVENUE	.00	8,226.45	6,161.00	( 2,065.45)	133.5
100-10-43430 EXEMPT COMPUTER AID	.00	142.37	142.00	( .37)	100.3
100-10-43530 STATE TRANSPORTATION AIDS	19,498.69	77,994.70	44,593.72	( 33,400.98)	174.9
100-10-43650 STATE AID - FOREST CROP	.00	( 1.89)	1,000.00	1,001.89	( .2)
100-10-43660 STATE PAYMENT IN LIEU OF TAXES	.00	7,315.78	2,000.00	( 5,315.78)	365.8
100-10-43690 STATE-VIDEO SERVICE PROVIDER	.00	2,773.44	2,773.00	( .44)	100.0
100-10-44100 CABLE FRANCHISE FEES	.00	10,000.95	13,000.00	2,999.05	76.9
100-10-44110 LIQUOR LICENSES	120.00	2,620.00	2,000.00	( 620.00)	131.0
100-10-44111 OPERATOR LICENSE	30.00	1,020.00	500.00	( 520.00)	204.0
100-10-44112 PICNIC LICENSE	.00	140.00	20.00	( 120.00)	700.0
100-10-44113 SHORT TERM RENTAL LICENSE	4,250.00	7,050.00	5,000.00	( 2,050.00)	141.0
100-10-44114 MOBILE FOOD ESTAB LICENSE	.00	400.00	.00	( 400.00)	.0
100-10-44200 DOG LICENSES	( 100.75)	100.25	8.00	( 92.25)	1253.1
100-10-44300 BUILDING & SIGN PERMITS	.00	981.40	2,500.00	1,518.60	39.3
100-10-44310 BUILDING INSPECTION FEES	1,104.80	555.20	.00	( 555.20)	.0
100-10-46100 SALES OF COPIES/PLATS ETC	.00	20.00	.00	( 20.00)	.0
100-10-46101 ASSESSMENT LETTERS	100.00	1,050.00	1,000.00	( 50.00)	105.0
100-10-46730 TENNIS COURT FEES	81.00	1,328.50	1,000.00	( 328.50)	132.9
100-10-46840 PERSONNEL SERV PAYMENTS	.00	.00	19,900.00	19,900.00	.0
100-10-46900 OTHER REVENUE	.00	1,096.21	2,000.00	903.79	54.8
100-10-48100 INTEREST INCOME/GENL	16,564.57	179,584.66	100,000.00	( 79,584.66)	179.6
100-10-48200 RENTALS OF VILLAGE PROPERTIES	.00	5,285.09	7,000.00	1,714.91	75.5
100-10-48307 SALE OF RECYCLABLE MATERIALS	2,053.67	2,053.67	2,000.00	( 53.67)	102.7
100-10-48500 DONATIONS	10,000.00	10,000.00	.00	( 10,000.00)	.0
<b>TOTAL ADMINISTRATION</b>	<b>209,530.88</b>	<b>2,014,485.60</b>	<b>2,055,281.03</b>	<b>40,795.43</b>	<b>98.0</b>
<u>FIRE</u>					
100-50-43420 STATE - FIRE DUES	.00	17,162.30	11,000.00	( 6,162.30)	156.0
<b>TOTAL FIRE</b>	<b>.00</b>	<b>17,162.30</b>	<b>11,000.00</b>	<b>( 6,162.30)</b>	<b>156.0</b>
<b>TOTAL FUND REVENUE</b>	<b>209,530.88</b>	<b>2,031,647.90</b>	<b>2,066,281.03</b>	<b>34,633.13</b>	<b>98.3</b>

VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-10-51100-100 SALARIES	1,500.00	15,000.00	18,000.00	3,000.00	83.3
100-10-51100-101 SS/MED	114.75	1,147.50	1,377.00	229.50	83.3
100-10-51100-320 TRAINING/CONFERENCES	.00	20.00	200.00	180.00	10.0
100-10-51300-200 LEGAL FEES	1,830.00	17,079.00	30,000.00	12,921.00	56.9
100-10-51400-100 SALARIES	10,744.48	117,914.12	139,678.35	21,764.23	84.4
100-10-51400-101 SS/MED	722.90	8,026.32	10,685.39	2,659.07	75.1
100-10-51400-102 RETIREMENT	741.36	8,135.99	9,498.13	1,362.14	85.7
100-10-51400-103 HEALTH INSURANCE	3,612.42	36,124.20	43,349.27	7,225.07	83.3
100-10-51400-104 DISABILITY INSURANCE	.00	2,455.76	2,800.00	344.24	87.7
100-10-51400-105 WORKERS COMPENSATION	.00	312.24	649.60	337.36	48.1
100-10-51400-310 VEHICLE FUEL	39.23	144.31	600.00	455.69	24.1
100-10-51400-311 VEHICLE MAINTENANCE	.00	61.49	500.00	438.51	12.3
100-10-51400-312 CELLPHONE	106.13	1,279.71	1,750.00	470.29	73.1
100-10-51400-320 TRAINING/CONFERENCES	.00	1,312.14	2,000.00	687.86	65.6
100-10-51400-330 BANK FEES	11.60	494.13	500.00	5.87	98.8
100-10-51400-331 POSTAGE	302.04	3,347.64	3,500.00	152.36	95.7
100-10-51400-332 OFFICE EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
100-10-51400-333 OFFICE SUPPLIES/EXPENCES	667.51	3,803.18	5,000.00	1,196.82	76.1
100-10-51400-334 COMPUTER SUPPLIES/EXPENCES	329.41	15,466.74	5,000.00	( 10,466.74)	309.3
100-10-51400-335 PROFESSIONAL DUES/EXPENCES	.00	495.00	1,500.00	1,005.00	33.0
100-10-51400-336 LEGAL NOTICES/ADDS	.00	325.46	500.00	174.54	65.1
100-10-51400-339 PRINTING COSTS	1,538.14	3,610.62	1,000.00	( 2,610.62)	361.1
100-10-51400-340 VEHICLE INSURANCE	.00	315.64	357.58	41.94	88.3
100-10-51400-342 COMMITTEE/WORKER EXPENSE	.00	.00	220.00	220.00	.0
100-10-51400-343 CONTINGENCY	.00	3,217.71	3,500.00	282.29	91.9
100-10-51400-344 UNIFORMS	.00	.00	300.00	300.00	.0
100-10-51400-710 CHARITABLE DONATIONS	.00	1,000.00	1,000.00	.00	100.0
100-10-51440-316 SUPPLIES/EXPENCES	.00	278.10	500.00	221.90	55.6
100-10-51440-320 TRAINING/CONFERENCES	.00	372.50	500.00	127.50	74.5
100-10-51440-342 COMMITTEE/WORKER EXPENSE	.00	1,539.00	2,500.00	961.00	61.6
100-10-51500-100 SALARIES	2,530.08	27,766.08	32,890.33	5,124.25	84.4
100-10-51500-101 SS/MED	169.46	1,881.53	2,516.11	634.58	74.8
100-10-51500-102 RETIREMENT	174.58	1,915.91	2,236.54	320.63	85.7
100-10-51500-103 HEALTH INSURANCE	878.70	8,787.00	10,544.42	1,757.42	83.3
100-10-51500-300 AUDITING EXPENSES	.00	15,257.77	11,000.00	( 4,257.77)	138.7
100-10-51530-210 OTHER CONTRACTUAL SERVICE	707.53	7,075.34	67,200.00	60,124.66	10.5
100-10-51600-211 PROPERTY INSURANCE	.00	1,130.00	1,151.36	21.36	98.1
100-10-51600-303 ELECTRICITY	.00	5,607.17	6,500.00	892.83	86.3
100-10-51600-304 LP GAS	.00	978.59	1,500.00	521.41	65.2
100-10-51600-305 WELL TESTS	60.00	180.00	.00	( 180.00)	.0
100-10-51600-306 PHONE	315.55	3,656.07	4,000.00	343.93	91.4
100-10-51600-309 INTERNET	89.99	1,354.25	675.00	( 679.25)	200.6
100-10-51601-210 OTHER CONTRACTUAL SERVICES	1,200.00	1,200.00	10,000.00	8,800.00	12.0
100-10-51601-211 PROPERTY INSURANCE	.00	2,992.00	3,047.42	55.42	98.2
100-10-51601-303 ELECTRICITY	.00	2,666.56	3,500.00	833.44	76.2
100-10-51601-304 LP GAS	.00	5,495.86	6,000.00	504.14	91.6
100-10-51601-305 WELL TESTS	60.00	60.00	.00	( 60.00)	.0
100-10-51601-308 SEWER FEES	467.48	1,402.44	1,500.00	97.56	93.5
100-10-51601-309 INTERNET	189.98	1,912.91	1,700.00	( 212.91)	112.5
100-10-51910-730 MISC EXPENSE	.00	15,829.83	3,800.00	( 12,029.83)	416.6
100-10-51930-212 LIABILITY INSURANCE	.00	8,852.00	5,500.00	( 3,352.00)	161.0
100-10-52400-100 SALARIES	711.20	7,804.96	9,244.74	1,439.78	84.4



VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-10-52400-101 SS/MED	48.62	538.92	707.22	168.30	76.2
100-10-52400-102 RETIREMENT	49.08	538.62	628.64	90.02	85.7
100-10-52400-103 HEALTH INSURANCE	195.26	1,952.60	2,343.20	390.60	83.3
100-10-52400-333 OFFICE SUPPLIES/EXPENSESES	2.23	2.23	.00	( 2.23)	.0
100-10-53510-210 OTHER CONTRACTUAL SERVICE	.00	.00	500.00	500.00	.0
100-10-55300-316 SUPPLIES/EXPENSES	15.00	493.03	2,600.00	2,106.97	19.0
100-10-56400-100 SALARIES	1,778.00	19,512.40	23,111.85	3,599.45	84.4
100-10-56400-101 SS/MED	121.56	1,347.37	1,768.06	420.69	76.2
100-10-56400-102 RETIREMENT	122.68	1,346.33	1,571.61	225.28	85.7
100-10-56400-103 HEALTH INSURANCE	488.18	4,881.80	5,858.01	976.21	83.3
100-10-56400-333 OFFICE SUPPLIES/EXPENSES	.00	.00	500.00	500.00	.0
100-10-56700-720 SUBSIDY TO ORGANIZATION	.00	40,652.69	.00	( 40,652.69)	.0
100-10-56701-210 ROOM TAX EXPENSES	.00	.00	36,000.00	36,000.00	.0
100-10-58100-600 PRINCIPAL	.00	210,000.00	210,000.00	.00	100.0
100-10-58200-601 INTEREST	.00	136,418.76	136,419.00	.24	100.0
<b>TOTAL ADMINISTRATION</b>	<b>32,635.13</b>	<b>784,769.52</b>	<b>896,478.83</b>	<b>111,709.31</b>	<b>87.5</b>

VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
100-20-53000-100	SALARIES	11,205.76	117,457.95	152,878.97	35,421.02 76.8
100-20-53000-101	SS/MED	749.46	7,919.67	11,695.24	3,775.57 67.7
100-20-53000-102	RETIREMENT	773.21	8,109.61	10,350.77	2,241.16 78.4
100-20-53000-103	HEALTH INSURANCE	4,159.80	40,303.69	56,371.14	16,067.45 71.5
100-20-53000-104	DISABILITY INSURANCE	.00	2,128.36	2,500.00	371.64 85.1
100-20-53000-105	WORKERS COMPENSATION	.00	4,568.16	9,504.13	4,935.97 48.1
100-20-53000-312	CELLPHONE	66.42	745.58	1,000.00	254.42 74.6
100-20-53000-320	TRAINING/CONFERENCES	.00	83.35	600.00	516.65 13.9
100-20-53000-333	OFFICE SUPPLIES/EXPENSES	37.50	387.14	1,000.00	612.86 38.7
100-20-53000-344	UNIFORMS	19.99	451.86	1,500.00	1,048.14 30.1
100-20-53301-220	MOWING	.00	375.00	2,500.00	2,125.00 15.0
100-20-53301-221	SWEEPING/MARKING	.00	3,487.03	6,000.00	2,512.97 58.1
100-20-53301-222	ROAD TRIMMING	.00	.00	2,000.00	2,000.00 .0
100-20-53301-223	SNOW REMOVAL	76.00	5,350.23	34,000.00	28,649.77 15.7
100-20-53301-300	FACILITY EQUIPMENT	.00	.00	1,000.00	1,000.00 .0
100-20-53301-302	FACILITY MAINT./REPAIR/STREET	.00	.00	5,000.00	5,000.00 .0
100-20-53302-810	EQUIPMENT OUTLAY/STREET REC	.00	49,153.61	.00 (	49,153.61) .0
100-20-53302-820	OTHER IMPR. OUTLAY/STREET REC	4,758.66	48,251.21	.00 (	48,251.21) .0
100-20-53302-830	OTHER IMPR. OUTLAY/DOT RESURFA	.00	198,780.55	.00 (	198,780.55) .0
100-20-53310-310	VEHICLE FUEL	1,087.77	6,882.25	6,500.00 (	382.25) 105.9
100-20-53310-311	VEHICLE MAINTENANCE	485.57	4,127.93	10,000.00	5,872.07 41.3
100-20-53310-340	VEHICLE INSURANCE	.00	1,244.64	1,410.08	165.44 88.3
100-20-53321-303	ELECTRICITY/VISITOR CENTER	( 57.41)	( 19.04)	800.00	819.04 ( 2.4)
100-20-53321-305	WELL TESTS/VISITOR CENTER	30.00	120.00	.00 (	120.00) .0
100-20-53321-308	SEWER FEES/VISITOR CENTER	124.00	372.00	500.00	128.00 74.4
100-20-53322-210	OTHER CONTR. SERV./MAINT.BUILD	582.90	1,628.40	1,500.00 (	128.40) 108.6
100-20-53322-211	PROPERTY INSURANCE/MAINT.BUILD	.00	4,215.00	4,292.26	77.26 98.2
100-20-53322-301	FACILITY SUPPLIES/MAINT.BUILD	599.37	1,110.44	2,000.00	889.56 55.5
100-20-53322-302	FACILITY MAINT/REPAIR/MAIN.B	766.50	8,322.96	17,000.00	8,677.04 49.0
100-20-53322-304	LP GAS/MAINT.BUILD	.00	868.16	1,000.00	131.84 86.8
100-20-53322-305	WELL TESTS/MAINT.BUILD	.00	210.00	.00 (	210.00) .0
100-20-53322-350	JANITORIAL SUPPLIES/MAINT.BUIL	927.00	3,760.17	4,500.00	739.83 83.6
100-20-53322-351	HARDWARE/TOOLS/MAINT.BUILD	46.20	882.83	1,700.00	817.17 51.9
100-20-53322-352	EQUIPMENT RENTAL	.00	109.98	500.00	390.02 22.0
100-20-53322-820	BLDG IMPR. OUTLAY/MAINT.BUILD	.00	.00	3,000.00	3,000.00 .0
100-20-53322-830	OTHER IMPR. OUTLAY/MAINT.BUILD	50,000.00	50,000.00	.00 (	50,000.00) .0
100-20-53420-301	FACILITY SUPPLIES/STREET LIGHT	.00	43.63	300.00	256.37 14.5
100-20-53420-302	FACILITY MAINT/REPAIR/STREET L	.00	509.70	500.00 (	9.70) 101.9
100-20-53420-303	ELECTRICITY/STREET LIGHT	1,006.53	14,874.58	16,000.00	1,125.42 93.0
100-20-53440-210	OTHER CONTR SERVICE/STORM SE	.00	1,520.00	2,000.00	480.00 76.0
100-20-53620-210	OTHER CONTR SERVICE/RECYCLING	.00	8,247.95	6,500.00 (	1,747.95) 126.9
100-20-53621-210	OTHER CONTR SERVICE/GARBAGE	.00	4,464.06	2,500.00 (	1,964.06) 178.6
100-20-53640-210	OTHER CONTR SERVICES/WEED	.00	3,483.27	3,200.00 (	283.27) 108.9
100-20-55200-225	MULCH	.00	2,185.00	5,000.00	2,815.00 43.7
100-20-55200-226	DIRT & STONE	.00	341.22	1,000.00	658.78 34.1
100-20-55200-227	FLOWERS	113.98	2,507.99	6,000.00	3,492.01 41.8
100-20-55200-228	TREE CUTTING	2,244.52	4,306.59	6,500.00	2,193.41 66.3
100-20-55200-229	PLUMBING	22.99	1,411.52	3,000.00	1,588.48 47.1
100-20-55200-230	ELECTRICAL/PARKS & GROUNDS	.00	.00	500.00	500.00 .0
100-20-55200-232	CONCRETE	.00	399.60	300.00 (	99.60) 133.2
100-20-55200-300	FACILITY EQUIPMENT/PARKS&GROU	.00	1,090.00	1,000.00 (	90.00) 109.0
100-20-55200-302	FACILITY MAINT/REPAIR/PARKS&GR	480.69	2,826.77	4,500.00	1,673.23 62.8

VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
100-20-55200-303	ELECTRICITY/HARBORSIDE/WETLAN	.00	572.06	700.00	127.94	81.7
100-20-55200-353	EQUIPMENT REPAIR/MAINT/PARKS	68.23	697.04	2,500.00	1,802.96	27.9
100-20-55200-830	OTHER IMPR OUTLAY/PARKS/TREES	.00	4,832.13	31,000.00	26,167.87	15.6
100-20-55200-840	PROJECT OUTLAY/PARKS&GROUNDS	( 24,195.00)	25,795.00	5,000.00	( 20,795.00)	515.9
100-20-55420-305	WELL TESTS/BEACH	30.00	120.00	.00	( 120.00)	.0
100-20-55420-308	SEWER FEES/BEACH	136.40	409.20	500.00	90.80	81.8
	<b>TOTAL PUBLIC WORKS</b>	<b>56,347.04</b>	<b>652,026.03</b>	<b>451,102.59</b>	<b>( 200,923.44)</b>	<b>144.5</b>
	<b>FIRE</b>					
100-50-52100-301	LAW ENFORCEMENT	.00	.00	5,000.00	5,000.00	.0
100-50-52200-100	SALARIES	1,520.84	15,208.40	19,500.00	4,291.60	78.0
100-50-52200-101	SS/MED	299.44	3,532.74	5,000.00	1,467.26	70.7
100-50-52200-102	RETIREMENT	106.06	1,074.54	800.00	( 274.54)	134.3
100-50-52200-103	HEALTH INSURANCE	184.07	1,512.53	3,000.00	1,487.47	50.4
100-50-52200-105	WORKERS COMPENSATION	.00	536.56	1,000.00	463.44	53.7
100-50-52200-106	LOSA (AD)	.00	.00	8,000.00	8,000.00	.0
100-50-52200-211	PROPERTY INSURANCE	.00	701.00	713.95	12.95	98.2
100-50-52200-302	FACILITY MAINTENANCE/REPAIR	511.29	1,911.04	7,000.00	5,088.96	27.3
100-50-52200-304	LP GAS	.00	691.94	1,400.00	708.06	49.4
100-50-52200-310	VEHICLE FUEL	433.72	2,672.14	5,500.00	2,827.86	48.6
100-50-52200-312	CELLPHONE	49.41	444.24	800.00	355.76	55.5
100-50-52200-320	TRAINING/CONFERENCES	256.40	6,885.47	13,000.00	6,114.53	53.0
100-50-52200-333	OFFICE SUPPLIES/EXPENCES	.00	83.60	300.00	216.40	27.9
100-50-52200-335	PROFESSIONAL DUES/EXPENCES	.00	974.10	700.00	( 274.10)	139.2
100-50-52200-340	VEHICLE INSURANCE	.00	5,293.44	5,996.98	703.54	88.3
100-50-52200-353	EQUIPMENT REPAIR/MAINTENANCE	3,776.04	16,442.11	27,000.00	10,557.89	60.9
100-50-52200-368	PREVENTION MATERIALS (AD)	.00	.00	300.00	300.00	.0
100-50-52200-369	FIRE NUMBER IMPROVEMENTS	116.15	509.24	.00	( 509.24)	.0
100-50-52200-370	PAGER MAINTENANCE	.00	42.45	500.00	457.55	8.5
100-50-52200-371	EQUIPMENT	354.54	26,499.88	40,000.00	13,500.12	66.3
100-50-52200-372	EPHRAIM FIRE CALLS	384.00	4,958.00	7,000.00	2,042.00	70.8
100-50-52200-373	MID DOOR FIRE CALLS	.00	253.00	.00	( 253.00)	.0
100-50-52200-374	MUTUAL AID FIRE CALLS	144.00	5,160.00	8,500.00	3,340.00	60.7
100-50-52200-375	EPHRAIM FIRE MTGS	1,356.00	12,876.50	23,000.00	10,123.50	56.0
100-50-52200-376	MID DOOR FIRE MTGS	.00	.00	2,000.00	2,000.00	.0
100-50-52200-378	EPHRAIM EVENT CALLS	.00	333.25	475.00	141.75	70.2
100-50-52200-379	INSPECTION/DATA ENTRY (AD)	.00	1,365.25	3,500.00	2,134.75	39.0
100-50-52200-810	EQUIPMENT OUTLAY	155.66	1,257.10	4,000.00	2,742.90	31.4
100-50-52300-377	FIRST RESPONDER EXPENCES	.00	11,134.40	8,000.00	( 3,134.40)	139.2
	<b>TOTAL FIRE</b>	<b>9,647.62</b>	<b>122,352.92</b>	<b>201,985.93</b>	<b>79,633.01</b>	<b>60.6</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>98,629.79</b>	<b>1,559,148.47</b>	<b>1,549,567.35</b>	<b>( 9,581.12)</b>	<b>100.6</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>110,901.09</b>	<b>472,499.43</b>	<b>516,713.68</b>	<b>44,214.25</b>	<b>91.4</b>

VILLAGE OF EPHRAIM  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
201-20-46410 WATER TEST REVENUE	5,698.15	39,066.30	36,100.00	( 2,966.30)	108.2
201-20-48100 WATER ACCOUNT INTEREST	85.16	746.94	.00	( 746.94)	.0
<b>TOTAL PUBLIC WORKS</b>	<b>5,783.31</b>	<b>39,813.24</b>	<b>36,100.00</b>	<b>( 3,713.24)</b>	<b>110.3</b>
<b>TOTAL FUND REVENUE</b>	<b>5,783.31</b>	<b>39,813.24</b>	<b>36,100.00</b>	<b>( 3,713.24)</b>	<b>110.3</b>

VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER</u>					
201-30-53700-110 PERSONNEL SERVICES	.00	.00	1,000.00	1,000.00	.0
201-30-53700-210 OTHER CONTRACTUAL SERVICE	.00	.00	9,000.00	9,000.00	.0
201-30-53700-331 POSTAGE	70.30	248.78	1,000.00	751.22	24.9
201-30-53700-335 PROFESSIONAL DUES/EXPENSES	571.00	596.00	400.00	( 196.00)	149.0
201-30-53700-397 WATER TESTING COSTS	1,974.56	12,248.34	12,800.00	551.66	95.7
201-30-53700-398 WATER TESTING OPERATIONS EXP	519.52	3,418.89	8,400.00	4,981.11	40.7
201-30-53700-400 VEHICLE REPLACEMENT	.00	.00	3,500.00	3,500.00	.0
<b>TOTAL WASTEWATER</b>	<b>3,135.38</b>	<b>16,512.01</b>	<b>36,100.00</b>	<b>19,587.99</b>	<b>45.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>3,135.38</b>	<b>16,512.01</b>	<b>36,100.00</b>	<b>19,587.99</b>	<b>45.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>2,647.93</b>	<b>23,301.23</b>	<b>.00</b>	<b>( 23,301.23)</b>	<b>.0</b>

VILLAGE OF EPHRAIM  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DOCKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCKS</u>					
202-40-46751	MOORINGS	914.43	9,528.84	10,000.00	471.16 95.3
202-40-46752	SEASONAL SLIPS	5,512.50	84,407.62	82,000.00 ( 2,407.62)	102.9
202-40-46753	LAUNCHING FEES	523.00	10,780.00	10,000.00 ( 780.00)	107.8
202-40-46754	TRANSIENT FEES	251.24	23,904.71	15,000.00 ( 8,904.71)	159.4
202-40-46755	SEASONAL DINGHY FEES	230.00	943.91	1,500.00	556.09 62.9
202-40-46756	SEASONAL LAUNCH FEES	.00	1,575.00	2,000.00	425.00 78.8
202-40-48100	INTEREST INCOME	647.06	5,404.80	500.00 ( 4,904.80)	1081.0
	TOTAL DOCKS	8,078.23	136,544.88	121,000.00 ( 15,544.88)	112.9
	TOTAL FUND REVENUE	8,078.23	136,544.88	121,000.00 ( 15,544.88)	112.9

VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DOCKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCKS</u>					
202-40-55430-100 SALARIES	535.00	18,022.78	27,000.00	8,977.22	66.8
202-40-55430-101 SS/MED	40.93	1,378.76	900.00	( 478.76)	153.2
202-40-55430-105 WORKERS COMPENSATION	.00	317.24	660.02	342.78	48.1
202-40-55430-110 PERSONEL SERVICES	.00	.00	19,900.00	19,900.00	.0
202-40-55430-211 PROPERTY INSURANCE	.00	5,300.00	5,398.20	98.20	98.2
202-40-55430-303 ELECTRICITY	.00	1,606.74	1,800.00	193.26	89.3
202-40-55430-305 WELL TESTS	60.00	150.00	.00	( 150.00)	.0
202-40-55430-307 WATER TREATMENT	.00	.00	1,000.00	1,000.00	.0
202-40-55430-308 SEWER FEES	124.00	372.00	496.00	124.00	75.0
202-40-55430-309 INTERNET	114.99	1,100.88	1,000.00	( 100.88)	110.1
202-40-55430-312 CELLPHONE	22.64	203.31	600.00	396.69	33.9
202-40-55430-331 POSTAGE	.00	82.48	175.00	92.52	47.1
202-40-55430-333 OFFICE SUPPLIES/EXPESES	.00	514.77	1,200.00	685.23	42.9
202-40-55430-334 COMPUTER SUPPLIES/EXPENCES	.00	3,588.00	2,000.00	( 1,588.00)	179.4
202-40-55431-240 BUOYS & PLACEMENT	.00	246.73	7,500.00	7,253.27	3.3
202-40-55431-360 DOCK REPAIR	.00	1,014.92	8,000.00	6,985.08	12.7
202-40-55431-361 DOCK EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
202-40-55431-362 MINOR PROJECTS	.00	12,567.46	10,000.00	( 2,567.46)	125.7
202-40-55431-810 EQUIPMENT OUTLAY	.00	29,500.00	31,870.78	2,370.78	92.6
<b>TOTAL DOCKS</b>	<b>897.56</b>	<b>75,966.07</b>	<b>121,000.00</b>	<b>45,033.93</b>	<b>62.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>897.56</b>	<b>75,966.07</b>	<b>121,000.00</b>	<b>45,033.93</b>	<b>62.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>7,180.67</b>	<b>60,578.81</b>	<b>.00</b>	<b>( 60,578.81)</b>	<b>.0</b>

VILLAGE OF EPHRAIM  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER</u>					
610-30-41900 MISC NONOPERATING INCOME/TAX	.00	128,059.00	128,059.00	.00	100.0
610-30-45190 0.045 LATE CHARGE-SEWERED CUS	33.72	81.60	1,500.00	1,418.40	5.4
610-30-46410 SEWER CHARGES	.00	282,398.96	376,669.00	94,270.04	75.0
610-30-46411 HOLDING TANK/SEPTIC CHARGES	2,558.57	13,767.68	24,000.00	10,232.32	57.4
610-30-46730 MISC RENTALS/SERVICES	.00	.00	1,000.00	1,000.00	.0
610-30-48100 INTEREST ON INVESTMENTS	2,388.94	27,131.75	.00	( 27,131.75)	.0
610-30-48400 MISC INCOME/LAWSUIT SETTLEMEN	.00	.00	1,400.00	1,400.00	.0
610-30-48410 WATER TEST LABOR INCOME	.00	.00	9,000.00	9,000.00	.0
610-30-49200 TRANSFERS IN OTHER FUNDS - WW	.00	.00	3,500.00	3,500.00	.0
TOTAL WASTEWATER	4,981.23	451,438.99	545,128.00	93,689.01	82.8
TOTAL FUND REVENUE	4,981.23	451,438.99	545,128.00	93,689.01	82.8



VILLAGE OF EPHRAIM  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER</u>					
610-30-54270-601 DEBT INTEREST EXPENSE	1,066.15	3,173.82	.00	( 3,173.82)	.0
610-30-57401-100 SALARIES	12,036.88	130,618.92	148,201.38	17,582.46	88.1
610-30-57401-101 SS/MED	813.11	8,910.08	11,337.41	2,427.33	78.6
610-30-57401-102 RETIREMENT	830.53	9,012.60	10,077.69	1,065.09	89.4
610-30-57401-103 HEALTH INSURANCE	3,782.05	37,490.32	41,140.31	3,649.99	91.1
610-30-57401-104 DISABILITY INSURANCE	.00	1,333.71	2,000.00	666.29	66.7
610-30-57401-105 WORKERS COMPENSATION	.00	4,337.80	9,024.86	4,687.06	48.1
610-30-57401-200 LEGAL FEES	.00	.00	1,000.00	1,000.00	.0
610-30-57401-211 PROPERTY INSURANCE	.00	7,334.00	7,468.66	134.66	98.2
610-30-57401-306 PHONE	390.48	3,874.20	3,600.00	( 274.20)	107.6
610-30-57401-310 VEHICLE FUEL	523.37	1,963.33	2,500.00	536.67	78.5
610-30-57401-311 VEHICLE MAINTENANCE	50.95	3,001.76	4,000.00	998.24	75.0
610-30-57401-312 CELLPHONES	102.64	901.14	600.00	( 301.14)	150.2
610-30-57401-320 TRAINING/CONFERENCES	750.00	2,156.52	8,000.00	5,843.48	27.0
610-30-57401-331 POSTAGE	.00	84.35	500.00	415.65	16.9
610-30-57401-333 OFFICE SUPPLIES/EXPENSES	25.00	77.50	250.00	172.50	31.0
610-30-57401-334 COMPUTER SUPPLIES/EXPENSES	.00	1,543.25	1,500.00	( 43.25)	102.9
610-30-57401-335 PROFESSIONAL DUES/EXPENSES	.00	2,361.07	4,000.00	1,638.93	59.0
610-30-57401-337 AUDITING EXPENSES	.00	6,358.08	5,000.00	( 1,358.08)	127.2
610-30-57401-340 VEHICLE INSURANCE	.00	1,430.28	1,620.35	190.07	88.3
610-30-57401-343 CONTINGENCY	17.43	120.12	1,500.00	1,379.88	8.0
610-30-57401-344 UNIFORMS	.00	.00	450.00	450.00	.0
610-30-57401-387 GROUNDS MAINTENANCE	.00	204.03	500.00	295.97	40.8
610-30-57401-389 SAFETY EXPENSES	.00	755.79	1,000.00	244.21	75.6
610-30-57402-210 OTHER CONTRACTUAL SERVICES	657.92	1,639.83	2,000.00	360.17	82.0
610-30-57402-303 ELECTRICITY	.00	20,333.41	27,000.00	6,666.59	75.3
610-30-57402-304 LP GAS	.00	1,781.65	1,500.00	( 281.65)	118.8
610-30-57402-351 HARDWARE/TOOLS	79.96	765.40	1,300.00	534.60	58.9
610-30-57402-380 CHEMICALS PLANT	44.60	4,069.28	9,000.00	4,930.72	45.2
610-30-57402-381 CHEMICALS LAB	191.91	1,603.69	3,000.00	1,396.31	53.5
610-30-57402-382 LAB EQUIPMENT & REPAIR	20.58	5,018.26	2,000.00	( 3,018.26)	250.9
610-30-57402-383 SLUDGE EXPENSE	3,592.20	14,934.75	20,000.00	5,065.25	74.7
610-30-57402-385 PLANT EQUIPMENT & REPAIR	134.42	9,389.06	10,000.00	610.94	93.9
610-30-57402-386 ODOR CONTROL	40.00	4,193.31	2,600.00	( 1,593.31)	161.3
610-30-57402-390 UV PLANT DISINFECTION	.00	3,698.40	4,500.00	801.60	82.2
610-30-57402-810 EQUIPMENT OUTLAY	.00	20,807.20	7,500.00	( 13,307.20)	277.4
610-30-57403-303 ELECTRICITY	.00	6,013.68	7,200.00	1,186.32	83.5
610-30-57403-304 LP GAS	.00	.00	1,000.00	1,000.00	.0
610-30-57403-384 COLLECTION SYSTEM MAINT	14.99	9,407.01	12,500.00	3,092.99	75.3
610-30-57404-810 EQUIPMENT OUTLAY	3,067.10	163,533.26	10,698.33	( 152,834.93)	1528.6
<b>TOTAL WASTEWATER</b>	<b>28,232.27</b>	<b>494,230.86</b>	<b>387,068.99</b>	<b>( 107,161.87)</b>	<b>127.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>28,232.27</b>	<b>494,230.86</b>	<b>387,068.99</b>	<b>( 107,161.87)</b>	<b>127.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 23,251.04)</b>	<b>( 42,791.87)</b>	<b>158,059.01</b>	<b>200,850.88</b>	<b>( 27.1)</b>



**Ephraim Fire Department**  
**P.O. Box 138, Ephraim, WI 54211**  
**Fire Chief Justin MacDonald**

**EPHRAIM RUNS: 1**

10-28-24 Water St. & N. Moravia St. 8 FF's Car Accident/Traffic Control

**EPHRAIM EMR CALLS: 4**

**MUTUAL AID (MA) AUTO AID (AA) or MABAS RUNS: 7**

10-08-24	11182 N. Sand Bay Ln SBLG (AA)	6 FF's	Smoke in house/Cancelled at station
10-09-24	12346 Europe Lake Rd. SBLG (AA)	7 FF's	Smoke in house/Cancelled enroute
10-10-24	215 STH 42 SBLG (MABAS)	11 FF's	Car in Water/Assist as needed
10-19-24	11111 Beach Rd SBLG (AA)	4 FF's	Smoke in house/Cancelled enroute
10-20-24	1444 Jackson Harbor Rd. WIFD (MABAS)	8 FF's	Wildland Fire/Assist as needed
10-21-24	2552 CTY F BHFD (AA)	1 FF	Camper Fire/Assist on scene
10-30-24	Timberline Rd & Europe Lake Rd SBLG (MA)	8 FF's	Wildland Fire/Assist as needed

**YEAR TO DATE FIRE CALLS: 51 YEAR TO DATE EMS CALLS: 56**

**TRAINING COMPLETED:**

**Ephraim Home Meeting:**

Our 1<sup>st</sup> meeting was held on October 3<sup>rd</sup> and training was Pump Operations. Firefighters trained on drafting operations, relay pumping, tender filling, hoseline pressures and basic safety operations around pumps and water supply. Upcoming training and discussion of recent calls was done during the business meeting portion of the evening. 14 Firefighters participated in this training.

**2<sup>nd</sup> Home Meeting:**

Our 2<sup>nd</sup> meeting of the month was held on October 17<sup>th</sup> training was on Ladders. Firefighters trained on proper ladder selection for usage, raising and lowering of ladders, climbing ladders, transitioning to the roof from a ground ladder and proper ladder safety. 14 Firefighter participated in this training.

**Other Training:**

- EMR's attended their Monthly Meeting.
- Firefighter Jake Bastian and Matt Bader began EMR Training being held in Sturgeon Bay.

**Other:**

- Firefighters performed Truck Checks and performed minor repairs that were needed.
- Chief MacDonald participated in Annual Village Budget Meeting.

Respectfully Submitted

*Justin MacDonald*  
*Fire Chief*  
*Ephraim Fire Department*

**November 4<sup>th</sup> 2024**  
**Ephraim WW, WWT, SS**  
**Manager OIC Report**



Reporting from 10-3-2024 to 10-30-24

Po4 lab setup-complete with lab cleanup samples twice per week

EFF samples sent to Northern Lake Services for ammonia testing:

Ph testing: Five times per week as required.

TSS, BOD labs with lab cleanup: Twice per week as required.

10-9 Sent out ammonia sample

10-10 Decant thickener tank

10-11 Submitted EDMR to WI DNR

10-15 Sent out 6 loads of sludge

10-21 Transfer sludge and pumped out contact chamber

10-22 Signed N. Shore Rd winter SOP agreement with Kristine Diekman.

10-22 Had a load of Alum delivered

10-24 Dan and I attended the WWOA annual conference in Appleton

**Ephraim Well Water Testing**

Number of Water Tests: 99	total for 2024 so far 1306
In-House Bacteria: 92	1230
Clean Water Testing: 7	76

**Ephraim Septage Service:**

Holding Tank Pump Outs: 5

Septic Pump Outs: 22

**Emergency Call Ins:** 0

**Weather:**

Precipitation: 0.88 inches

Max Temp: 79

Min Temp: 34

Respectfully submitted,  
*Brad Rasmusson*

*Village of Ephraim*  
*Wastewater Manager*

## **Village of Ephraim Physical Facilities/Utilities October Maintenance Manager Report**

Work done in October:

- Daily Tasks (Bathroom cleaning every other day, garbage's)
- Place Fall Décor in various locations
- Prepped all Snow Removal Equipment (Salters, Plows & Wings)
- Cleaned Anderson Dock Bathrooms from Graffiti-violators were located, and Sheriff's Office was handling restitution.
- Began fall lawn clean-up's
- 19 loads of yard waste hauled to dump
- Built storage pallets for Buoys
- Hauled Channel Markers, Weights and Mooring Balls to storage at dump
- Pulled launch & dingy launch ramps after Marina Closed for season
- Closed all public bathrooms for season and they have been winterized
- Cleaned up sand in catch basin across from beach
- Installed posts at beach for silt fencing
- Put into storage all picnic tables and garbage cans
- Removed all wooden benches
- Painted all Garbage Can Lids
- Finished striping of parking areas on Moravia & Church St along with adding some no parking paint markings
- Northern Electric installed new light pole by Leroy's Coffee (this was the one taken out by a car accident)
- Installed lighting outside of Village Office for better lighting during election
- Cleaning of Shop and Pole Barn
- 2 Emergency call ins for Trees down on roadways
- Removed AC Unit from Library
- 4<sup>th</sup> Quarter Water Tests Completed
- Participated in Employee Reviews
- Participated in 2025 Budget work session
- Participated in meeting with AECOM at Anderson Dock

*Respectfully Submitted*

*Justin MacDonald*  
*Maintenance Manager*  
[jmacdonald@ephrain.wi.gov](mailto:jmacdonald@ephrain.wi.gov)

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
<b>8 REINHARD PLUMBING INC.</b>									
76477	1	Replaced Shower Valve	Invoice	09/30/2024	11/13/2024	455.83		455.83	610-30-5740
Total 76477:						455.83	.00	455.83	
76478	1	New Water Heater	Invoice	09/30/2024	11/13/2024	1,314.17		1,314.17	610-30-5740
Total 76478:						1,314.17	.00	1,314.17	
Total 8 REINHARD PLUMBING INC.:						1,770.00	.00	1,770.00	
<b>13 FRONTIER</b>									
262-159-073	1	Phone Charges-WW 262-159-0737	Invoice	10/25/2024	11/13/2024	392.46		392.46	610-30-5740
Total 262-159-0737-10-24:						392.46	.00	392.46	
Total 13 FRONTIER:						392.46	.00	392.46	
<b>18 FERRELLGAS</b>									
1128282539	1	Propane Maint	Invoice	10/25/2024	11/13/2024	379.34		379.34	100-20-5332
Total 1128282539:						379.34	.00	379.34	
Total 18 FERRELLGAS:						379.34	.00	379.34	
<b>24 WISCONSIN PUBLIC SERVICE</b>									
0403256491-	1	Streetlights	Invoice	10/25/2024	11/13/2024	664.07		664.07	100-20-5342
Total 0403256491-22-10-24:						664.07	.00	664.07	
0403256491-	1	Admin	Invoice	10/15/2024	11/13/2024	341.17		341.17	100-10-5160
0403256491-	2	Streetlights	Invoice	10/15/2024	11/13/2024	472.95		472.95	100-20-5342
Total 0403256491-31-10-24:						814.12	.00	814.12	
0403256491-	1	Harborside	Invoice	10/15/2024	11/13/2024	35.27		35.27	100-20-5520
0403256491-	2	Village Hall	Invoice	10/15/2024	11/13/2024	279.05		279.05	100-10-5160
0403256491-	3	Wetlands	Invoice	10/15/2024	11/13/2024	30.00		30.00	100-20-5520
0403256491-	4	Visitor's Center	Invoice	10/15/2024	11/13/2024	57.41		57.41	100-20-5332
Total 0403256491-45-10-24:						401.73	.00	401.73	
0403256491-	1	Firehouse Marina & Anderson Dock	Invoice	10/14/2024	11/13/2024	142.94		142.94	202-40-5543
Total 0403256491-46-10-24:						142.94	.00	142.94	
0403256491-	1	Lift Station	Invoice	10/14/2024	11/13/2024	565.81		565.81	610-30-5740
0403256491-	2	Plant Utility	Invoice	10/14/2024	11/13/2024	2,725.28		2,725.28	610-30-5740
Total 0403256491-47-10-24:						3,291.09	.00	3,291.09	
Total 24 WISCONSIN PUBLIC SERVICE:						5,313.95	.00	5,313.95	
<b>47 CINDY NELSON</b>									
NOVE2024T	1	2024/2025 Election Training	Invoice	10/29/2024	11/13/2024	30.00		30.00	100-10-5144

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total NOVE2024TR:						30.00	.00	30.00	
NOVEMBER	1	General Election 2024	Invoice	11/05/2024	11/13/2024	105.00		105.00	100-10-5144
Total NOVEMBER2024:						105.00	.00	105.00	
Total 47 CINDY NELSON:						135.00	.00	135.00	
<b>48 GOING GARBAGE</b>									
OCT2024	1	Grit at WW	Invoice	10/04/2024	11/13/2024	138.88		138.88	610-30-5740
Total OCT2024:						138.88	.00	138.88	
Total 48 GOING GARBAGE:						138.88	.00	138.88	
<b>69 BAY STRIPING LLC</b>									
10/21/2024	1	Striping VOE Lots and Cross Walks	Invoice	10/21/2024	11/13/2024	6,028.00		6,028.00	100-20-5330
Total 10/21/2024:						6,028.00	.00	6,028.00	
Total 69 BAY STRIPING LLC:						6,028.00	.00	6,028.00	
<b>138 COUNTY OF DOOR - RYAN SCHLEY</b>									
2024-330003	1	Road Maintenance- Anderson Ln	Invoice	10/29/2024	11/13/2024	760.52		760.52	100-20-5330
Total 2024-33000393:						760.52	.00	760.52	
Total 138 COUNTY OF DOOR - RYAN SCHLEY:						760.52	.00	760.52	
<b>195 AECOM TECHNICAL SERVICES INC</b>									
2000947370	1	WIS 42 Streetscape-North Path-West S	Invoice	10/22/2024	11/13/2024	2,060.50		2,060.50	100-20-5330
Total 2000947370:						2,060.50	.00	2,060.50	
Total 195 AECOM TECHNICAL SERVICES INC:						2,060.50	.00	2,060.50	
<b>235 QUILL CORPORATION</b>									
41240355	1	Office Supplies	Invoice	10/24/2024	11/13/2024	20.35		20.35	100-10-5140
Total 41240355:						20.35	.00	20.35	
41249576	1	Drop Box w/Suggestion Cards	Invoice	10/24/2024	11/13/2024	103.63		103.63	100-10-5140
Total 41249576:						103.63	.00	103.63	
Total 235 QUILL CORPORATION:						123.98	.00	123.98	
<b>320 STURGEON BAY UTILITIES</b>									
14898	1	42,000 Gals Biosolids	Invoice	10/22/2024	11/13/2024	3,780.00		3,780.00	610-30-5740
Total 14898:						3,780.00	.00	3,780.00	
Total 320 STURGEON BAY UTILITIES:						3,780.00	.00	3,780.00	
<b>346 DINGES FIRE COMPANY</b>									
53491	1	2x Gas Detector Calibrations	Invoice	05/14/2024	11/13/2024	180.00		180.00	610-30-5740

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 53491:						180.00	.00	180.00	
Total 346 DINGES FIRE COMPANY:						180.00	.00	180.00	
<b>376 JEFFERSON FIRE &amp; SAFETY INC</b>									
IN319386	1	Hem Patch-Velcro	Invoice	10/11/2024	11/13/2024	41.78		41.78	100-50-5220
Total IN319386:						41.78	.00	41.78	
IN319648	1	Turnout Gear	Invoice	10/18/2024	11/13/2024	6,418.91		6,418.91	100-50-5220
Total IN319648:						6,418.91	.00	6,418.91	
IN320149	1	Holmatro Tools Preventive Maint.	Invoice	10/17/2024	11/13/2024	700.00		700.00	100-50-5220
Total IN320149:						700.00	.00	700.00	
Total 376 JEFFERSON FIRE & SAFETY INC:						7,160.69	.00	7,160.69	
<b>530 FLS BANNERS LTD</b>									
1218751	1	Winter Banners	Invoice	11/01/2024	11/13/2024	2,775.00		2,775.00	100-10-5530
Total 1218751:						2,775.00	.00	2,775.00	
Total 530 FLS BANNERS LTD:						2,775.00	.00	2,775.00	
<b>540 JOHNSON CONTROLS FIRE PROTECTION LP</b>									
52356890	1	Alarm System Repair	Invoice	10/09/2024	11/13/2024	1,428.93		1,428.93	100-20-5332
Total 52356890:						1,428.93	.00	1,428.93	
Total 540 JOHNSON CONTROLS FIRE PROTECTION LP:						1,428.93	.00	1,428.93	
<b>543 CELLCOM WISCONSIN RSA 10</b>									
933164	1	Cell Phone Charges-Spartan Go Cam	Invoice	10/22/2024	11/13/2024	13.78		13.78	100-20-5300
933164	2	Cell Phone Charges-WW	Invoice	10/22/2024	11/13/2024	87.68		87.68	610-30-5740
933164	3	Cell Phone Charges-Admin	Invoice	10/22/2024	11/13/2024	61.17		61.17	100-10-5140
933164	4	Cell Phone Charges- Maintenance	Invoice	10/22/2024	11/13/2024	37.68		37.68	100-20-5300
933164	5	Cell Phone Charges-FD	Invoice	10/22/2024	11/13/2024	26.77		26.77	100-50-5220
933164	6	Cell Phone Charges-FD	Invoice	10/22/2024	11/13/2024	22.68		22.68	100-50-5220
933164	7	Cell Phone Charges-Marina	Invoice	10/22/2024	11/13/2024	22.68		22.68	202-40-5543
Total 933164:						272.44	.00	272.44	
Total 543 CELLCOM WISCONSIN RSA 10:						272.44	.00	272.44	
<b>554 IDEXX DISTRIBUTION CORP.</b>									
3162853629	1	Collilert 18 Combo, Trays	Invoice	10/28/2024	11/13/2024	4,119.07		4,119.07	201-30-5370
Total 3162853629:						4,119.07	.00	4,119.07	
Total 554 IDEXX DISTRIBUTION CORP.:						4,119.07	.00	4,119.07	
<b>605 NORTHERN LAKE SERVICE INC</b>									
2418478	1	Ammonia Test-October 2024	Invoice	10/22/2024	11/13/2024	22.44		22.44	610-30-5740

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 2418478:						22.44	.00	22.44	
Total 605 NORTHERN LAKE SERVICE INC:						22.44	.00	22.44	
<b>749 UTILITY SALES AND SERVICE</b>									
0077679-IN	1	Bucket Truck-Annual Maintenance	Invoice	10/09/2024	11/13/2024	828.96		828.96	100-20-5331
Total 0077679-IN:						828.96	.00	828.96	
Total 749 UTILITY SALES AND SERVICE:						828.96	.00	828.96	
<b>752 MAGGIE PETERMAN</b>									
NOVEMBER	1	General Election 2024	Invoice	11/05/2024	11/13/2024	105.00		105.00	100-10-5144
Total NOVEMBER2024:						105.00	.00	105.00	
NOVEMBER	1	2024/2025 Election Training	Invoice	10/29/2024	11/13/2024	30.00		30.00	100-10-5144
Total NOVEMBER2024TR:						30.00	.00	30.00	
Total 752 MAGGIE PETERMAN:						135.00	.00	135.00	
<b>759 DOOR COUNTY PIGGLY WIGGLY</b>									
2024 WW	1	H2O-WW	Invoice	10/01/2024	11/13/2024	149.63		149.63	201-30-5370
Total 2024 WW:						149.63	.00	149.63	
OCT17	1	H2O-Maintenance	Invoice	10/17/2024	11/13/2024	41.37		41.37	100-20-5332
Total OCT17:						41.37	.00	41.37	
Total 759 DOOR COUNTY PIGGLY WIGGLY:						191.00	.00	191.00	
<b>809 VACUUM PUMP &amp; COMPRESSOR INC</b>									
127795-00	1	New Spare Effluent Pump	Invoice	10/01/2024	11/13/2024	5,522.91		5,522.91	610-30-5740
Total 127795-00:						5,522.91	.00	5,522.91	
127872-00	1	Repair 2" AMT Pump	Invoice	10/01/2024	11/13/2024	365.00		365.00	610-30-5740
Total 127872-00:						365.00	.00	365.00	
Total 809 VACUUM PUMP & COMPRESSOR INC:						5,887.91	.00	5,887.91	
<b>811 MCCLONE</b>									
13103	1	2023/2024 Workers Comp Audit	Invoice	10/28/2024	11/13/2024	655.00		655.00	100-20-5300
13103	2	2023/2024 Workers Comp Audit	Invoice	10/28/2024	11/13/2024	655.00		655.00	610-30-5740
Total 13103:						1,310.00	.00	1,310.00	
Total 811 MCCLONE:						1,310.00	.00	1,310.00	
<b>864 CHARTER COMMUNICATIONS</b>									
22878290111	1	Internet Charges-Admin	Invoice	11/01/2024	11/13/2024	89.99		89.99	100-10-5160
22878290111	2	Phone Charges-Admin	Invoice	11/01/2024	11/13/2024	315.55		315.55	100-10-5160



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 228782901110124:						405.54	.00	405.54	
Total 864 CHARTER COMMUNICATIONS:						405.54	.00	405.54	
<b>875 GOOD TO GO PLUMBING SERVICES LLC</b>									
5949	1	Winterize Buildings & Properties	Invoice	10/30/2024	11/13/2024	916.25		916.25	100-20-5332
Total 5949:						916.25	.00	916.25	
Total 875 GOOD TO GO PLUMBING SERVICES LLC:						916.25	.00	916.25	
<b>972 RED POWER DIESEL SERVICE INC</b>									
5108,09,10,1	1	Annual Service Work & Pump Testing	Invoice	10/17/2024	11/13/2024	6,373.56		6,373.56	100-50-5220
Total 5108,09,10,11,12,29:						6,373.56	.00	6,373.56	
Total 972 RED POWER DIESEL SERVICE INC:						6,373.56	.00	6,373.56	
<b>1036 TIELENS CONSTRUCTION INC</b>									
2024 BOND	1	Occupancy Bond Return- 9781 Norwegi	Invoice	10/16/2024	11/13/2024	400.00		400.00	100-10-4431
Total 2024 BOND:						400.00	.00	400.00	
Total 1036 TIELENS CONSTRUCTION INC:						400.00	.00	400.00	
<b>1047 GFL ENVIRONMENTAL</b>									
U500000836	1	Trash-11/1-11/30/24 minus \$126.65 cre	Invoice	10/18/2024	11/13/2024	187.19		187.19	100-20-5362
Total U50000083654:						187.19	.00	187.19	
U500000836	1	Recycle-11/1-11/30/2024 minus \$143.6	Invoice	10/18/2024	11/13/2024	696.06		696.06	100-20-5362
Total U50000083655:						696.06	.00	696.06	
Total 1047 GFL ENVIRONMENTAL:						883.25	.00	883.25	
<b>1059 R.J. HILGER &amp; SONS INC</b>									
263720	1	4 LBS of Minnows	Invoice	10/22/2024	11/13/2024	40.00		40.00	610-30-5740
Total 263720:						40.00	.00	40.00	
Total 1059 R.J. HILGER & SONS INC:						40.00	.00	40.00	
<b>1178 NICOLET NATIONAL BANK</b>									
39R9SNET	1	Vehicle Fuel-Maintenance	Invoice	10/08/2024	11/13/2024	45.00		45.00	100-20-5331
Total 39R9SNET:						45.00	.00	45.00	
3QG8250S	1	Vehicle Fuel-Maintenance	Invoice	10/11/2024	11/13/2024	66.42		66.42	100-20-5331
Total 3QG8250S:						66.42	.00	66.42	
60MFTLVX3	1	Pumpkins	Invoice	10/03/2024	11/13/2024	24.69		24.69	100-20-5520
Total 60MFTLVX3:						24.69	.00	24.69	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
60WLX6D4	1	Fire Pump for Boat & Check Valve	Invoice	10/09/2024	11/13/2024	1,881.89		1,881.89	100-50-5220
Total 60WLX6D4:						1,881.89	.00	1,881.89	
63Q665ZA	1	AA EN91 Alkaline Batteries	Invoice	10/17/2024	11/13/2024	43.99		43.99	100-50-5220
Total 63Q665ZA:						43.99	.00	43.99	
66HRQDG	1	Fall Decor	Invoice	10/02/2024	11/13/2024	294.00		294.00	100-20-5520
Total 66HRQDG:						294.00	.00	294.00	
75ZLPEVVB	1	Injector & Fuel Treatment	Invoice	10/05/2024	11/13/2024	98.09		98.09	100-50-5220
Total 75ZLPEVVB:						98.09	.00	98.09	
KV6QKK	1	5 Bags Blasting Grit	Invoice	09/24/2024	11/13/2024	64.95		64.95	100-20-5330
Total KV6QKK:						64.95	.00	64.95	
L000NEQYM	1	Tough-Tex Polyester Flag & Key Fob-K	Invoice	10/18/2024	11/13/2024	143.25		143.25	100-50-5220
Total L000NEQYM:						143.25	.00	143.25	
Total 1178 NICOLET NATIONAL BANK:						2,662.28	.00	2,662.28	
<b>1179 JOYCE PLANSKY</b>									
NOVEMBER	1	General Election 2024	Invoice	11/05/2024	11/13/2024	98.00		98.00	100-10-5144
Total NOVEMBER2024:						98.00	.00	98.00	
Total 1179 JOYCE PLANSKY:						98.00	.00	98.00	
<b>1248 DOOR COUNTY IT</b>									
4378	1	Microsoft Office-Exchange Server	Invoice	09/19/2024	11/13/2024	187.50		187.50	100-10-5140
Total 4378:						187.50	.00	187.50	
4391	1	Mcaffee Cookies	Invoice	09/25/2024	11/13/2024	58.00		58.00	100-10-5140
Total 4391:						58.00	.00	58.00	
4407	1	Server Reinstalled	Invoice	10/07/2024	11/13/2024	217.50		217.50	100-10-5140
Total 4407:						217.50	.00	217.50	
4410	1	System Maintenance	Invoice	10/13/2024	11/13/2024	125.00		125.00	100-10-5140
Total 4410:						125.00	.00	125.00	
4431	1	Computer Work-E-mail Being Blocked	Invoice	10/14/2024	11/13/2024	58.00		58.00	100-10-5140
Total 4431:						58.00	.00	58.00	
4451	1	Huntress, Data Protection w/Cove Back	Invoice	10/14/2024	11/13/2024	167.32		167.32	100-10-5140

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 4451:						167.32	.00	167.32	
Total 1248 DOOR COUNTY IT:						813.32	.00	813.32	
<b>1258 ALISON WHITNEY</b>									
NOVEMBER	1	General Election 2024	Invoice	11/05/2024	11/13/2024	105.00		105.00	100-10-5144
Total NOVEMBER2024:						105.00	.00	105.00	
Total 1258 ALISON WHITNEY:						105.00	.00	105.00	
<b>1261 GILA LLC</b>									
INV0010958	1	October 2024 CC Chargebacks-Online	Invoice	10/31/2024	11/13/2024	24.00		24.00	610-30-5740
Total INV0010958:						24.00	.00	24.00	
Total 1261 GILA LLC:						24.00	.00	24.00	
<b>1265 WISCONSIN BUILDING SUPPLY</b>									
2818580	1	Foundation Grade Treated, Premium, S	Invoice	10/17/2024	11/13/2024	93.24		93.24	100-20-5520
Total 2818580:						93.24	.00	93.24	
2818925	1	Ready to Use Concrete	Invoice	10/17/2024	11/13/2024	49.95		49.95	100-20-5520
Total 2818925:						49.95	.00	49.95	
Total 1265 WISCONSIN BUILDING SUPPLY:						143.19	.00	143.19	
<b>1273 INSPECTION SPECIALIST LLC</b>									
OCTOBER 2	1	Building Permits	Invoice	10/01/2024	11/13/2024	1,187.10		1,187.10	100-10-4431
Total OCTOBER 2024:						1,187.10	.00	1,187.10	
Total 1273 INSPECTION SPECIALIST LLC:						1,187.10	.00	1,187.10	
<b>1282 DELTA DENTAL OF WISCONSIN</b>									
2236900	1	Supplemental Insurance-Bristol & Ras	Invoice	10/21/2024	11/13/2024	132.40		132.40	100-21560
Total 2236900:						132.40	.00	132.40	
Total 1282 DELTA DENTAL OF WISCONSIN:						132.40	.00	132.40	
<b>1285 ACE HARDWARE SISTER BAY</b>									
7859	1	4x Cans Marking Paint	Invoice	10/18/2024	11/13/2024	39.56		39.56	100-20-5330
Total 7859:						39.56	.00	39.56	
Total 1285 ACE HARDWARE SISTER BAY:						39.56	.00	39.56	
<b>1290 JULIA CHOMEAU</b>									
NOVEMBER	1	2024 General Election	Invoice	11/05/2024	11/13/2024	105.00		105.00	100-10-5144
Total NOVEMBER2024:						105.00	.00	105.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1290 JULIA CHOMEAU:						105.00	.00	105.00	
<b>1302 DOBBERSTEIN LAW FIRM</b>									
2024SC0000	1	DC Case- 2024SC000026	Invoice	11/07/2024	11/13/2024	21.60		21.60	100-21517
Total 2024SC000026-4:						21.60	.00	21.60	
Total 1302 DOBBERSTEIN LAW FIRM:						21.60	.00	21.60	
<b>1309 GSS CREATIVE</b>									
09-3026-24	1	Graphic Design Signs-Anderson Dock	Invoice	10/22/2024	11/13/2024	425.00		425.00	100-20-5520
Total 09-3026-24:						425.00	.00	425.00	
Total 1309 GSS CREATIVE:						425.00	.00	425.00	
<b>9076 KRISTY NELSON</b>									
NOVEMBER	1	2024/2025 Election Training	Invoice	10/29/2024	11/13/2024	30.00		30.00	100-10-5144
Total NOVEMBER 2024TR:						30.00	.00	30.00	
NOVEMBER	1	General Election 2024	Invoice	11/05/2024	11/13/2024	112.50		112.50	100-10-5144
Total NOVEMBER2024:						112.50	.00	112.50	
Total 9076 KRISTY NELSON:						142.50	.00	142.50	
<b>9083 INNOVATIVE PRINTING</b>									
37735	1	16 Signacade Inserts	Invoice	10/18/2024	11/13/2024	645.00		645.00	100-20-5520
Total 37735:						645.00	.00	645.00	
Total 9083 INNOVATIVE PRINTING:						645.00	.00	645.00	
<b>9090 EVENSON LAUNDRY &amp; CLEANERS</b>									
773902	1	WW Rug Rental	Invoice	10/13/2024	11/13/2024	28.55		28.55	201-30-5370
Total 773902:						28.55	.00	28.55	
Total 9090 EVENSON LAUNDRY & CLEANERS:						28.55	.00	28.55	
<b>9186 ASSOCIATED APPRAISALCONSULTANTS INC</b>									
177067	1	Assessor Fees	Invoice	10/28/2024	11/13/2024	707.53		707.53	100-10-5153
Total 177067:						707.53	.00	707.53	
Total 9186 ASSOCIATED APPRAISALCONSULTANTS INC:						707.53	.00	707.53	
<b>9189 CENTERPOINTE YACHT SERVICES LLC</b>									
31067	1	Repair Parts	Invoice	10/08/2024	11/13/2024	401.36		401.36	100-50-5220
Total 31067:						401.36	.00	401.36	
Total 9189 CENTERPOINTE YACHT SERVICES LLC:						401.36	.00	401.36	
<b>9229 LINCOLN NATIONAL LIFE</b>									
4758685569	1	Disability Insurance November 2024	Invoice	10/11/2024	11/13/2024	306.97		306.97	100-10-5140

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
4758685569	2	Disability Insurance November 2024	Invoice	10/11/2024	11/13/2024	210.22		210.22	100-20-5300
4758685569	3	Disability Insurance November 2024	Invoice	10/11/2024	11/13/2024	148.19		148.19	610-30-5740
Total 4758685569:						665.38	.00	665.38	
Total 9229 LINCOLN NATIONAL LIFE:						665.38	.00	665.38	
<b>9240 SEPTIC MAINTENANCE LLC</b>									
22920-22924	1	Sludge Expense	Invoice	10/01/2024	11/13/2024	3,080.00		3,080.00	610-30-5740
Total 22920-22924 & 23291-23296:						3,080.00	.00	3,080.00	
Total 9240 SEPTIC MAINTENANCE LLC:						3,080.00	.00	3,080.00	
<b>9256 CHEMTRADE CHEMICALS</b>									
90163795	1	Aluminum Sulfate	Invoice	10/22/2024	11/13/2024	4,002.68		4,002.68	610-30-5740
Total 90163795:						4,002.68	.00	4,002.68	
Total 9256 CHEMTRADE CHEMICALS:						4,002.68	.00	4,002.68	
<b>9290 ANDREA COLLAK</b>									
ELECTION2	1	Reimbursement- 500 I Voted Stickers	Invoice	10/22/2024	11/13/2024	17.99		17.99	100-10-5144
Total ELECTION2024:						17.99	.00	17.99	
ELECTIONS	1	Reimbursement-Chocolates-Election W	Invoice	11/05/2024	11/13/2024	62.43		62.43	100-10-5144
Total ELECTIONS GIFTS-REIMB:						62.43	.00	62.43	
Total 9290 ANDREA COLLAK:						80.42	.00	80.42	
Total :						69,722.54	.00	69,722.54	
Grand Totals:						69,722.54	.00	69,722.54	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-10-44310	1,587.10	.00	1,587.10
100-10-51400-104	306.97	.00	306.97
100-10-51400-312	61.17	.00	61.17
100-10-51400-333	123.98	.00	123.98
100-10-51400-334	813.32	.00	813.32
100-10-51440-316	80.42	.00	80.42
100-10-51440-320	90.00	.00	90.00
100-10-51440-342	630.50	.00	630.50
100-10-51530-210	707.53	.00	707.53
100-10-51600-303	341.17	.00	341.17
100-10-51600-306	315.55	.00	315.55
100-10-51600-309	89.99	.00	89.99
100-10-51601-303	279.05	.00	279.05
100-10-55300-316	2,775.00	.00	2,775.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-20-53000-104	210.22	.00	210.22
100-20-53000-105	655.00	.00	655.00
100-20-53000-312	51.46	.00	51.46
100-20-53301-221	6,067.56	.00	6,067.56
100-20-53301-223	64.95	.00	64.95
100-20-53302-820	2,821.02	.00	2,821.02
100-20-53310-310	111.42	.00	111.42
100-20-53310-311	828.96	.00	828.96
100-20-53321-303	57.41	.00	57.41
100-20-53322-301	41.37	.00	41.37
100-20-53322-302	2,345.18	.00	2,345.18
100-20-53322-304	379.34	.00	379.34
100-20-53420-303	1,137.02	.00	1,137.02
100-20-53620-210	696.06	.00	696.06
100-20-53621-210	187.19	.00	187.19
100-20-55200-227	318.69	.00	318.69
100-20-55200-232	49.95	.00	49.95
100-20-55200-302	93.24	.00	93.24
100-20-55200-303	65.27	.00	65.27
100-20-55200-840	1,070.00	.00	1,070.00
100-21517	21.60	.00	21.60
100-21560	132.40	.00	132.40
100-50-52200-302	187.24	.00	187.24
100-50-52200-312	49.45	.00	49.45
100-50-52200-353	7,573.01	.00	7,573.01
100-50-52200-371	8,342.58	.00	8,342.58
201-30-53700-397	149.63	.00	149.63
201-30-53700-398	4,147.62	.00	4,147.62
202-40-55430-303	142.94	.00	142.94
202-40-55430-312	22.68	.00	22.68
610-30-57401-104	148.19	.00	148.19
610-30-57401-105	655.00	.00	655.00
610-30-57401-306	392.46	.00	392.46
610-30-57401-312	87.68	.00	87.68
610-30-57401-389	180.00	.00	180.00
610-30-57402-210	185.32	.00	185.32
610-30-57402-303	2,725.28	.00	2,725.28
610-30-57402-380	4,002.68	.00	4,002.68
610-30-57402-382	455.83	.00	455.83
610-30-57402-383	6,860.00	.00	6,860.00
610-30-57402-385	365.00	.00	365.00
610-30-57402-386	40.00	.00	40.00
610-30-57403-303	565.81	.00	565.81
610-30-57404-810	6,837.08	.00	6,837.08
Grand Totals:	69,722.54	.00	69,722.54

Summary by General Ledger Posting Period

---

<u>GL Posting Period</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
00/00	69,722.54	.00	69,722.54
Grand Totals:	<u>69,722.54</u>	<u>.00</u>	<u>69,722.54</u>

---

## Brad's Notes for 11-4-24 Meeting

### Item # 1 REU status assignment at 9868 Hidden Springs Rd.

Kim through her STR permits found that the cottage on the back of this property was remodeled and is now available to rent. Currently, the property has a 1.0 REU. With the addition of the cottage, they should probably be assigned 1.5 REU as in some cases in the past. I believe that the cottage was previously used mostly for storage but is now available for dwelling.

### Item # 2 Purchasing a Hach DR3900 spectrophotometer and the associated equipment.

This is associated with the business for next meeting from the previous. With this equipment we could expand our lab to accept Nitrate and Ammonia samples, we could also cut our phosphorous testing from basically two days to a couple hours. With the current Po4 method we have to digest the samples with our autoclave which is a \$7000.00 piece of equipment on its own, with the new method there is no need for the autoclave. Also, our current spectrophotometer would be \$4000 to \$5000 to replace.

Our thoughts are if we can expand our services and save time that this would only make sense. We would suggest take the cost of the spectrophotometer itself out of the replacement fund and to let the profits from the water testing lab pay for the rest or all of it.

We would also need to recertify the lab for the new parameters with the DNR. The recertification fee is \$885.00

We would also need to purchase blind standards from WSLH to prove our proficiencies before we can test the new parameters for hire.

Hope this helps, please let me know if you have any questions.

Thanks,

Brad



Village of Ephraim  
REU Status Review

Date: 10/23/2024

Property Address: 9868 Hidden Spring

Parcel(s) #: 1210124312723J1

Owner: GTA HIDDEN SPRING LLC – Jacob and Greta Odders

Current REU: 1.0

Sewer Account Number: -357



Notes:

During the STR renewal process, it was found that the owners of 9868 Hidden Spring have added an additional rental dwelling to their licensed STR property. Their current REU is 1.0. The movement (repositioning on the property) of the dwelling was approved by the BOA in September of 2023. The cottage has a full bathroom and full kitchen hence it is connected to the sewer system.

Real Estate Listing from 6/2023: "Charming Door County home. Bright, beautifully maintained, historical property within walking distance of everything you love in downtown Ephraim: footsteps to the beach and sunsets over Eagle Harbor, marina, restaurants, shopping, parks, and more, with partial water views from 1st floor & views of water and bluff from 2nd/3rd floors. The owner had plans to create a master suite in the large attic space (currently storage). **Also seasonal, plumbed 22 x 16 cottage (sold as-is) used for storage behind the main residence.** Room sizes are approximate. Commercial MLS 137127. Copyright: Geoffrey Lardiere 2021 All artworks in this marketing are the intellectual property of Geoffrey Lardiere & are protected under US copyright law. All rights reserved. Call today."



**Request:** The request is to review the information and determine if sewer account number #306 should be increased to 1.5 REU.

Determination by the WW Committee:

Date of Determination by WW Committee:

Date approved by Village Board:

Date letter sent to owner:



Be Right™

# Quotation

**Quote Number: 101106860v1**

Use quote number at time of order to ensure that you receive prices quoted

Hach  
PO Box 608  
Loveland, CO 80539-0608  
Phone: (800) 227-4224  
Email: quotes@hach.com  
Website: www.hach.com

Quote Date: 18-Oct-2024

Quote Expiration: 17-Dec-2024

EPHRAIM WASTEWATER  
10285 TOWNLINE DR  
SISTER BAY, WI 54234-9244

Name: Brad Rasmusson  
Phone: 920) 854-4991  
Email: brasmusson@ephram.wi.gov

Customer Account Number : 40282982

Sales Contact: Shawn Buettner Email: sbuettne@hach.com Phone: 414-315-4142

## PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	Extended Price
1	LPV440.99.00012	DR3900 Laboratory VIS Spectrophotometer with RFID* Technology. Standard lead time 3 days.	1	6,996.00	6,996.00
2	DRB200-01	DRB200 Digital Reactor Block for TNTplus: 9x13mm vial wells, 2x20 mm vial wells, 115 VAC. Standard lead time 3 days.	1	1,677.00	1,677.00
3	1864100	Cooling rack for 10 cuvettes (Ø 16 mm), stainless steel. Standard lead time 3 days.	1	159.00	159.00
4	LZP320	Set of 2 pipettes, variable volume, incl. tips. Standard lead time 20 days.	1	1,123.00	1,123.00
5	TNT843	Phosphorus (Reactive and Total) TNTplus Vial Test, LR (0.15-4.50 mg/L PO <sub>4</sub> ), 25 Tests. Standard lead time 3 days.	5	92.49	462.45
6	TNT830	Ammonia TNTplus Vial Test, ULR (0.015 - 2.00 mg/L NH <sub>3</sub> -N), 25 Tests. Standard lead time 3 days.	5	89.25	446.25
7	TNT850	Lead TNTplus Vial Test (0.1-2.0 mg/L Pb), 25 Tests. Standard lead time 3 days.	5	125.00	625.00
8	TNT835	Nitrate TNTplus Vial Test, LR (0.23-13.5 mg/L NO <sub>3</sub> -N), 25 Tests. Standard lead time 3 days.	5	72.19	360.95
9	BSPDRB200	Bnch Svc-DRB200 COD Reactor	1	355.00	355.00
10	BSPDR3900	Bnch Svc-DR3900 (FRV1)	1	941.00	941.00
				<b>Grand Total</b>	<b>\$ 13,145.65</b>

Line	Part Number	Description	Qty	Unit Price	Extended Price
------	-------------	-------------	-----	------------	----------------

## TERMS OF SALE

**Freight:** Ground Prepay and Add

**FCA:** Hach's facility

**ALL LEAD TIMES ARE ESTIMATED AND NOT GUARANTEED.**

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract

from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

**ORDER TERMS:**

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address:
  - o Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

This Quote is good for a one time purchase

Virtual and/or on-site training must be scheduled/completed within 30 days of order, or the price will be subject to change.

**Sales Contact:**

Name: Shawn Buettner  
 Title: Regional Sales Manager  
 Phone: 414-315-4142  
 Email: sbuettne@hach.com





## HACH COMPANY

**Headquarters**  
 P.O. Box 389  
 5600 Lindbergh Drive  
 Loveland, CO 80539-0389

**Purchase Orders**  
 PO Box 608  
 Loveland, CO 80539-0608

**WebSite:** www.hach.com

**U.S.A.**  
 Phone: 800-227-4224  
 Fax: 970-669-2932  
 E-Mail: orders@hach.com  
 quotes@hach.com  
 techhelp@hach.com

**Export**  
 Phone: 970-669-3050  
 Fax: 970-461-3939  
 Email: intl@hach.com

**Remittance**  
 2207 Collections Center Drive  
 Chicago, IL 60693

**Wire Transfers**  
 Bank of America  
 231 S. LaSalle St.  
 Chicago, IL 60604  
 Account: 8765602385  
 Routing (ABA): 071000039

**Quotation Addendum**

### ADVANTAGES OF WORKING WITH HACH

<b>Hach Service</b>	<b>Pick&amp;Ship™</b>	<b>Technical Support</b>
<p><i>Protect your investment &amp; peace of mind</i></p> <ul style="list-style-type: none"> <li>✓ A global partner who understands your needs</li> <li>✓ Delivers timely, high-quality service you can trust</li> <li>✓ Provides team of unique experts to help you maximize instrument uptime</li> <li>✓ Ensure data integrity</li> <li>✓ Maintain operational stability</li> <li>✓ Reduce compliance risk</li> </ul> <p>www.hach.com/service-contracts</p>	<p><i>Pick&amp;Ship™ Program offers a better way to keep your supplies in stock</i></p> <ul style="list-style-type: none"> <li>✓ <b>Convenience</b> of one purchase order for the entire year</li> <li>✓ <b>Flexibility</b> to change, cancel or create new orders</li> <li>✓ <b>Savings</b> from locking in prices &amp; thus avoiding price surges and rush charges</li> <li>✓ <b>Peace of mind</b> with automatic, reliable shipments just as you need them</li> </ul> <p>www.Hach.com/pickandship</p>	<p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> <li>✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale.</li> <li>✓ Available via phone, e-mail, or live online chat at Hach.com!</li> <li>✓ Fast access to answers at <a href="https://support.hach.com">https://support.hach.com</a></li> <li>✓ Toll-free phone: 800-227-4224</li> <li>✓ E-mail: techhelp@hach.com</li> </ul> <p>www.Hach.com</p>

### ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<b>Safe &amp; Fast Delivery</b>	<b>Save Time – Less Hassle</b>	<b>Save Money</b>
<ul style="list-style-type: none"> <li>✓ Receive tracking numbers on your order acknowledgement</li> <li>✓ Hach will assist with claims if an order is lost or damaged in shipment</li> </ul>	<ul style="list-style-type: none"> <li>✓ No need to set up deliveries for orders or to schedule pickup</li> <li>✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used.</li> </ul>	<ul style="list-style-type: none"> <li>✓ No additional invoice to process – save on time and administrative costs</li> <li>✓ Only pay shipping once, even if multiple shipments are required</li> </ul>

STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES <sup>1, 2, 3, 4</sup> Pricing Effective 7/13/2024						Collect <sup>4</sup>
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	Handling Fee Effective 7/13/2024
\$0.00 - \$49.99	\$10.75	\$26.89	\$50.14	\$43.15	\$82.02	\$8.00
\$50.00 - \$149.99	\$12.90	\$38.02	\$71.75	\$54.52	\$103.65	\$8.00
\$150.00 - \$349.99	\$15.05	\$40.15	\$81.79	\$55.37	\$106.26	\$8.00
\$350.00 - \$649.99	\$17.20	\$44.98	\$89.44	\$56.22	\$108.87	\$8.00
\$650.00 - \$949.99	\$17.20	\$54.49	\$112.39	\$66.20	\$128.13	\$8.00
\$950.00 - \$1,999.99	\$30.10	\$64.01	\$135.34	\$76.17	\$147.38	\$8.00
\$2,000.00 - \$3,999.99	\$30.10	\$79.14	\$165.12	\$91.12	\$176.99	\$8.00
\$4,000.00 - \$5,999.99	\$53.75	\$94.27	\$194.90	\$106.06	\$206.59	\$8.00
\$6,000.00 - \$7,999.99	\$64.50	\$108.99	\$225.36	\$118.80	\$229.04	\$8.00
\$8,000.00 - \$9,999.99	\$96.75	\$162.82	\$318.16	\$174.21	\$330.40	\$8.00
Over \$10,000	1.0% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	\$8.00

- Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Pick&Ship Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.
  - Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
  - Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
  - Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.
- Due to variations in component characteristics, regulatory transportation requirements and/or associated shipping and handling costs, individual kit components may or may not be packaged together in a single carton at time of final packaging and shipping.

### SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

## TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within thirty (30) days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, or Romeoville, Illinois United States (Incoterms 2020). Legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at [www.hach.com](http://www.hach.com). Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit

card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% (one and one half percent) per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [120](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies



## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. TRADEMARKS AND OTHER LABELS: Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. SOFTWARE AND DATA. All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media and/or included as an Appendix to these Terms & Conditions of Sale. Except to the extent such express licenses conflict with the remainder of this paragraph, the following also applies relative to Hach's software: Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

12. PROPRIETARY INFORMATION; PRIVACY: "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. CHANGES AND ADDITIONAL CHARGES: Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site

prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE: In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. LIMITATIONS ON USE: Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS: Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See [www.ethicspoint.veralto.com](http://www.ethicspoint.veralto.com) and [Integrity and compliance - Veralto](#) for a copy of the SOC and for access to our Helpline portal.

17. RELATIONSHIP OF PARTIES: Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to



## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. **FUNDS TRANSFERS (PAYMENTS):** Buyer and Hach both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new or changed bank transfer or mailing instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

21. **LIMITATION OF LIABILITY:** **None of the Hach Indemnified Parties will be liable to any Buyer Indemnified Parties under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of any Buyer Indemnified Parties' customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.**

22. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. **ENTIRE AGREEMENT, TERM & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. Upon thirty (30) days prior written notice, Hach may, in its sole discretion, elect to terminate any order for the sale of Products and provide a pro-rated refund for any pre-payment of undelivered Products. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach

rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

24. **APPENDICES:** If checked, the following Appendices are attached hereto and incorporated by reference into these Terms & Conditions of Sale:

CLAROS SOFTWARE AS A SERVICE SUBSCRIPTION AGREEMENT

\* \* \*

# 2025 Village of Ephraim Fee Schedule



*Sales taxes included unless specified.*

## Administration

Photocopies	\$0.25/page
Facsimile	\$1.00/page
CDs	\$5.00/each
Public records research which requires more time than customary 5 to 10 minutes	\$30.00/hour
Non-sufficient funds	\$25.00/occurrence
Assessment Letters	\$25.00/each
Engineering fee	The actual cost to the Village for all engineering work incurred by the Village in connection with the subdivision, including inspections required.
Dog License	\$15.50 Unneutered/Unspayed Animal \$5.50 Neutered/Spayed Animal

## Ephraim Village Hall Rental Fees:

Local non-profit preapproved renters	No Charge if pre-approved by Village Board
Theater Productions, Associations, Concerts, Approved Meetings, or Classes	\$100.00 Minimum, \$160.00 Daily (4 or more hours)
Village Taxpayer Private Functions*	\$160 Daily charge
Non Village Taxpayer Private Functions*	\$500 Per Day and must be paid prior to event day
* A Security deposit of \$250.00 is required for all rentals and will be held during the duration of the rental. This may be applied to the balance due or used for additional cleaning if necessary. \$25 Processing Fee for all cancellations.	

## Building and Zoning Fees

### Building Inspection Fees (Brett Guilette - Inspection Specialists LLC) - Fees are based on ALL living areas and garage.

#### RESIDENTIAL - 1 & 2 FAMILY

1. New Structure Fees include building, electric, plumbing, HVAC and erosion permits	
0 - 1,499 sq. ft.	\$850.00
1,500 - 1,999 sq. ft.	\$1,000.00
2,000 - 2,499 sq. ft.	\$1,100.00
2,500 - 3,000 sq. ft.	\$1,150.00
Over 3,000 sq. ft.	\$1,150.00 + \$0.10 per sq. ft. over 3,000 sq. ft.
Manufactured Dwellings (modular)	\$500.00 + any additions or garage per item #3 below
State Seal	\$35.00
2. Additions/ Remodels/ Alterations:	
a. Building	\$0.11 per sq. ft. (all areas)
b. Electric, plumbing, HVAC	
0 to 500 sq. ft.	\$50.00 (each)
501 - 1,000 sq. ft.	\$60.00 (each)
1,001 - 1,300 sq. ft.	\$75.00 (each)
1,301 - 2,000 sq. ft.	\$100.00 (each)
2,001 - 2,500 sq. ft.	\$125.00 (each)
Over 2,500 sq. ft.	\$0.05 per sq. ft. (each)
c. Erosion (below grade over 400 sq. ft.)	\$40.00 additions only
3. Electric Service	\$50.00 residential
4. Manufactured Homes (HUD homes or house trailers)	\$200.00 (fee includes slab, electric service, & occupancy)
5. Temporary Occupancy	\$50.00
6. Early Start	\$50.00 (footing and foundation only)

#### ACCESSORY STRUCTURES - Detached garages, storage buildings, and decks.

1. Building	\$0.10 per sq. ft. (\$50.00 minimum)
2. Electric, plumbing & HVAC	\$0.05 per sq. ft. (\$40.00 minimum)

#### COMMERCIAL

1. New buildings, additions, alterations, remodels:	
a. Building	\$0.12 per sq. ft. (all areas) - (\$75.00 minimum)
b. Electric, plumbing, HVAC	
0 to 600 sq. ft.	\$60.00 (each)
601 - 1,250 sq. ft.	\$75.00 (each)
1,251 - 1,700 sq. ft.	\$100.00 (each)
1,701 - 2,100 sq. ft.	\$125.00 (each)
2,101 - 2,500 sq. ft.	\$150.00 (each)
Over 2,500 sq. ft.	\$0.6 per sq. ft. each
c. Storage buildings, warehouses, detached garages	\$0.10 per sq. ft.
2. Temporary Occupancy, Change of Use, Occupancy	\$50.00
3. Early Start	\$100.00
4. Electric Service	\$60.00
5. Erosion Control	\$75.00
6. Plan Review	<a href="#">Per Table SBD-118</a>

#### MISCELLANEOUS

1. Re-inspection fee	\$30.00
2. Failure to call for an inspection	\$30.00
3. Double fees are due if work is started before permit is issued	
4. Extension to permit (permits are valid for 24 months)	25% of original fee

#### ZONING FEES

Land Disturbance	\$25.00 per
Moving or Demolition	\$25.00 per
Alteration Permits	\$25.00 per project
Conditional Use/Special Exception	\$125.00 each
Accessory Structures	\$25.00 each
Building Permits (Residential)	\$25.00 + \$0.15 per square ft
Building Permits (Commercial)	\$25.00 + \$0.20 per square ft

Signs (Permanent)	\$15.00 each
Signs (Temporary)	\$5.00 each
Board of Appeals Application	\$300.00 each
Fire Number Signs	<b>Market Price</b>
<b>Marinas &amp; Moorings</b>	
<i>Waiting list for slips or moorings</i>	\$50.00 Each/ Non-Refundable
<b>Moorings:</b>	
Riparian Taxpayer	\$220.00, Plus 6.0% Sales Tax
Taxpayer	\$286.00, Plus 6.0% Sales Tax
Non-Taxpayer	\$418.00, Plus 6.0% Sales Tax
<b>Anderson Dock:</b>	
Ephraim Property Owner	Slip \$73.50 Per Foot Slip Length, Plus 6.0% Sales Tax
Non-Ephraim Property Owner	Slip \$105.00 Per Foot Slip Length, Plus 6.0% Sales Tax
Wall Slip	\$60.00 Per Foot Boat Length, Plus 6.0% Sales Tax
Transient Dockage	\$2.50 Per Foot Boat Length Per Night (20 ft minimum), Plus 6.0% Sales Tax
<b>Firehouse Dock:</b>	
Ephraim Property Owner	Slip \$73.50, Per Foot Slip Length, Plus 6.0% Sales Tax
Non-Ephraim Property Owner	Slip \$105.00, Per Foot Slip Length, Plus 6.0% Sales Tax
Transient Dockage	\$2.50 Per Foot Boat Length Per Night (20 ft minimum), Plus 6.0% Sales Tax
<b>Dinghy Storage</b>	
On Land	\$73.50, Plus 6.0% Sales Tax
Dock Tie-up	\$100.00 for first 10' Plus \$10.00 per Additional Foot, Plus 6.0% Sales Tax
Non Mooring Holder Dinghy Rack	\$2.00 Per day - \$10.00 Per Week - 2 week maximum
<b>Boat Launching</b>	
Daily Launch Fee	\$10.00 Per Boat
Seasonal Launch Pass for first Boat - Ephraim Property Owner	\$50.00 Taxpayer
Seasonal Launch Pass for each additional Boat - Ephraim Property Owner	\$25.00 Taxpayer
Seasonal Per Boat - Non-Ephraim, Non-Commercial Property Owner	\$150.00
Commercial Seasonal Launch Pass	\$175.00
Non-Ramp Use (Green Launch)	\$3.00 Per Boat
<b>Public Works</b>	
Mowing and weeding of unkempt weeds or noxious weeds is billed at the per hourly rate for equipment and for employees, including employee benefit costs.	
<b>Utility Charges</b>	
<b>Resident</b>	Municipal Sewer Rates \$136.00 Per REU Per Quarter
	Resident Pump out \$111.00 Per <b>Holding Tank</b> Pump-out for Village Taxpayers
<b>Week End Call: Regular Holding Tank Charge of \$110 + Truck Charge</b>	\$111.00 Per Holding Tank Pump-out + <b>Truck charge of \$145.00</b>
	Septic System Inspection \$145.00 Per Trip plus applicable pump-out rate per 1,000 gallons
	Septic Pump out \$140.00 per 1,000 gallons <b>Septic Tank</b> Pump out
	Truck Charge \$145.00
	Grinder Station Pump out \$174.00
	Grinder Station Pump out After Hours \$347.00
	Location/Excavation Fee \$250.00 When necessary to dig to do a septic system inspection
	3 Yr. Septic Inspection Nov 1-Apr 1 \$229.00 per 1,000 gallons <b>Resident</b>
<b>Haulers</b>	Hauler Pump out \$20.00 Per 1,000 Gallons for <b>Holding Tank Waste</b>
	Hauler Pump out \$150.00 Per 1,000 Gallons for <b>Septic Waste</b>
	<b>Hauler Discount Rate (more than 10,000 gallons) \$18.00 Per 1,000 Gallons November 1 thru April 1</b>
<b>Water Tests</b>	Water Tests \$30.00 Basic Bacteriological Analysis
	Water Test Result Copies \$15.00
	Scheduled Emergency Water Analysis \$150.00
	Water Test: Nitrate \$60.00
	Storm Sewer Connect/Inspect Hook-up Cost \$132.00
	Sewer Connection Assessment Fee \$4,290.00
<b>Airport Charges</b>	
Aircraft Parking- Long Term	\$133.00 - 2 Weeks
	\$173.00 - 1 Month
	\$268.00 - 3 Months
	\$351.00 - 6 Months
	\$523.00 - 12 Months
Aircraft Parking- Short Term	\$0 - Over 4 Hours Same Day Departure- All
	\$16.00 - Overnight- Single Engine
	\$30.00 - Overnight- Twin
	\$30.00 - Overnight- Turbine
	\$52.00 - Charter- All
Automobile Parking	\$7.00 - Daily
	\$54.00 - 1 Month
	\$112.00 - 3 Months
	\$173.00 - 6 Months
	\$265.00 - 12 Months
Hanger Lease Rate	\$0.50 Per Square Foot
<b>Short Term Rental Licensing Fees</b>	
Initial License Fee	\$200
Late Fee	\$150
Renewal	\$150
<b>Mobile Food Establishment Permitting Fees</b>	
Permit Fee	\$400

Activity Description	Code	Description	Addit. Comments	2022	2023	2024	2025 Budget	Increase (Decrease)	YTD 9/30/2024	2023 Actual	2022 Actual	2021 Actual	
Row	100-10-	<b>INCOME</b>	<i>New comments in Red</i>										
1	General Fund	41110	General Property Taxes	\$ 1,270,787	\$ 1,309,557	\$ 1,336,375	\$ 1,336,704.19	\$ 328.88	\$ 1,336,375	\$ 1,309,556	\$ 1,270,787	\$ 1,246,805	
2	General Fund	41150	Managed Forest Lands	\$ 8	\$ 8	\$ 8	\$ 8.00	\$ -	\$ 40	\$ 8	\$ 19	\$ 42	
3	General Fund	41210	Room Taxes	\$ 260,000	\$ 260,000	\$ 320,000	\$ 320,000.00	\$ -	\$ 91,275	\$ 370,344	\$ 343,867	\$ 249,155	
4	General Fund	41220	Room Tax Grant	Money from DDC	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000.00	\$ -	\$ 40,652	\$ 43,017	\$ 16,305	
5	General Fund	41223	PRAT	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000.00	\$ -	\$ 70,134	\$ 186,564	\$ 108,663		
6	General Fund	41800	Interest on Taxes	\$ 300	\$ 300	\$ 300	\$ 300.00	\$ -	\$ 440	\$ 389	\$ 437	\$ 66	
7	General Fund	43410	State - Shared Revenue	\$5780 PP Aid	\$ 6,161	\$ 6,161	\$ 6,161	\$ 46,438.00	\$ 40,277.00	\$ 8,226	\$ 6,160	\$ 6,160	\$ 6,160
8	General Fund	43430	Exempt Computer Aid	\$ 142	\$ 142	\$ 142	\$ 142.00	\$ -	\$ 142	\$ 142	\$ 142	\$ 142	
9	General Fund	43530	State Transportation Aids	\$ 44,594	\$ 44,594	\$ 44,594	\$ 89,693.00	\$ 45,099.28	\$ 58,496	\$ 67,821	\$ 58,975	\$ 51,282	
10	General Fund	43545	Recycling Rebate					\$ -					
11	General Fund	43610	Payment for Municipal Services	\$ -	\$ -	\$ -	\$ -	\$ -					
12	General Fund	43650	State Aid - Forest Crop	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ (1,000.00)	\$ -		\$ 765	\$ 27	
13	General Fund	43660	State Payment in Lieu of Tax	DNR Land Payment	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 7,315	\$ 2,389	\$ 7,028	\$ 1,874
14	General Fund	43690	State - Video Service Provider		\$ 1,000	\$ 2,773	\$ 2,773	\$ 2,773.00	\$ -	\$ 2,773	\$ 2,773	\$ 2,773	\$ 2,773
15	General Fund	43900	grant proceeds					\$ -				\$ 788	
16	General Fund	44100	Cable Franchise Fees/Leases	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000.00	\$ -	\$ 10,000	\$ 14,139	\$ 12,912	\$ 12,492	
17	General Fund	44110	Liquor Licenses	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,500.00	\$ 500.00	\$ 2,500	\$ 2,650	\$ 2,748	\$ 2,030	
18	General Fund	44111	Operator Licenses	good for 2 years	\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 990	\$ 60	\$ 930	\$ 90
19	General Fund	44112	Picnic Licenses	\$ 20	\$ 20	\$ 20	\$ 20.00	\$ -	\$ 140	\$ 20	\$ 20	\$ -	
20	General Fund	44113	STR Licenses			\$ 5,000	\$ 5,000.00	\$ -	\$ 2,800	\$ 13,150	\$ 10,550		
21	General Fund	44200	Dog Licenses	\$ 8	\$ 8	\$ 8	\$ 8.00	\$ -	\$ 201	\$ 66	\$ 57	\$ 73	
22	General Fund	44300	Building & Sign Permits	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500.00	\$ -	\$ 981	\$ 3,527	\$ 1,478	\$ 4,973	
23	General Fund	44310	Building Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,833	\$ 1,842	\$ 11,355	
24	General Fund	46100	Sales of Copies/Plats etc	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	
25	General Fund	46101	Assessment Letters	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ 950	\$ 975	\$ 725	\$ 1,800	
26	General Fund	46730	Tennis Court Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ 1,247	\$ 890	\$ 731	\$ 1,020	
27	General Fund	46840	Personnel Serv Payments	Money from Dock	\$ 12,000	\$ 12,000	\$ 19,900	\$ 19,900.00	\$ -		\$ 12,000	\$ 12,000	\$ 12,000
28	General Fund	46900	Other Revenue	Pic. Table Money, DDC Pa	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 1,096	\$ 24,696	\$ 15,269	\$ 2,635
29	General Fund	48000	Misc Revenue					\$ -				\$ -	
30	General Fund	48100	Interest Income/Genl	\$ 35,000	\$ 40,000	\$ 100,000	\$ 120,000.00	\$ 20,000.00	\$ 145,878	\$ 162,853	\$ 31,368	\$ 1,525	
31	General Fund	48200	Rentals of Village Properties	\$ 7,000	\$ 7,000	\$ 7,000	\$ 5,500.00	\$ (1,500.00)	\$ 5,285	\$ 5,710	\$ 6,210	\$ 5,210	
32	General Fund	48307	Sale of Recyclable Materials	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 2,000	\$ 2,090		\$ 2,232	
33	General Fund	48330	Sale of Other Equip & Property	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 2,019	\$ 4,700	
34			<b>Total Revenue</b>	\$ 1,849,020	\$ 1,895,563	\$ 2,055,281	\$ 2,158,986.19	\$ 103,705.16	\$ 1,789,936	\$ 2,234,822	\$ 1,914,780	\$ 1,621,250	
		100-10-	<b>EXPENSE</b>										
35	Board	51100-100	Board Salaries	\$ 18,000	\$ 18,000	\$ 18,000	\$ 30,000.00	\$ 12,000.00	\$ 13,500	\$ 18,000	\$ 18,000	\$ 18,000	
36	Board	51100-101	Board SS/Med	\$ 1,377	\$ 1,377	\$ 1,377	\$ 1,377.00	\$ -	\$ 1,035	\$ 1,379	\$ 1,377	\$ 1,377	
37	Board	51100-320	Training/Conferences	\$ 200	\$ 200	\$ 200	\$ 200.00	\$ -	\$ 20	\$ 189		\$ -	
38	Legal Fees	51300-200	Legal Fees	\$ 15,000	\$ 15,000	\$ 30,000	\$ 30,000.00	\$ -	\$ 15,249	\$ 40,560	\$ 49,805	\$ 33,978	
39	Gen. Admin.	51400-100	Salaries	\$ 121,623	\$ 132,523	\$ 139,678	\$ 144,148.05	\$ 4,469.71	\$ 107,169	\$ 136,784	\$ 124,071	\$ 111,432	
40	Gen. Admin.	51400-101	SS/Med	\$ 9,304	\$ 10,138	\$ 10,685	\$ 11,027.33	\$ 341.93	\$ 7,303	\$ 9,561	\$ 9,491	\$ 8,455	
41	Gen. Admin.	51400-102	Retirement	\$ 8,210	\$ 9,012	\$ 9,498	\$ 9,802.07	\$ 303.94	\$ 7,394	\$ 9,301	\$ 8,064	\$ 7,447	
42	Gen. Admin.	51400-103	Health Insurance	\$ 39,930	\$ 41,839	\$ 43,349	\$ 46,330.84	\$ 2,981.56	\$ 32,511	\$ 41,964	\$ 39,964	\$ 42,944	
43	Gen. Admin.	51400-104	Disability Insurance	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800.00	\$ -	\$ 2,455	\$ 3,990	\$ 3,435	\$ 3,314	
44	Gen. Admin.	51400-105	Workers Compensation	\$ 592	\$ 632	\$ 650	\$ 441.35	\$ (208.25)	\$ 312	\$ 686	\$ 604	\$ 556	
45	Gen. Admin.	51400-107	Supplemental Insurance	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	

	<b>Activity Description</b>	<b>Code</b>	<b>Description</b>	<b>Addit. Comments</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025 Budget</b>	<b>Increase (Decrease)</b>	<b>YTD 9/30/2024</b>	<b>2023 Actual</b>	<b>2022 Actual</b>	<b>2021 Actual</b>
46	Gen. Admin.	51400-310	Vehicle Fuel		\$ 600	\$ 600	\$ 600	\$ 400.00	\$ (200.00)	\$ 105	\$ 227	\$ 276	\$ 169
47	Gen. Admin.	51400-311	Vehicle Maintenance		\$ 1,000	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 61	\$ 190	\$ 62	\$ 392
48	Gen. Admin.	51400-312	Cellphone		\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750.00	\$ -	\$ 1,173	\$ 1,289	\$ 1,237	\$ 1,501
49	Gen. Admin.	51400-320	Training/Conferences		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 1,312	\$ 499	\$ 1,672	\$ 1,125
50	Gen. Admin.	51400-330	Bank Fees		\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 482	\$ 512	\$ 868	\$ 556
51	Gen. Admin.	51400-331	Postage		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500.00	\$ -	\$ 3,045	\$ 4,994	\$ 2,990	\$ 3,062
52	Gen. Admin.	51400-332	Office Equipment		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000.00	\$ -	\$ -	\$ 448	\$ 3,639	\$ 1,639
53	Gen. Admin.	51400-333	Office Supplies/Expenses		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000.00	\$ -	\$ 3,145	\$ 4,112	\$ 4,995	\$ 5,899
54	Gen. Admin.	51400-334	Computer Supplies/Expenses	\$800 for Dissemination	\$ 3,875	\$ 3,875	\$ 5,000	\$ 8,000.00	\$ 3,000.00	\$ 15,137	\$ 22,281	\$ 25,607	\$ 5,605
55	Gen. Admin.	51400-335	Professional Dues/Expenses		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ -	\$ 395	\$ 3,806	\$ 1,617	\$ 2,724
56	Gen. Admin.	51400-336	Legal Notices/Additions		\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 325	\$ 613	\$ 714	\$ 478
57	Gen. Admin.	51400-339	Printing Costs		\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,500.00	\$ 1,500.00	\$ 2,072	\$ 2,847	\$ 1,649	\$ 2,173
58	Gen. Admin.	51400-340	Vehicle Insurance		\$ 340	\$ 349	\$ 358	\$ 365.68	\$ 8.10	\$ 315	\$ 376	\$ 368	\$ 340
59	Gen. Admin.	51400-342	Committee/Worker Expenses	BOA Expenses	\$ 220	\$ 220	\$ 220	\$ 220.00	\$ -				\$ -
60	Gen. Admin.	51400-343	Contingency	Inc. Property Leases	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500.00	\$ -	\$ 3,217	\$ 3,138	\$ 3,131	\$ 2,998
61	Gen. Admin.	51400-344	Uniforms		\$ 300	\$ 300	\$ 300	\$ 300.00	\$ -			\$ 447	\$ 240
62	Gen. Admin.	51400-710	Charitable Donations		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ 1,000	\$ 1,000	\$ 102	\$ 1,020
63	Gen. Admin.	51400-810	Equipment Outlay	Admin Vehicle in 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
64	Gen. Admin.	51400-820	Bldg Improvement Outlay		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
65	Gen. Admin.	51400-830	Other Improvement Outlay		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
66	Elections	51440-315	Election Equipment		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
67	Elections	51440-316	Election Supplies/Expenses		\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 278	\$ 1,215	\$ 1,744	\$ 1,118
68	Elections	51440-320	Training/Conferences		\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 372	\$ 207	\$ 30	\$ -
69	Elections	51440-342	Committee/Worker Expense		\$ 1,500	\$ 1,500	\$ 2,500	\$ 2,500.00	\$ -	\$ 1,539	\$ 1,308	\$ 1,852	\$ 1,068
70	Financial Administration	51500 -100	Salaries		\$ 28,974	\$ 31,205	\$ 32,890	\$ 33,942.82	\$ 1,052.49	\$ 25,236	\$ 32,245	\$ 31,239	\$ 32,147
71	Financial Administration	51500 -101	SS/Med		\$ 2,217	\$ 2,387	\$ 2,516	\$ 2,596.63	\$ 80.52	\$ 1,712	\$ 2,244	\$ 2,246	\$ 2,228
72	Financial Administration	51500 -102	Retirement		\$ 1,956	\$ 2,122	\$ 2,237	\$ 2,308.11	\$ 71.57	\$ 1,741	\$ 2,192	\$ 1,908	\$ 1,966
73	Financial Administration	51500 -103	Health Insurance		\$ 9,680	\$ 10,177	\$ 10,544	\$ 11,269.66	\$ 725.24	\$ 7,908	\$ 10,207	\$ 9,721	\$ 9,949
74	Financial Administration	51500-300	Auditing Expenses		\$ 11,000	\$ 11,000	\$ 11,000	\$ 15,000.00	\$ 4,000.00	\$ 15,257	\$ 13,117	\$ 11,508	\$ 11,985
75	Assessment of Property	51530-210	Other Contractual Services	Assessment ReVal	\$ 7,200	\$ 7,200	\$ 67,200	\$ 67,200.00	\$ -	\$ 6,367	\$ 8,337	\$ 8,190	\$ 7,141
76	General Buildings-Administration	51600-210	Other Contractual Services		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
77	General Buildings-Administration	51600-211	Property Insurance		\$ 3,142	\$ 1,047	\$ 1,151	\$ 1,231.95	\$ 80.60	\$ 1,130	\$ 1,088	\$ 969	\$ 894
78	General Buildings-Administration	51600-302	Facility Maintenance/Repair		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
79	General Buildings-Administration	51600-303	Electricity		\$ 8,000	\$ 6,500	\$ 6,500	\$ 7,500.00	\$ 1,000.00	\$ 5,607	\$ 7,293	\$ 7,271	\$ 6,170
80	General Buildings-Administration	51600-304	LP Gas		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ -	\$ 978	\$ 2,062	\$ 761	\$ 1,406
81	General Buildings-Administration	51600-305	Well Tests		\$ 230	\$ 230	\$ -	\$ 240.00	\$ 240.00	\$ 120			\$ -
82	General Buildings-Administration	51600-306	Phone		\$ 6,000	\$ 6,000	\$ 4,000	\$ 4,000.00	\$ -	\$ 3,340	\$ 5,564	\$ 5,129	\$ 5,472
83	General Buildings-Administration	51600-307	Water Treatment		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
84	General Buildings-Administration	51600-308	Sewer Fees		\$ 500	\$ 500	\$ -	\$ -	\$ -				\$ -
85	General Buildings-Administration	51600-309	Internet		\$ 675	\$ 675	\$ 675	\$ 675.00	\$ -	\$ 1,264	\$ 989	\$ 989	\$ 1,149
86	General Buildings-Hall	51601-210	Other Contractual Services	Hall Maint	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000.00	\$ -				\$ 15,050
87	General Buildings-Hall	51601-211	Property Insurance		\$ 2,801	\$ 2,770	\$ 3,047	\$ 3,260.74	\$ 213.32	\$ 2,992	\$ 2,813	\$ 2,565	\$ 2,375
88	General Buildings-Hall	51601-300	Facility Equipment		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
89	General Buildings-Hall	51601-301	Facility Supplies		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
90	General Buildings-Hall	51601-302	Facility Maintenance/Repair		\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
91	General Buildings-Hall	51601-303	Electricity		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500.00	\$ -	\$ 2,666	\$ 2,968	\$ 509	\$ 3,200
92	General Buildings-Hall	51601-304	LP Gas		\$ 5,500	\$ 5,500	\$ 6,000	\$ 7,000.00	\$ 1,000.00	\$ 5,495	\$ 7,260	\$ 4,111	\$ 4,499



	<b>Activity Description</b>	<b>Code</b>	<b>Description</b>	<b>Addit. Comments</b>						<b>2025 Budget</b>	<b>Increase (Decrease)</b>	<b>YTD 9/30/2024</b>	<b>2023 Actual</b>	<b>2022 Actual</b>	<b>2021 Actual</b>			
93	General Buildings-Hal	51601-305	Well Tests							\$ 130	\$ 130	\$ -	\$ -	\$ -	\$ -			
94	General Buildings-Hal	51601-306	Phone							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
95	General Buildings-Hal	51601-307	Water Treatment							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
96	General Buildings-Hal	51601-308	Sewer Fees							\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ -	\$ 934	\$ 1,749	\$ 1,658	\$ 1,658
97	General Buildings-Hal	51601-309	Internet							\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700.00	\$ -	\$ 1,722	\$ 1,892	\$ 1,612	\$ 1,481
98	Tax Refunds	51910-730	Misc Expense	Tax Collection						\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800.00	\$ -	\$ 15,829			\$ 19,246
99	Judgments and Losses	51920-730	Misc Expense							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
100	Nondepart Insurance	51930-212	Liability Insurance							\$ 5,500	\$ 5,500	\$ 5,500	\$ 7,000.00	\$ 1,500.00	\$ 8,852	\$ 7,121	\$ 5,668	\$ 5,502
101	Building Inspection	52400-100	Salaries							\$ 8,144	\$ 8,771	\$ 9,245	\$ 9,540.57	\$ 295.83	\$ 7,093	\$ 8,997	\$ 8,225	\$ 7,833
102	Building Inspection	52400-101	SS/Med							\$ 623	\$ 671	\$ 707	\$ 729.85	\$ 22.63	\$ 490	\$ 639	\$ 629	\$ 599
103	Building Inspection	52400-102	Retirement							\$ 550	\$ 596	\$ 629	\$ 648.76	\$ 20.12	\$ 489	\$ 611	\$ 534	\$ 528
104	Building Inspection	52400-103	Health Insurance							\$ 2,172	\$ 2,262	\$ 2,343	\$ 2,504.37	\$ 161.17	\$ 1,757	\$ 2,268	\$ 2,160	\$ 1,969
105	Building Inspection	52400-105	Workers Compensation							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
106	Building Inspection	52400-320	Training/Conferences							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
107	Building Inspection	52400-333	Office Supplies/Expenses							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
108	Airport	53510-210	Other Contractual Services							\$ 500	\$ 500	\$ 500	\$ -	\$ (500.00)				\$ 230
109	Animal Control	54100-210	Other Contractual Services							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
110	Library	55110-316	Supplies/Expense							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
111	Celebrations	55300-316	Supplies/Expense							\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600.00	\$ -	\$ 478	\$ 4,623	\$ 9,834	\$ 2,078
112	Zoning	56400-100	Salaries							\$ 20,360	\$ 21,928	\$ 23,112	\$ 23,851.43	\$ 739.58	\$ 17,734	\$ 22,493	\$ 20,564	\$ 19,582
113	Zoning	56400-101	SS/Med							\$ 1,558	\$ 1,677	\$ 1,768	\$ 1,824.63	\$ 56.58	\$ 1,225	\$ 1,599	\$ 1,572	\$ 1,497
114	Zoning	56400-102	Retirement							\$ 1,374	\$ 1,491	\$ 1,572	\$ 1,621.90	\$ 50.29	\$ 1,223	\$ 1,529	\$ 1,336	\$ 1,321
115	Zoning	56400-103	Health Insurance							\$ 5,430	\$ 5,654	\$ 5,858	\$ 6,260.92	\$ 402.91	\$ 4,393	\$ 5,670	\$ 5,400	\$ 4,922
116	Zoning	56400-105	Workers Compensation							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
117	Zoning	56400-320	Training/Conferences							\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
118	Zoning	56400-333	Office Supplies/Expenses							\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -				\$ -
119	Economic Developme	56700-710	Economic Development	streetscape									\$ -	\$ -		\$ 20,623	\$ 35,771	
120	EBC	56700-720	Subsidy to Organization	2022 Room Tax Change						\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,652	\$ 9,030		\$ 36,079
121	Room Tax Expense	56701-210	Room Tax Expense	Money to Fund Tourism Zone						\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000.00	\$ -	\$ -	\$ 50,267		\$ -
122	Debt Service Principal	58100-600	Principal							\$ 190,000	\$ 200,000	\$ 210,000	\$ 220,000.00	\$ 10,000.00	\$ 210,000	\$ 200,000	\$ 190,000	\$ 180,000
123	Debt Service Interest	58200-601	Interest							\$ 156,419	\$ 146,669	\$ 136,419	\$ 125,669.00	\$ (10,750.00)	\$ 136,418	\$ 146,669	\$ 156,418	\$ 165,668
			<b>Total Expense</b>							\$ 790,855	\$ 807,378	\$ 896,479	\$ 931,138.66	\$ 34,659.84	\$ 752,023	\$ 875,012	\$ 821,160	\$ 851,205

Activity Description		Code	Description	Addit. Comments	#	#	#	#	2022	2023	2024	2025 Budget	Increase (Decrease)	YTD 9/30/2024	2023 Actual	2022 Actual	2021 Actual
Row		100-20-	EXPENSE														
1	Public Works Personnel	53000-100	Salaries	New Full Time Employee					\$ 114,709	\$ 123,957	\$ 152,879	\$ 159,399.62	\$ 6,520.66	\$ 106,324	\$ 110,110	\$ 106,476	\$ 95,611
2	Public Works Personnel	53000-101	SS/Med						\$ 7,628	\$ 8,335	\$ 11,695	\$ 12,194.07	\$ 498.83	\$ 7,170	\$ 7,775	\$ 8,147	\$ 7,279
3	Public Works Personnel	53000-102	Retirement						\$ 6,730	\$ 7,409	\$ 10,351	\$ 10,793.77	\$ 443.00	\$ 7,336	\$ 7,348	\$ 6,705	\$ 6,423
4	Public Works Personnel	53000-103	Health Insurance						\$ 30,252	\$ 31,162	\$ 56,371	\$ 60,265.12	\$ 3,893.98	\$ 36,143	\$ 31,459	\$ 30,379	\$ 27,695
5	Public Works Personnel	53000-104	Disability Insurance						\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500.00	\$ -	\$ 2,128	\$ 1,978	\$ 1,611	\$ 1,721
6	Public Works Personnel	53000-105	Workers Compensation						\$ 6,370	\$ 6,858	\$ 9,504	\$ 4,833.08	\$ (4,671.05)	\$ 4,568	\$ 5,989	\$ 6,220	\$ 6,180
7	Public Works Personnel	53000-110	Personel Services						\$ -	\$ -	\$ -	\$ -	\$ -				
8	Public Works Personnel	53000-312	Cellphone						\$ 1,200	\$ 1,200	\$ 1,000	\$ 1,000.00	\$ -	\$ 679	\$ 964	\$ 1,595	\$ 1,378
9	Public Works Personnel	53000-320	Training/Conferences						\$ 600	\$ 600	\$ 600	\$ 600.00	\$ -	\$ 83		\$ 57	\$ 164
10	Public Works Personnel	53000-333	Office Supplies/Expenses						\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ 349	\$ 1,322	\$ 1,252	\$ 359
11	Public Works Personnel	53000-344	Uniforms	Include Safety					\$ 1,000	\$ 1,000	\$ 1,500	\$ 2,250.00	\$ 750.00	\$ 431	\$ 1,147	\$ 818	\$ 1,073
12	Street Maintenance	53301-220	Mowing						\$ 3,200	\$ 3,200	\$ 2,500	\$ 2,500.00	\$ -	\$ 375		\$ 193	
13	Street Maintenance	53301-221	Sweeping/Marking						\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000.00	\$ -	\$ 3,487	\$ 4,392	\$ 3,288	\$ 5,117
14	Street Maintenance	53301-222	Road Trimming	Tree Cutting					\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ -			
15	Street Maintenance	53301-223	Snow Removal						\$ 32,000	\$ 32,000	\$ 34,000	\$ 34,000.00	\$ -	\$ 5,274	\$ 13,764	\$ 25,093	\$ 22,299
16	Street Maintenance	53301-300	Facility Equipment						\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ -		\$ 331	
17	Street Maintenance	53001-302	Facility Maintenance/Repair	\$5,000 for surveying					\$ 6,000	\$ 6,000	\$ 5,000	\$ 5,000.00	\$ -	\$ -		\$ 21,827	\$ 5,071
18	Street Reconstruction	53302-810	Equipment Outlay						\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,153	\$ 88,203		
19	Street Reconstruction	53302-820	Other Improvement Outlay	2020 streetwork expenses					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,492	\$ 81,082	\$ 9,095	\$ 3,694
20	Street Reconstruction	53302-830	Other Improvement Outlay										\$ -	\$ 198,780	\$ 57,929	\$ 131	\$ 5,249
21	Street Reconstruction	53302-840	Project Outlay	Detour Repaving/storm (road aid money moved to cap reserve)									\$ -	\$ -			
22	Public Works Vehicles	53310-310	Vehicle Fuel						\$ 5,000	\$ 5,000	\$ 6,500	\$ 7,000.00	\$ 500.00	\$ 5,794	\$ 6,172	\$ 6,187	\$ 7,053
23	Public Works Vehicles	53310-311	Vehicle Maintenance						\$ 5,000	\$ 5,000	\$ 10,000	\$ 15,000.00	\$ 5,000.00	\$ 3,642	\$ 6,810	\$ 13,997	\$ 8,411
24	Public Works Vehicles	53310-340	Vehicle Insurance						\$ 1,310	\$ 1,371	\$ 1,410	\$ 1,444.50	\$ 34.42	\$ 1,244	\$ 1,392	\$ 1,361	\$ 1,324
25	Visitors Center	53321-211	Property Insuranace						\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ -			
26	Visitors Center	53321-303	Electricity						\$ 1,000	\$ 1,000	\$ 800	\$ 500.00	\$ (300.00)	\$ 38	\$ 308	\$ 334	\$ 242
27	Visitors Center	53321-304	LP Gas	N/A					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
28	Visitors Center	53321-305	Well Tests									\$ 120.00	\$ 120.00	\$ 90			
29	Visitors Center	53321-306	Phone						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
30	Visitors Center	53321-307	Water Treatment						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
31	Visitors Center	53321-308	Sewer Fees						\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 248	\$ 464	\$ 440	\$ 440
32	Visitors Center	53321-309	Internet						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
33	Maintenance Buildings	53322-210	Other Contractual Services	Bathroom Cost Become inh					\$ 8,650	\$ 8,650	\$ 1,500	\$ 1,500.00	\$ -	\$ 1,045	\$ 13,560	\$ 11,746	\$ 9,827
34	Maintenance Buildings	53322-211	Property Insurance						\$ 3,798	\$ 3,902	\$ 4,292	\$ 4,592.72	\$ 300.46	\$ 4,215	\$ 3,945	\$ 3,613	\$ 3,830
35	Maintenance Buildings	53322-300	Facility Equipment						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 75	
36	Maintenance Buildings	53322-301	Facility Supplies						\$ 3,000	\$ 3,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 511	\$ 1,715	\$ 867	\$ 686
37	Maintenance Buildings	53322-302	Facility Maintenance/Repair						\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000.00	\$ -	\$ 7,556	\$ 8,289	\$ 18,533	\$ 16,101
38	Maintenance Buildings	53322-303	Electricity						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
39	Maintenance Buildings	53322-304	LP Gas						\$ 500	\$ 500	\$ 1,000	\$ 1,500.00	\$ 500.00	\$ 868	\$ 927		\$ 335
40	Maintenance Buildings	53322-305	Well Tests	N/A					\$ 248	\$ 248	\$ -	\$ 300.00	\$ 300.00	\$ 210			
41	Maintenance Buildings	53322-306	Phone	N/A					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
42	Maintenance Buildings	53322-307	Water Treatment	N/A					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
43	Maintenance Buildings	53322-308	Sewer Fees	N/A					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
44	Maintenance Buildings	53322-309	Internet						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

	<b>Activity Description</b>	<b>Code</b>	<b>Description</b>	<b>Addit. Comments</b>	<b>#</b>	<b>#</b>	<b>#</b>	<b>#</b>	<b>#</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025 Budget</b>	<b>Increase (Decrease)</b>	<b>YTD 9/30/2024</b>	<b>2023 Actual</b>	<b>2022 Actual</b>	<b>2021 Actual</b>
45	Maintenance Buildings	53322-350	Janitorial Supplies							\$ 4,000	\$ 4,000	\$ 4,500	\$ 5,000.00	\$ 500.00	\$ 2,883	\$ 3,737	\$ 2,250	\$ 4,276
46	Maintenance Buildings	53322-351	Hardware/Tools							\$ 1,775	\$ 1,775	\$ 1,700	\$ 1,700.00	\$ -	\$ 836	\$ 525	\$ 2,210	\$ 1,667
47	Maintenance Buildings	53322-352	Equipment Rental							\$ 250	\$ 250	\$ 500	\$ 1,000.00	\$ 500.00	\$ 109	\$ 73	\$ 30	\$ 620
48	Maintenance Buildings	53322-810	Equipment Outlay											\$ -	\$ -			
49	Maintenance Buildings	53322-820	Bldg Improvement Outlay	Gar. Upgrades						\$ 4,000	\$ 4,000	\$ 3,000	\$ 3,000.00	\$ -	\$ -	\$ 9,761	\$ 3,625	
50	Maintenance Buildings	53322-830	Other Improvement Outlay											\$ -	\$ -			
51	Old Firehouse	53332-303	Electricity							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
52	Street Lighting	53420-301	Facility Supplies							\$ 500	\$ 500	\$ 300	\$ 300.00	\$ -	\$ 43	\$ 82	\$ 56	\$ 70
53	Street Lighting	53420-302	Facility Maintenance/Repair							\$ 500	\$ 500	\$ 500	\$ 400.00	\$ (100.00)	\$ 509	\$ 248	\$ 1,180	\$ 8,509
54	Street Lighting	53420-303	Electricity							\$ 15,000	\$ 15,000	\$ 16,000	\$ 18,000.00	\$ 2,000.00	\$ 13,868	\$ 16,963	\$ 16,069	\$ 16,826
55	Storm Sewers	53440-210	Other Contractual Services							\$ 3,000	\$ 3,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 1,520		\$ 4,880	\$ 1,515
56	Storm Sewers	53440-302	Facility Maintenance/Repair							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275	\$ 5,685	\$ 13
57	Sanitation/Recycling	53620-210	Other Contractual Services							\$ 6,000	\$ 6,000	\$ 6,500	\$ 8,000.00	\$ 1,500.00	\$ 8,247	\$ 8,492	\$ 6,421	\$ 5,907
58	Sanitation/Garbage	53621-210	Other Contractual Services							\$ 2,600	\$ 2,600	\$ 2,500	\$ 3,000.00	\$ 500.00	\$ 4,464	\$ 3,572	\$ 1,992	\$ 1,420
59	Brush Removal	53630-210	Other Contractual Services							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
60	Weed and Nuisance Cont	53640-210	Other Contractual Services	True Green						\$ 1,700	\$ 1,700	\$ 3,200	\$ 4,000.00	\$ 800.00	\$ 3,483	\$ 2,996	\$ 2,015	\$ 2,194
61	Parks and Grounds	55200-225	Mulch							\$ 4,000	\$ 4,000	\$ 5,000	\$ 5,000.00	\$ -	\$ 2,185	\$ 3,120	\$ 6,040	\$ 4,200
62	Parks and Grounds	55200-226	Dirt & Stone							\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000.00	\$ 1,000.00	\$ 341	\$ 1,114	\$ 310	\$ 3,524
63	Parks and Grounds	55200-227	Flowers	Inc. Contracted Landscaping						\$ 4,000	\$ 6,000	\$ 6,000	\$ 6,000.00	\$ -	\$ 2,394	\$ 4,220	\$ 2,835	\$ 1,697
64	Parks and Grounds	55200-228	Tree	1,500 cutting 5,000 planting						\$ 5,500	\$ 6,500	\$ 6,500	\$ 6,500.00	\$ -	\$ 2,062	\$ 2,214	\$ 11,281	\$ 9,952
65	Parks and Grounds	55200-229	Plumbing							\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,500.00	\$ 500.00	\$ 1,388	\$ 2,952	\$ 818	\$ 1,841
66	Parks and Grounds	55200-230	Electrical							\$ 750	\$ 750	\$ 500	\$ 500.00	\$ -	\$ -	\$ 29	\$ 6,455	\$ 1,058
67	Parks and Grounds	55200-231	HVAC											\$ -	\$ -			
68	Parks and Grounds	55200-232	Concrete							\$ 500	\$ 500	\$ 300	\$ 500.00	\$ 200.00	\$ 399	\$ 443		
69	Parks and Grounds	55200-300	Facility Equipment	Flags						\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500.00	\$ 500.00	\$ 1,090	\$ 3,822	\$ 2,085	\$ 739
70	Parks and Grounds	55200-302	Facility Maintenance/Repair							\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500.00	\$ -	\$ 2,546	\$ 3,751	\$ 13,307	\$ 8,355
71	Parks and Grounds	55200-303	Electricity	Harborside/Wetlands						\$ 900	\$ 900	\$ 700	\$ 700.00	\$ -	\$ 572	\$ 773	\$ 2,982	\$ 861
72	Parks and Grounds	55200-350	Janitorial Supplies	Covered under 53320-350						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 26
73	Parks and Grounds	55200-353	Equipment Repair/Maintenance							\$ 2,300	\$ 2,300	\$ 2,500	\$ 2,500.00	\$ -	\$ 628	\$ 9,562	\$ 1,849	\$ 7,694
74	Parks and Grounds	55200-810	Equipment Outlay											\$ -	\$ -			
75	Parks and Grounds	55200-820	Bldg Improvement Outlay											\$ -	\$ -			
76	Parks and Grounds	55200-830	Other Improvement Outlay							\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000.00	\$ -	\$ 4,832	\$ 24,364	\$ 29,753	\$ 396,933
77	Parks and Grounds	55200-840	Project Outlay							\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000.00	\$ -	\$ 49,990	\$ 6,054		
78	Tennis Courts	56401-830	Other Improvement Outlay							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
79	Beach	56420-303	Electricity	N/A						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
80	Beach	55420-304	LP Gas	N/A						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
81	Beach	55420-305	Well Tests										\$ 120.00	\$ 120.00	\$ 90			
82	Beach	55420-307	Water Treatment	N/A						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
83	Beach	55420-308	Sewer Fees							\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 272	\$ 510	\$ 484	\$ 484
			<b>Total Expense</b>							\$ 371,170	\$ 386,366	\$ 451,103	\$ 473,012.88	\$ 21,910.29	\$ 595,984	\$ 567,696	\$ 404,983	\$ 717,943



Activity Description	Code	Description	Item. Breakdown	#	#	#	#	#	#	2022	2023	2024	2025 Budget	Increase (Decrease)	YTD 9/30/2024	2023 Actual	2022 Actual	2021 Actual
	<b>100-50-</b>	<b>INCOME</b>																
1	General Fund	43420	State - Fire Dues							\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000.00	\$ -	\$ 17,162	\$ 14,245	\$ 12,357	\$ 11,428
2			<b>Total Revenue</b>							\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000.00	\$ -	\$ 17,162			
	<b>100-50-</b>	<b>EXPENSE</b>																
3	Law Enforcement	52100-301	Facility Supplies	CPC goods and services						\$ 3,500	\$ 5,000	\$ 5,000	\$ 5,000.00	\$ -	\$ -	\$ 217	\$ 3,535	
4	Fire Protection	52200-100	Salaries							\$ 16,500	\$ 17,500	\$ 19,500	\$ 21,000.00	\$ 1,500.00	\$ 13,687	\$ 16,666	\$ 15,000	\$ 17,911
5	Fire Protection	52200-101	SS/Med							\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000.00	\$ -	\$ 3,233	\$ 3,350	\$ 3,572	\$ 4,524
6	Fire Protection	52200-102	Retirement							\$ 800	\$ 800	\$ 800	\$ 800.00	\$ -	\$ 968	\$ 915	\$ 904	\$ 948
7	Fire Protection	52200-103	Health Insurance	Inc. extended accident						\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000.00	\$ -	\$ 1,328	\$ 3,007	\$ 2,893	\$ 2,576
8	Fire Protection	52200-104	Disability Insurance							\$ -	\$ -	\$ -	\$ -	\$ -				
9	Fire Protection	52200-105	Workers Compensation							\$ 900	\$ 900	\$ 1,000	\$ 1,000.00	\$ -	\$ 536	\$ 913	\$ 1,040	\$ 1,040
10	Fire Protection	52200-106	LOSA (AD)							\$ 8,500	\$ 8,600	\$ 8,000	\$ 8,000.00	\$ -	\$ -	\$ 8,000	\$ 8,505	\$ 6,926
11	Fire Protection	52200-211	Property Insurance							\$ 600	\$ 649	\$ 714	\$ 763.92	\$ 49.98	\$ 701	\$ 692	\$ 600	\$ 556
12	Fire Protection	52200-302	Facility Maintenance/Repair	Inc. to outfit station (bldg paint)						\$ 8,000	\$ 8,000	\$ 7,000	\$ 7,000.00	\$ -	\$ 1,399	\$ 2,734	\$ 6,640	\$ 4,545
13	Fire Protection	52200-303	Electricity											\$ -	\$ -		\$ 23	
14	Fire Protection	52200-304	LP Gas							\$ 1,200	\$ 1,400	\$ 1,400	\$ 1,400.00	\$ -	\$ 691	\$ 1,464	\$ 804	\$ 1,191
15	Fire Protection	52200-310	Vehicle Fuel							\$ 5,000	\$ 5,500	\$ 5,500	\$ 5,500.00	\$ -	\$ 2,238	\$ 3,498	\$ 4,166	\$ 3,916
16	Fire Protection	52200-312	Cellphone							\$ 1,000	\$ 800	\$ 800	\$ 800.00	\$ -	\$ 394	\$ 566	\$ 593	\$ 831
17	Fire Protection	52200-320	Training/Conferences							\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000.00	\$ -	\$ 6,629	\$ 3,123	\$ 8,911	\$ 8,769
18	Fire Protection	52200-333	Office Supplies/Expences	nc Off/data ent/non due						\$ 400	\$ 400	\$ 300	\$ 300.00	\$ -	\$ 83	\$ 325	\$ 218	\$ 237
19	Fire Protection	52200-335	Professional Dues/Expences							\$ 1,000	\$ 900	\$ 700	\$ 1,000.00	\$ 300.00	\$ 974	\$ 700	\$ 645	\$ 925
20	Fire Protection	52200-340	Vehicle Insurance	4700 in cpc budget						\$ 5,500	\$ 5,791	\$ 5,997	\$ 6,163.76	\$ 166.77	\$ 5,293	\$ 4,355	\$ 5,577	\$ 5,540
21	Fire Protection	52200-353	Equipment Repair/Maintenance	Inc. N Door Maint.& Boat Maint						\$ 25,000	\$ 27,000	\$ 27,000	\$ 27,000.00	\$ -	\$ 12,666	\$ 28,657	\$ 18,434	\$ 33,788
22	Fire Protection	52200-368	Fire Prevention Materials (AD)							\$ 300	\$ 300	\$ 300	\$ 300.00	\$ -	\$ -			\$ 174
23	Fire Protection	52200-369	Fire Number Improvements							\$ -	\$ -	\$ -	\$ -	\$ -	\$ 393	\$ 671	\$ 149	\$ 395
24	Fire Protection	52200-370	Pager Maintenance							\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 42	\$ 573	\$ 50	\$ 248
25	Fire Protection	52200-371	Fire Equipment (AD)							\$ 34,800	\$ 40,200	\$ 40,000	\$ 41,400.00	\$ 1,400.00	\$ 26,145	\$ 33,474	\$ 34,624	\$ 28,312
26	Fire Protection	52200-372	Ephraim Fire Calls							\$ 6,500	\$ 7,000	\$ 7,000	\$ 7,000.00	\$ -	\$ 4,574	\$ 5,002	\$ 6,003	\$ 8,648
27	Fire Protection	52200-373	Mid Door Fire Calls							\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 253	\$ 2,392	\$ 1,840	
28	Fire Protection	52200-374	Mutual Aid Fire Calls							\$ 4,000	\$ 5,000	\$ 8,500	\$ 8,500.00	\$ -	\$ 5,016	\$ 5,186	\$ 5,238	\$ 3,737
29	Fire Protection	52200-375	Ephraim Fire Mtgs							\$ 13,000	\$ 13,000	\$ 23,000	\$ 23,000.00	\$ -	\$ 11,520	\$ 9,775	\$ 10,212	\$ 10,442
30	Fire Protection	52200-376	Mid Door Fire Mtgs	Inc. other local mtgs						\$ 9,000	\$ 7,000	\$ 2,000	\$ -	\$ (2,000.00)	\$ -	\$ 7,969	\$ 5,221	\$ 5,646
31	Fire Protection	52200-378	Ephraim Event Calls							\$ 300	\$ 300	\$ 475	\$ 475.00	\$ -	\$ 333	\$ 516	\$ 623	
32	Fire Protection	52200-379	Inspection/Data Entry (AD)							\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500.00	\$ -	\$ 1,365	\$ 2,472	\$ 1,849	\$ 1,042
33	Fire Protection	52200-810	Equipment Outlay							\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000.00	\$ -	\$ 1,101	\$ 2,014	\$ 2,825	\$ 4,496
34	Fire Protection	52200-820	Bldg Improvement Outlay							\$ -	\$ -	\$ -	\$ -	\$ -				
35	Fire Protection	52200-830	Other Improvement Outlay							\$ -	\$ -	\$ -	\$ -	\$ -				
36	EMT	52300-377	First Responder Expences							\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,000.00	\$ 1,000.00	\$ 11,134			\$ 7,891
37			<b>Total Expense</b>							\$ 186,800	\$ 196,040	\$ 201,986	\$ 204,402.68	\$ 2,416.75	\$ 112,696	\$ 149,226	\$ 150,694	\$ 165,254

	<b>Activity Description</b>	<b>Code</b>	<b>Description</b>	<b>Item. Breakdown</b>	#####	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025 Budget</b>	<b>Increase (Decrease)</b>	<b>YTD 9/30/2024</b>	<b>2023 Actual</b>	<b>2022 Actual</b>	<b>2021 Actual</b>
Row		<b>201-20</b>	<b>INCOME</b>											
1	Water Fund	46410	Water Test Revenue	Inc. water acct interest		\$ 36,100	\$ 36,100	\$ 36,100	\$ 36,100.00	\$ -	\$ 33,943	\$ 30,337	\$ 24,310	\$ 26,233
2	Water Fund	49200	Transfers In - Other Funds - Water			\$ -	\$ -	\$ -	\$ -	\$ -				
3			<b>Total Revenue</b>			\$ 36,100	\$ 36,100	\$ 36,100	\$ 36,100.00	\$ -	\$ 33,943	\$ 30,337	\$ 24,310	\$ 26,233
		<b>201-30-</b>	<b>EXPENSE</b>											
4	Water Fund/Water Tests	53700-110	Personnel Services			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -				\$ 1,000
5	Water Fund/Water Tests	53700-210	Other Contractual Services	Pd to WW for testing		\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000.00	\$ -				\$ 9,000
6	Water Fund/Water Tests	53700-331	Postage			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ 178	\$ 481	\$ 398	\$ 564
7	Water Fund/Water Tests	53700-335	Professional Dues/Expenses			\$ 400	\$ 400	\$ 400	\$ 400.00	\$ -	\$ 25	\$ 876		
8	Water Fund/Water Tests	53700-397	Water Testing Costs			\$ 12,800	\$ 12,800	\$ 12,800	\$ 12,800.00	\$ -	\$ 10,273	\$ 6,083	\$ 11,254	\$ 11,474
9	Water Fund/Water Tests	53700-398	Water Testing Operations Exp			\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400.00	\$ -	\$ 2,899	\$ 10,461	\$ 4,090	\$ 7,528
10	Water Fund/Water Tests	53700-400	Vehicle Replacement	Pd to WW/ vehicle replaement		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500.00	\$ -				
11			<b>Total Expense</b>			\$ 36,100	\$ 36,100	\$ 36,100	\$ 36,100.00	\$ -	\$ 13,375	\$ 17,901	\$ 15,742	\$ 29,566

Activity Description	Code	Description	Item. Breakdown	#####	2022	2023	2024	2025 Budget	Increase (Decrease)	YTD 9/30/2024	2023 Actual	2022 Actual	2021 Actual
Row	610-30	<b>INCOME</b>											
1	Wastewater Fund	41900	Misc Nonoperating Income/Tax		\$ 128,059	\$ 128,059	\$ 128,059	\$ 128,059.00	\$ -	\$ 128,059	\$ 128,138	\$ 128,059	\$ 124,449
2	Wastewater Fund	46410	Sewer Charges	7% increase in rates	\$ 333,000	\$ 352,027	\$ 376,669	\$ 403,035.00	\$ 26,366.00	\$ 188,136	\$ 352,027	\$ 249,352	\$ 328,430
3	Wastewater Fund	46411	Holding Tank/Septic Charges		\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000.00	\$ -	\$ 11,209	\$ 20,014	\$ 15,770	\$ 14,672
4	Wastewater Fund	44900	Connect/HT Permit Fees		\$ -	\$ -	\$ -	\$ -	\$ -				\$ 3,900
5	Wastewater Fund	45190	0.045 Late Charge - Sewered Cus		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ -	\$ 47			\$ 411
6	Wastewater Fund	46730	Misc Rentals/Services	Grinder pump outs	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -				
7	Wastewater Fund	48410	Water Test Labor Income	Pd from wellwater testing	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000.00	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 10,000
8	Wastewater Fund	48400	Misc Income/Lawsuit Settlements	Inc. Interst on Investments	\$ 1,400	\$ 1,400	\$ 1,400	\$ 20,000.00	\$ 18,600.00	\$ 22,183	\$ 32,584	\$ 4,724	\$ 365
9	Wastewater Fund	49200	Transfers In - Other Funds - Wastewater		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500.00	\$ -				
10			<b>Total Revenue</b>		\$ 501,459	\$ 520,486	\$ 545,128	\$ 590,094.00	\$ 44,966.00	\$ 349,634	\$ 541,763	\$ 406,905	\$ 482,227
			<b>Total Revenue O&amp;M</b>		\$ 373,400	\$ 392,427	\$ 417,069	\$ 462,035.00	\$ 44,966.00				

	610-30-	<b>EXPENSE</b>											
11	Wastewater Admin	57401-100	Salaries		\$ 130,050	\$ 146,856	\$ 148,201	\$ 157,354.92	\$ 9,153.54	\$ 118,582	\$ 159,383	\$ 142,602	\$ 126,295
12	Wastewater Admin	57401-101	SS/Med		\$ 9,949	\$ 11,234	\$ 11,337	\$ 12,037.65	\$ 700.25	\$ 8,096	\$ 11,241	\$ 10,909	\$ 9,638
13	Wastewater Admin	57401-102	Retirement		\$ 8,778	\$ 9,986	\$ 10,078	\$ 10,700.13	\$ 622.44	\$ 8,182	\$ 10,573	\$ 8,942	\$ 8,500
14	Wastewater Admin	57401-103	Health Insurance		\$ 37,780	\$ 39,884	\$ 41,140	\$ 43,986.72	\$ 2,846.40	\$ 33,708	\$ 42,019	\$ 37,940	\$ 38,120
15	Wastewater Admin	57401-104	Disability Insurance		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 1,333	\$ 2,043	\$ 1,766	\$ 1,890
16	Wastewater Admin	57401-105	Workers Compensation		\$ 8,414	\$ 9,611	\$ 9,025	\$ 4,690.85	\$ (4,334.01)	\$ 4,337	\$ 9,711	\$ 9,063	\$ 8,041
17	Wastewater Admin	57401-107	Supplemental Insurance		\$ -	\$ -	\$ -	\$ -	\$ -				
18	Wastewater Admin	57401-109	Overtime Wages		\$ -	\$ -	\$ -	\$ -	\$ -				
19	Wastewater Admin	57401-110	Personnel Services		\$ -	\$ -	\$ -	\$ -	\$ -				
20	Wastewater Admin	57401-200	Legal Fees		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -				
21	Wastewater Admin	57401-211	Property Insurance		\$ 3,941	\$ 6,790	\$ 7,469	\$ 7,991.46	\$ 522.81	\$ 7,334	\$ 6,832	\$ 6,286	\$ 6,002
22	Wastewater Admin	57401-306	Phone	Inc. Internet	\$ 3,000	\$ 3,000	\$ 3,600	\$ 4,000.00	\$ 400.00	\$ 3,483	\$ 4,059	\$ 3,432	\$ 3,704
23	Wastewater Admin	57401-309	Internet		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
24	Wastewater Admin	57401-310	Vehicle Fuel	All three vehicles	\$ 1,500	\$ 1,500	\$ 2,500	\$ 2,500.00	\$ -	\$ 1,439	\$ 2,620	\$ 3,058	\$ 1,827
25	Wastewater Admin	57401-311	Vehicle Maintenance	Inc. Pumper Truck Maint	\$ 4,500	\$ 4,500	\$ 4,000	\$ 4,000.00	\$ -	\$ 2,950	\$ 3,048	\$ 2,980	\$ 1,949
26	Wastewater Admin	57401-312	Cellphones		\$ 600	\$ 600	\$ 600	\$ 600.00	\$ -	\$ 798	\$ 1,295	\$ 540	\$ 390
27	Wastewater Admin	57401-320	Training/Conferences		\$ 4,000	\$ 4,000	\$ 8,000	\$ 4,000.00	\$ (4,000.00)	\$ 1,406	\$ 710	\$ 1,744	\$ 780
28	Wastewater Admin	57401-331	Postage		\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 84	\$ 9	\$ 246	\$ 45
29	Wastewater Admin	57401-333	Office Supplies/Expenses		\$ -	\$ -	\$ 250	\$ 250.00	\$ -	\$ 52	\$ 58	\$ 449	\$ 68
30	Wastewater Admin	57401-334	Computer Supplies/Expenses	3825	\$ 2,000	\$ 2,000	\$ 1,500	\$ 1,500.00	\$ -	\$ 1,543	\$ 1,275	\$ 158	\$ 996
31	Wastewater Admin	57401-335	Professional Dues/Expenses		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000.00	\$ -	\$ 2,361	\$ 5,227	\$ 2,736	\$ 3,551
32	Wastewater Admin	57401-337	Auditing Expenses		\$ 6,500	\$ 6,500	\$ 5,000	\$ 6,500.00	\$ 1,500.00	\$ 6,358	\$ 7,860	\$ 4,138	\$ 4,500
33	Wastewater Admin	57401-340	Vehicle Insurance		\$ 1,500	\$ 1,573	\$ 1,620	\$ 1,661.08	\$ 40.73	\$ 1,430	\$ 1,594	\$ 1,560	\$ 1,520
34	Wastewater Admin	57401-343	Contingency		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ -	\$ 102	\$ 94	\$ 201	\$ 134
35	Wastewater Admin	57401-344	Uniforms		\$ 450	\$ 450	\$ 450	\$ 450.00	\$ -	\$ -	\$ 129	\$ 111	\$ 28
36	Wastewater Admin	57401-387	Grounds Maintenance		\$ 500	\$ 500	\$ 500	\$ 500.00	\$ -	\$ 204	\$ 561	\$ 324	
37	Wastewater Admin	57401-389	Safety Expenses		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ 755	\$ 1,899	\$ 1,002	\$ 561
38	Wastewater Operatio	57402-210	Other Contractual Services		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 981	\$ 4,304	\$ 2,132	\$ 3,235

	<b>Activity Description</b>	<b>Code</b>	<b>Description</b>	<b>Item. Breakdown</b>	#####	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025 Budget</b>	<b>Increase (Decrease)</b>	<b>YTD 9/30/2024</b>	<b>2023 Actual</b>	<b>2022 Actual</b>	<b>2021 Actual</b>
39	Wastewater Operatio	57402-303	Electricity	Inc. Backup Generator Fuel		\$ 24,000	\$ 24,000	\$ 27,000	\$ 30,000.00	\$ 3,000.00	\$ 20,333	\$ 30,214	\$ 25,152	\$ 22,670
40	Wastewater Operatio	57402-304	LP Gas			\$ 3,000	\$ 3,000	\$ 1,500	\$ 2,500.00	\$ 1,000.00	\$ 1,781	\$ 2,707	\$ 104	\$ 531
41	Wastewater Operatio	57402-351	Hardware/Tools	Inc. Other Operating Supplies		\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300.00	\$ -	\$ 685	\$ 542	\$ 367	\$ 217
42	Wastewater Operatio	57402-380	Chemicals Plant			\$ 8,000	\$ 8,000	\$ 9,000	\$ 9,500.00	\$ 500.00	\$ 4,024	\$ 8,342	\$ 13,510	\$ 3,140
43	Wastewater Operatio	57402-381	Chemicals Lab			\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000.00	\$ -	\$ 1,411	\$ 1,672	\$ 2,652	\$ 2,637
44	Wastewater Operatio	57402-382	Lab Equipment & Repair			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 4,997	\$ 1,958	\$ 797	\$ 718
45	Wastewater Operatio	57402-383	Sludge Expense			\$ 12,000	\$ 16,000	\$ 20,000	\$ 20,000.00	\$ -	\$ 11,342	\$ 15,666	\$ 18,660	\$ 19,278
46	Wastewater Operatio	57402-385	Plant Equipment & Repair			\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000.00	\$ -	\$ 9,254	\$ 8,255	\$ 16,585	\$ 15,077
47	Wastewater Operatio	57402-386	Odor Control			\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600.00	\$ -	\$ 4,153	\$ 1,696	\$ 1,332	\$ 1,771
48	Wastewater Operatio	57402-390	UV Plant Disinfection			\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500.00	\$ -	\$ 3,698	\$ 49		\$ 4,480
49	Wastewater Operatio	57402-810	Equipment Outlay	Plant Improvememts		\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500.00	\$ -	\$ 20,807	\$ 14,730	\$ 1,780	\$ 5,264
50	Wastewater Collectio	57403-303	Electricity	Inc. Backup Generator Fuel		\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200.00	\$ -	\$ 6,013	\$ 7,238	\$ 7,363	\$ 5,585
51	Wastewater Collectio	57403-304	LP Gas			\$ 800	\$ 800	\$ 1,000	\$ 1,000.00	\$ -	\$ -		\$ 1,620	\$ 1,140
52	Wastewater Collectio	57403-384	Collection System Maint			\$ 7,500	\$ 7,500	\$ 12,500	\$ 12,500.00	\$ -	\$ 9,392	\$ 20,937	\$ 50,342	\$ 38,299
53	Wastewater Collectio	57403-810	Equipment Outlay			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113		\$ 25,392
54	Wastewater Replacen	57404-810	Equipment Outlay	Money to Replacement Fund		\$ 48,037	\$ 35,044	\$ 40,698	\$ 73,712.18	\$ 33,013.85	\$ 160,466	\$ 890	\$ 4,043	\$ 1,989
55	Wastewater Replacen	57404-820	Bldg Improvement Outlay			\$ -	\$ -	\$ -	\$ -	\$ -			\$ 1,303	
56	Wastewater Replacen	57404-830	Other Improvement Outlay			\$ -	\$ -	\$ -	\$ -	\$ -				
57			<b>Total Expense</b>			\$ 373,400	\$ 392,427	\$ 417,069	\$ 462,035.00	\$ 44,966.00	\$ 463,874	\$ 391,553	\$ 387,929	\$ 369,962



Activity Description	Code	Description	Item. Breakdown	#	#	#	#	#	#	2022	2023	2024	2025 Budget	Increase (Decrease)	YTD 9/30/2024	2023 Actual	2022 Actual	2021 Actual
Row	202-40-	<b>INCOME</b>																
1	Docks Fund	46751	Moorings		##	#				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000.00	\$ -	\$ 10,022	\$ 9,435	\$ 9,547	\$ 9,729
2	Docks Fund	46752	Seasonal Slips		##	#				\$ 82,000	\$ 82,000	\$ 82,000	\$ 84,000.00	\$ 2,000.00	\$ 84,407	\$ 84,822	\$ 76,883	\$ 75,157
3	Docks Fund	46753	Launching Fees	\$10	##	#				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000.00	\$ -	\$ 10,257	\$ 11,308	\$ 8,825	\$ 11,834
4	Docks Fund	46754	Transient Fees		##	#				\$ 11,000	\$ 11,000	\$ 15,000	\$ 25,000.00	\$ 10,000.00	\$ 23,449	\$ 18,670	\$ 21,220	\$ 19,664
5	Docks Fund	46755	Seasonal Dinghy Fees		##	#				\$ 2,000	\$ 2,000	\$ 1,500	\$ 1,000.00	\$ (500.00)	\$ 713	\$ 1,240	\$ 665	\$ 1,170
6	Docks Fund	46756	Seasonal Launch Fees		##	#				\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000.00	\$ -	\$ 1,575	\$ 2,250	\$ 1,990	\$ 2,250
7	Docks Fund	46757	Docks - Late Fees		##	#				\$ -	\$ -	\$ -	\$ -	\$ -				
8	Docks Fund	48100	Interest Income		##	#				\$ -	\$ -	\$ 500	\$ 2,000.00	\$ 1,500.00	\$ 4,099	\$ 838	\$ 192	\$ 100
9	Docks Fund	48900	Misc Income		##	#				\$ 500	\$ 500	\$ -	\$ -	\$ -			\$ 171	
10	Docks Fund	49200	Transfers In - Other Funds - Docks		##	#				\$ -	\$ -	\$ -	\$ -	\$ -				
11			<b>Total Revenue</b>		##	#				\$ 117,500	\$ 117,500	\$ 121,000	\$ 134,000.00	\$ 13,000.00	\$ 134,522	\$ 128,563	\$ 119,493	\$ 119,904

		202-40	<b>EXPENSE</b>															
12	Docks Admin	55430-100	Salaries	Assis Harbormaster	##	#				\$ 15,000	\$ 17,000	\$ 27,000	\$ 27,000.00	\$ -	\$ 17,487	\$ 25,338	\$ 15,227	\$ 11,878
13	Docks Admin	55430-101	SS/Med		##	#				\$ 900	\$ 900	\$ 900	\$ 1,500.00	\$ 600.00	\$ 1,337	\$ 1,938	\$ 1,164	\$ 908
14	Docks Admin	55430-102	Retirement		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
15	Docks Admin	55430-103	Health Insurance		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
16	Docks Admin	55430-104	Disability Insurance		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
17	Docks Admin	55430-105	Workers Compensation		##	#				\$ 691	\$ 691	\$ 660	\$ 337.40	\$ (322.61)	\$ 317	\$ 601	\$ 692	\$ 692
18	Docks Admin	55430-110	Personel Services	\$14,400 prior to BR Cl	##	#				\$ 12,000	\$ 12,000	\$ 19,900	\$ 19,900.00	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000
19	Docks Admin	55430-211	Property Insurance		##	#				\$ 5,193	\$ 4,907	\$ 5,398	\$ 5,776.08	\$ 377.87	\$ 5,300	\$ 4,950	\$ 4,543	\$ 6,934
20	Docks Admin	55430-303	Electricity		##	#				\$ 2,000	\$ 2,000	\$ 1,800	\$ 1,800.00	\$ -	\$ 1,606	\$ 2,564	\$ 1,714	\$ 1,716
21	Docks Admin	55430-305	Well Tests		##	#				\$ -	\$ -	\$ -	\$ 120.00	\$ 120.00	\$ 90			
22	Docks Admin	55430-306	Phone		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 284	\$ 278	\$ 285
23	Docks Admin	55430-307	Water Treatment	Herbicide	##	#				\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000.00	\$ -	\$ -			
24	Docks Admin	55430-308	Sewer Fees		##	#				\$ 420	\$ 464	\$ 496	\$ 496.00	\$ -	\$ 248	\$ 464	\$ 440	\$ 440
25	Docks Admin	55430-309	Internet		##	#				\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,300.00	\$ 300.00	\$ 985	\$ 1,187	\$ 1,229	\$ 1,252
26	Docks Admin	55430-312	Cellphone		##	#				\$ 600	\$ 600	\$ 600	\$ 300.00	\$ (300.00)	\$ 180			
27	Docks Admin	55430-331	Postage		##	#				\$ 100	\$ 175	\$ 175	\$ 175.00	\$ -	\$ 82	\$ 164	\$ 164	\$ 164
28	Docks Admin	55430-333	Office Supplies/Expeses		##	#				\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200.00	\$ -	\$ 514	\$ 1,208	\$ 1,336	\$ 2,189
29	Docks Admin	55430-334	Computer Supplies/Expenses	dockwa		#				\$ 2,000	\$ 2,000	\$ 2,000	\$ 3,600.00	\$ 1,600.00	\$ 3,588	\$ 3,588	\$ 1,188	\$ 2,026
30	Docks Admin	55431-210	Other Contractual Services	Bathroom Cleaning Elim		#				\$ 5,500	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 4,186	\$ 5,898	\$ 5,563
31	Docks Operations	55431-240	Buoys & Placement		##	#				\$ 7,500	\$ 7,500	\$ 7,500	\$ 10,000.00	\$ 2,500.00	\$ 246		\$ 3,465	\$ 3,957
32	Docks Operations	55431-360	Dock Repair		##	#				\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000.00	\$ -	\$ 1,014	\$ 15,799	\$ 495	\$ 1,007
33	Docks Operations	55431-361	Dock Equipment		##	#				\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ -	\$ -		\$ 361	\$ -
34	Docks Operations	55431-362	Minor Projects	Including Portapier	##	#				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000.00	\$ -	\$ 12,567	\$ 16,491	\$ 2,125	\$ 5,263
35	Docks Operations	55431-810	Equipment Outlay		##	#				\$ 42,897	\$ 41,063	\$ 31,871	\$ 39,995.52	\$ 8,124.74	\$ 29,500		\$ 21,715	\$ 46,445
36	Docks Operations	55431-820	Bldg Improvement Outlay		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 6,500
37	Docks Operations	55431-830	Other Improvement Outlay		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
38	Docks Operations	55431-840	Project Outlay		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
39	Debt Service - Principa	58100-600	Principal		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
40	Debt Service - Interest	58200-601	Interest		##	#				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
41			<b>Total Expense</b>		##	#				\$ 117,500	\$ 117,500	\$ 121,000	\$ 134,000.00	\$ 13,000.00	\$ 75,061	\$ 90,762	\$ 74,034	\$ 109,219

<b>Capital Reserve Accounts (Combined)</b>				<b>In Reserve 12/31/2023</b>	<b>2024 Contribution</b>	<b>2024 uses</b>	<b>Currently In Reserve 12/31/2024</b>	<b>2025 Contribution</b>
Maintenance Vehicles				\$ 36,960	\$ 8,700		\$ 45,660	\$ 8,700
Administrative Car				\$ 3,000	\$ 1,000		\$ 4,000	\$ 1,000
Fire Dept Equipment				\$ 260,310	\$ 50,331		\$ 310,641	\$ 60,000
Airport Project				\$ 40,000	\$ 10,000		\$ 50,000	\$ -
Village Hall Equipment				\$ 98,861	\$ 833		\$ 99,694	\$ 833
Tennis Court Maintenance				\$ 20,175	\$ 1,500		\$ 21,675	\$ 1,500
Gazebo Replacement				\$ 18,376	\$ 1,167		\$ 19,543	\$ 1,167
Playground Equipment				\$ 23,667	\$ 1,667		\$ 25,333	\$ 1,667
Village Signs				\$ 8,273	\$ 375		\$ 8,648	\$ 375
Anderson Dock Cement				\$ 29,823	\$ 1,988		\$ 31,812	\$ 1,988
Road Work (Road Aids)				\$ 292,935	\$ 44,594		\$ 337,529	\$ 89,693
Maintenance Equipment (tractor,mowers)				\$ (29,463)	\$ 3,500		\$ (25,963)	\$ 3,500
Office Computers				\$ 16,965	\$ 1,000		\$ 17,965	\$ 1,000
Copiers, Scanners, Printers				\$ 7,896	\$ 1,000		\$ 8,896	\$ 1,000
Office Equipment/Repair				\$ 28,541	\$ -		\$ 28,541	\$ -
Admin Reserve (Re-Val)				\$ 46,484	\$ 10,000		\$ 56,484	\$ 10,000
<b>Total</b>				<b>\$ 902,803</b>	<b>\$ 137,655</b>	<b>0</b>	<b>\$ 1,040,458</b>	<b>\$ 182,423</b>

**Other Capital Financial Accounts (as of 10/1/2024)**

Streetscape Bond				\$ 299,000.00
Road Aids				\$ 387,230.00
Marina Fund				\$ 316,000.00
Room Tax				\$ 1,045,740.00
PRAT				\$ 348,683.00

**BUDGET PUBLIC HEARING, Tuesday November 12, 2024 - 7:00 p.m.**

**VILLAGE OF EPHRAIM**

**Village Hall - 9996 Water Street**

**Teleconference Option Available**

**NOTICE IS HEREBY GIVEN** that on Tuesday November 12, 2024 at 7:00 PM at the Village Hall, 9996 Water Street, (also available via teleconference, see meeting link below) a **PUBLIC HEARING** on the **PROPOSED BUDGET** of the Village of Ephraim will be held pursuant to Sec. 65.90 of the Wisconsin Statutes. The proposed budget, in detail, is available for inspection at the office of the Village Clerk, 10005 Norway Road, Ephraim, Wisconsin from 8:00 AM to 4:00 PM, Monday through Friday excluding holidays.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/838494189>

You can also dial in using your phone.

Access Code: 838-494-189

United States: +1 (872) 240-3412

- One-touch: tel:+18722403412,,838494189#

<i>Income</i>	2024 ESTIMATED	2024 BUDGET	2025 Proposed	Percent of Change
<b>Taxes</b>	\$ 1,842,683	\$ 1,842,683	\$ <b>1,843,012</b>	0.0%
INTERGOVERNMENTAL SERVICES	\$ 64,897	\$ 64,897	\$ 149,273	130.0%
LICENSES AND PERMITS	\$ 23,028	\$ 23,028	\$ 23,528	2.2%
PUBLIC CHARGES	\$ 2,000	\$ 2,000	\$ 2,000	0.0%
INTERGOVERNMENTAL CHARGES	\$ 19,900	\$ 19,900	\$ 19,900	0.0%
MISCELLANEOUS	\$ 109,000	\$ 109,000	\$ 127,500	17.0%
FUND BALANCE APPLIED	\$ 95,000	\$ 95,000	\$ 95,000	0.0%
<b>Totals</b>	\$ <b>2,156,508</b>	\$ <b>2,156,508</b>	\$ <b>2,260,213</b>	4.8%

<i>Expenses</i>	2024 ESTIMATED	2024 BUDGET	2025 Proposed	Percent of Change
GENERAL GOVERNMENT	\$ 465,226	\$ 465,226	\$ 499,387	7.3%
PROTECTIVE SERVICES	\$ 210,196	\$ 210,196	\$ 213,062	1.4%
PUBLIC WORKS	\$ 381,103	\$ 381,103	\$ 400,193	5.0%
CULTURE/RECREATION	\$ 34,100	\$ 34,100	\$ 36,420	6.8%
CONSERVATION/DEVELOPMENT	\$ 68,810	\$ 68,810	\$ 70,059	1.8%
DEBT PRINCIPAL & INTEREST	\$ 346,419	\$ 346,419	\$ 345,669	-0.2%
CAPITAL OUTLAY	\$ 43,000	\$ 43,000	\$ 43,000	0.0%
CAPITAL RESERVE	\$ 137,655	\$ 137,655	\$ 182,423	32.5%
ROOM TAX HELD IN RESERVE	\$ 320,000	\$ 320,000	\$ 320,000	0.0%
PRAT HELD IN RESERVE	\$ 150,000	\$ 150,000	\$ 150,000	0.0%
<b>Totals</b>	\$ <b>2,156,508</b>	\$ <b>2,156,508</b>	\$ <b>2,260,213</b>	4.8%

Mill Rate Calculation		
	2024	2025
<b>General Property Tax Levied</b>	\$ 1,336,375.00	\$ <b>1,336,704.19</b>
<b>Assessed Valuation</b>	\$ 353,538,000	\$ 355,631,300
<b>Assessment Rate per \$1,000</b>	\$ 3.78	\$ <b>3.76</b>
<b>% Change in Rate</b>		-0.592%

	Fund Balance 1/1/2023	Fund Balance 12/31/2023	Fund Balance 1/1/2024	Estimated Fund Balance 12/31/2024
<b>Estimated Fund Balance</b>				
General Fund	2,483,897	2,483,897	3,032,557	3,032,557
Special Revenue Fund - Water	19,327	19,327	21,768	21,768
Special Revenue Fund - Coastal	338,912	338,912	359,805	387,805
<b>Total Governmental Funds</b>	\$ 2,842,136	\$ 2,842,136	\$ 3,414,130	\$ 3,442,130

<b>WASTEWATER DEBT RETIREMENT ON THE TAX ROLL</b>	2024	2025	Percent
	Budget	Proposed	of Change
	\$ 128,059.00	\$ 128,059.00	0.00%

<b>2024 Sewer Debt on taxes - flat rate per parcel:</b>	2024 Charge	2025 Charge
Sewered properties	\$ 180.11	\$ 180.11
Nonsewered properties	\$ 31.12	\$ 31.12
... for a total of	\$	128,059.00

COASTAL MANAGEMENT - not on the tax roll, separate enterprise fund			
	2024 Estimated Year End	2024 Budget	2025 Budget
Revenues	\$ 128,000.00	\$ 117,500.00	\$ 134,000.00
Expenses	\$ 100,000.00	\$ 117,500.00	\$ 134,000.00
Postive Cash Projected	\$ 28,000.00	\$ -	\$ -

**Village Expenses**

GENERAL GOVERNMENT	\$	499,387	22%
PROTECTIVE SERVICES	\$	213,062	9%
PUBLIC WORKS	\$	400,193	18%
CULTURE/REC	\$	36,420	2%
CONSERVAT / DEVELOPMENT	\$	70,059	3%
DEBT	\$	345,669	15%
CAPITAL	\$	225,423	10%
ANNUAL ROOM TAX HELD	\$	320,000	14%
ANNUAL PRAT HELD	\$	150,000	7%
<b>TOTAL</b>	\$	<b>2,260,213</b>	<b>100%</b>

**VILLAGE OF EPHRAIM  
RESOLUTION 06 - 2024  
FUNDS APPROPRIATION FOR FISCAL YEAR 2025**

**WHEREAS**, pursuant to § 61.34 the Village Board of the Village of Ephraim shall have the management and control of the village property, finances, highways, streets, navigable waters and the public service and shall have the power to act for the government and good order of the Village of Ephraim, and

**WHEREAS** the Village Board members in consultation with the chairmen of individual committees have submitted their recommendations for income and expenditures for the ensuing fiscal year, and

**WHEREAS** the Village Board of the Village of Ephraim shall on or before December 15 in each year determine the amount of taxes to be levied and assessed on the taxable property in such Village and hold a public hearing on the budget and proposed appropriations for the subsequent fiscal year, and

**WHEREAS**, said public hearing for the 2025 budget has been duly posted and held on November 12, 2024 and by vote of the Village Board has passed the budget appropriation for the year 2025,

**NOW THEREFORE, BE IT RESOLVED**, the Village Board of the Village of Ephraim does hereby levy the amount of \$ 1,336,704 for general operations and \$ 128,059 for sewer debt payments at \$31.12 flat rate for non-sewered properties and \$ 180.11 flat rate for sewered properties.

Passed and approved by the Village Board of Trustees at its regular meeting on the 12<sup>th</sup> day of November, 2024.

VILLAGE OF EPHRAIM

By: \_\_\_\_\_  
Michael McCutcheon, President










Attest: \_\_\_\_\_  
Andrea Collak, Clerk

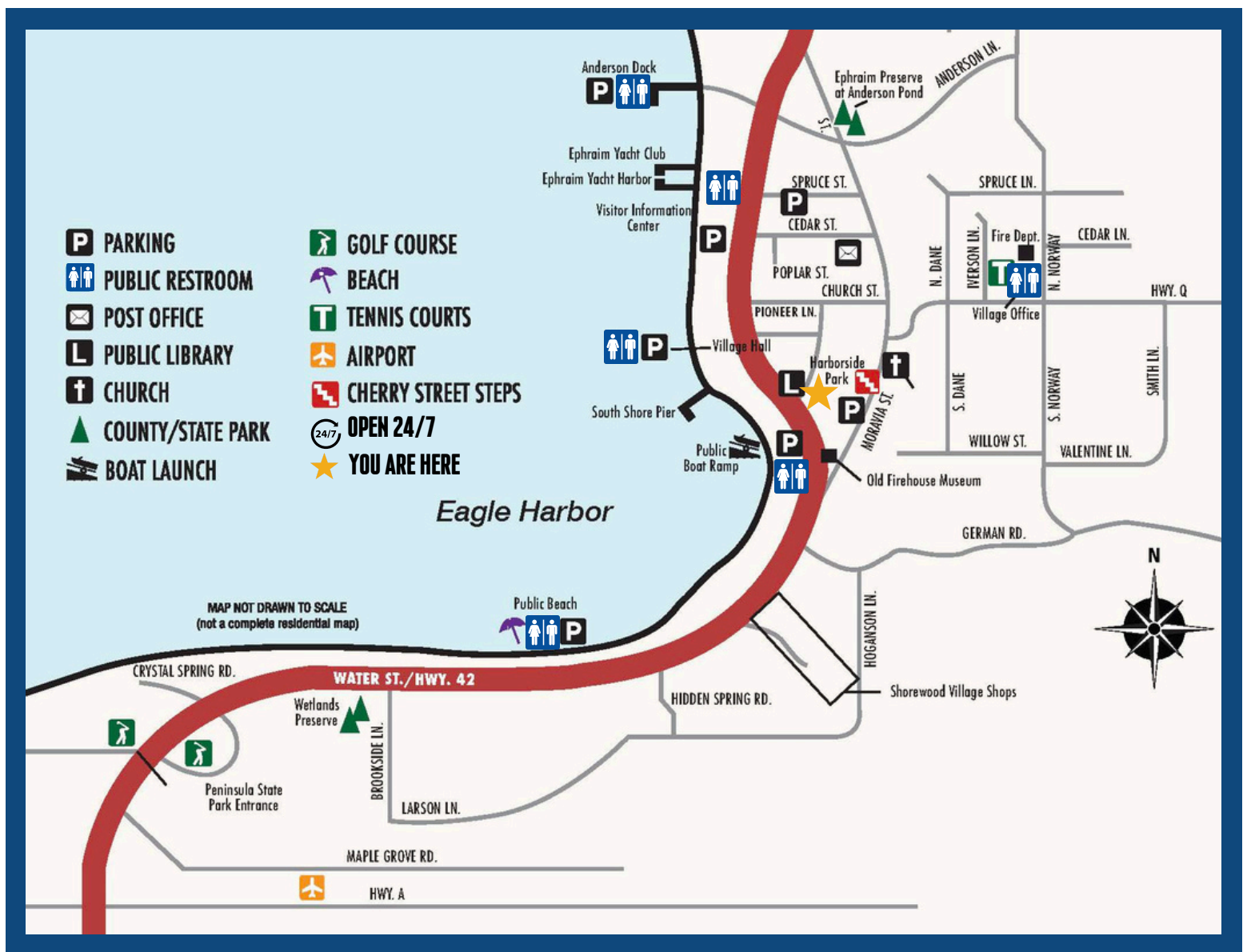
Published this 12th day of November 2024.














# RESTROOM LOCATIONS

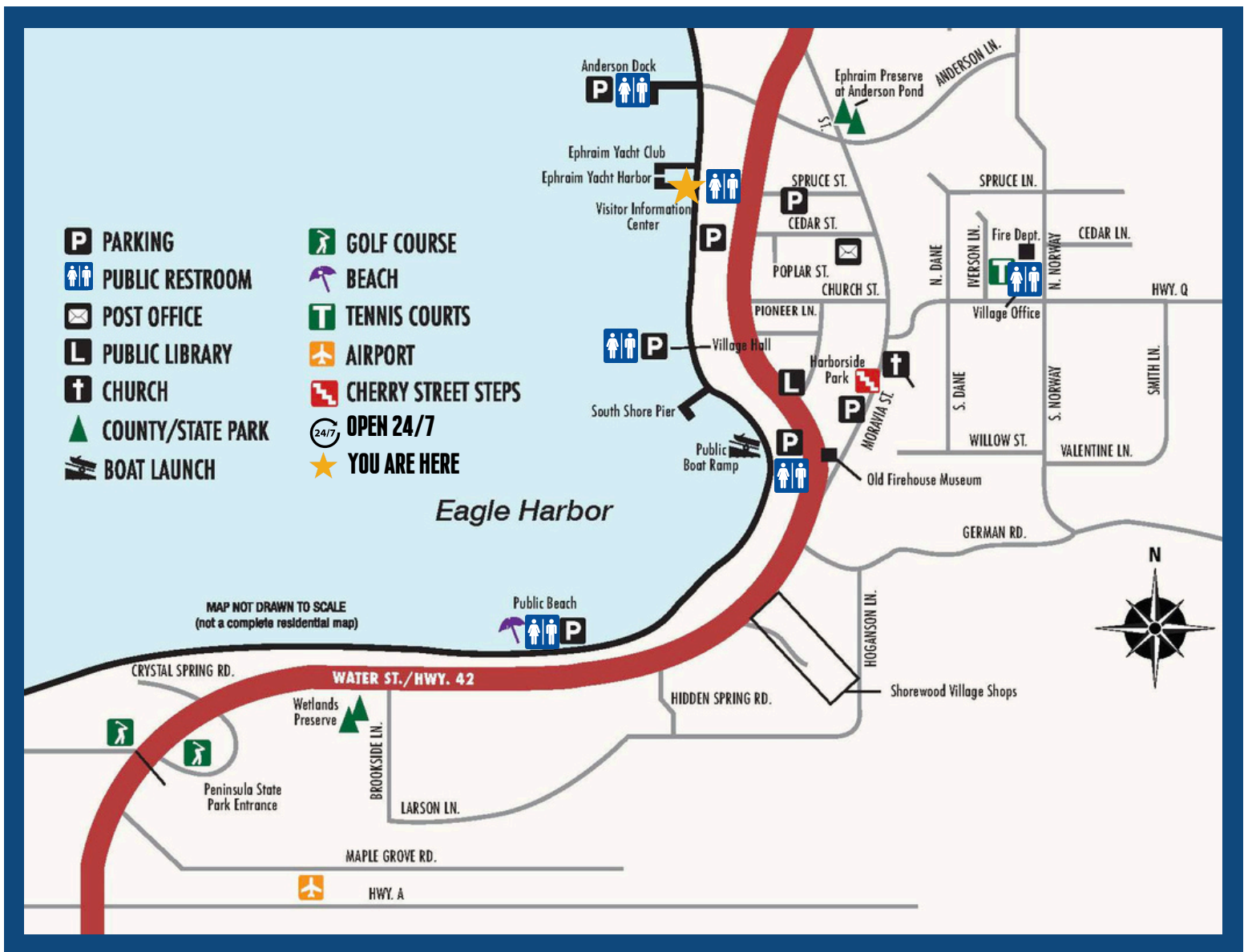
- **Anderson Dock** - 3083 Anderson Lane  
- **Ephraim Visitor Information Center** - 10049 Water Street / Hwy 42 (During Hours of Operation May - Mid-October) 
- **Ephraim Village Hall (Back)** - 9996 Water Street / Hwy 42 
- **Firehouse Marina** - 9970 Water Street / Hwy 42  
- **Ephraim Beach** - 9877 Water Street / Hwy 42  
- **Ephraim Administrative Office** - 10005 Norway Street 














# RESTROOM LOCATIONS

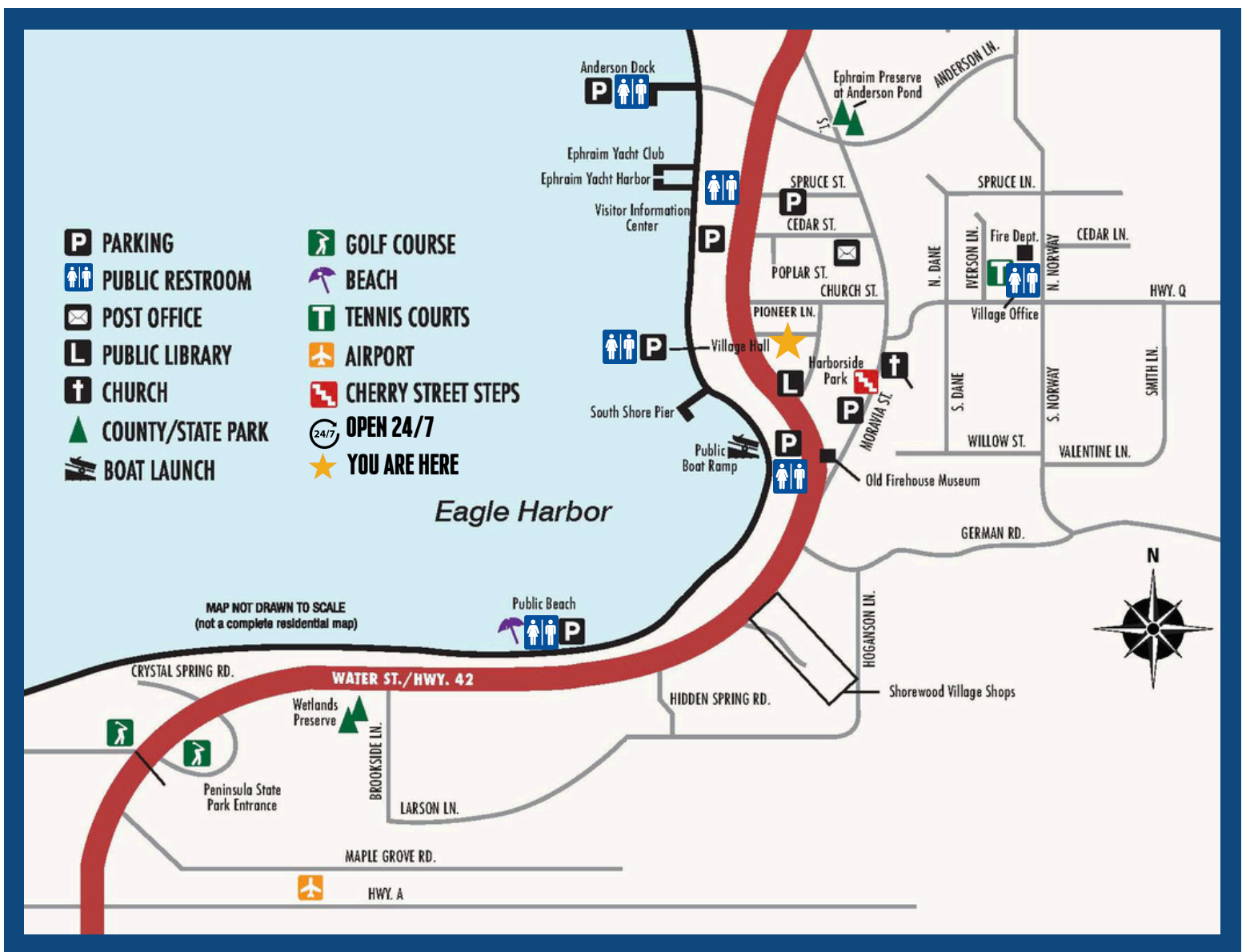
- **Anderson Dock** - 3083 Anderson Lane  
- ★ **Ephraim Visitor Information Center** - 10049 Water Street / Hwy 42 (During Hours of Operation May - Mid-October) 
- **Ephraim Village Hall (Back)** - 9996 Water Street / Hwy 42 
- **Firehouse Marina** - 9970 Water Street / Hwy 42  
- **Ephraim Beach** - 9877 Water Street / Hwy 42  
- **Ephraim Administrative Office** - 10005 Norway Street 





# RESTROOM LOCATIONS

- **Anderson Dock** - 3083 Anderson Lane  
- **Ephraim Visitor Information Center** - 10049 Water Street / Hwy 42 (During Hours of Operation May - Mid-October) 
- ★ **Ephraim Village Hall (Back)** - 9996 Water Street / Hwy 42 
- **Firehouse Marina** - 9970 Water Street / Hwy 42  
- **Ephraim Beach** - 9877 Water Street / Hwy 42  
- **Ephraim Administrative Office** - 10005 Norway Street 





**VILLAGE OF EPHRAIM PLAN COMMITTEE  
WORKING SESSION MEETING MINUTES  
TUESDAY, OCTOBER 29, 2024 - 12:00 PM  
9996 WATER STREET**



**Present:** Andy Bartelt, Grace Held, Monique McClean, Ken Nelson, Susie Samson, B.D. Thorp, and Michael McCutcheon - Chair.

**Absent:** Ken Nelson.

**Staff:** Brent Bristol - Village Administrator and Kim Roberts - Deputy Clerk.

**Guests in person:** Robert and Cheryl Moore and David Hatch.

**Guests online:** None.

---

**Call to Order:** McCutcheon called the working session to order at 12:00 PM.

Bristol introduced the Multi-Family Ordinance topic for the working session. He explained that the Multi-Family Ordinance had been removed from the Ephraim Code of Ordinances. With the recent rezoning of the Hatch property and their desire to have a duplex on the property, it is time to move forward to get something written. He reviewed the definitions of the previous ordinance explaining that single-family and duplex would be referred to as residential and multi-family is three (3) or more units. State building code definitions outline that three (3) units or more under one (1) roof are commercial buildings. He asked the Committee questions to help narrow down his ability to draft an ordinance for the Committee to work from in subsequent meetings. He noted that the Committee first needed to decide if they wanted to include multi-family buildings, multi-family developments, duplexes, and the like in the ordinance. Bristol discussed some of the options of where the various code could live within the residential or commercial zoning code. Then the Committee could work on densities. He asked the Committee how they wanted to treat duplexes, do we want to see multi-family and if so at what density, and do we want to differentiate between multi-family under one (1) roof as an apartment-style building or density a development like Townline 1 LLC/ Velvaere (standalone single-family homes as a part of a multi-family development).

A discussion was held regarding the multi-family ordinance. McClean felt that there needed to be verbiage to cover all the options such as a duplex in a residential district, duplex as a conditional use in a commercial zone dependent on density, and a multi-family under one (1) roof in the commercial zone with a specified density. The Committee discussed the process of a residentially zoned property being rezoned to commercial (must be adjacent to commercially zoned property).

Further discussion included further limiting density by building separation. Bristol reviewed the current acreage minimums for the commercial and residential districts. McCutcheon asked what we were trying to prevent with the ordinance. Bartlet added on to ask if the intent was to treat each of the zoning codes distinctly. Bristol asked the Committee if they wanted to reduce the density from eight (8) per acre in the commercial zone to six (6) or even four (4) for standalone dwellings. Bristol also reviewed the minimum required for newly constructed single-family dwellings (3,000 square feet of footprint/5,000 square feet of living space), he noted that a duplex could be simply doubled or pull back from that. An apartment would have to be reduced from one thousand square feet (1,000 ft<sup>2</sup>), Bristol noted. Held felt that four (4) units per acre was reasonable. Bristol reminded the Committee that R1 had one (1) acre minimum and in the commercial district you can build one home per lot of record so one home per acre and a half.

Robert Moore commented that the discussion was a multi-faceted problem. There is the preservation of the historic area that we all love, a density issue, and a lack of emergency response infrastructure to continue to build. He suggested a shovel tax to support infrastructure to support the increased population deriving from new construction. He felt that the shovel tax would mitigate rapid growth. He further suggested looking at the height of development.

A discussion was held regarding multi-family dwellings. McClean asked if the Committee was trying to avoid having apartments, and do we want to see a hotel, she asked. McCutcheon asked the Committee if they were in favor of apartments or hotels. He noted he was in favor of apartments as a way to have more full-time residents

that have a stake in Ephraim as opposed to increased summer visitors. The density is getting to the point in the summertime that we are unable to move around. He felt the new ordinance should prevent additional hotels from being built. He stressed promoting apartments over hotels. Bartlett felt McCutcheon's argument was pretty good; he was not a fan of a lot of apartments but wasn't sure why. Thorp preferred apartments but with single-story with one (1) roof line instead of multi-story. Samson preferred apartments. Held also preferred apartments over hotels which might result in more affordable housing. McClean preferred a mix of socioeconomic levels of housing; apartments are good.

A summary of the starting points for a draft multi-family / duplex ordinance:

- Standalone residential multi-family housing units should be decreased to four (4) from eight (8) per acre as a starting point.
- Multi-family should only exist in commercial districts.
- Duplexes are to be a permitted use in all commercial districts with a starting point of doubling the requirements of a single-family home (3,000 square feet of footprint/5,000 square feet of living space).
- As a starting point allow duplexes on the same minimum size lot.

The Committee continued with a discussion regarding Accessory Structures. Bristol reviewed the contradictions within the ordinance relating to the definitions and interchangeable use of the words "structure" and "building". He further noted that all buildings are structures but not all structures are not necessarily buildings. He added that due to recent applications, the Committee needs to look at definitions of building, accessory building, structure, principal structure, and accessory structure. He referenced 17.15(b)(2), "*No more than one accessory building shall be permitted on a lot in a residential district. Additional accessory buildings shall only be allowed by conditional use.*" The question of how many is too many and how big is too big only applies to a building. He noted that a carport, for example, is a structure because it is not enclosed. A garage is a building. Bristol suggested that the Committee begin the conversation with the definitions. He suggested adding a definition of "enclosure".

Further discussion included the process of constructing or installing an accessory structure. Bristol explained that a conditional use would not be triggered for an accessory structure as long as dimensional standards such as impervious surface and setbacks were met behind a principle structure. A building, however, would trigger the need for a conditional use. Bristol further explained that as written, there is no maximum quantity stated for accessory structures. Bristol reviewed that county zoning does not define the number of accessory structures on a parcel but sets a maximum can not be more than four thousand square feet (4,000 ft<sup>2</sup>) of allowable outbuildings.

The meeting adjourned at 1:00 PM.

*Recorded by, Kim Roberts – Deputy Clerk*

# VILLAGE OF EPHRAIM

FOUNDED 1853



## Historic Preservation Committee Meeting Minutes Tuesday, October 29, 2024 – 6:30 PM

**Present:** Kenneth Nelson-Chair, Kathy Pentler, Amy Russell

**Absent:** Marilyn Cushing, Cody Schreck

**Staff:** Brent Bristol- Administrator, Andrea Collak – Clerk/Treasurer

**Guests:** Randy Nelson, Grace Held, John Held, Monique McClean, BD Thorp, Susie Samson, Kelsey Stone, Michael McCutcheon, Andrew Bartelt

1. **Call to order:** The meeting was called to order by Ken Nelson -Chair at 6:30 PM.
2. **Quorum:** A quorum is present for this meeting.
3. **Changes in Agenda:** None
4. **Visitors' comments:** None
5. **Previous minutes:** Minutes from 6/25/2024

**Russell moved, Pentler seconded to approve HPC minutes from June 25, 2024, as presented, all ayes, and the motion carried.**

### 6. **RaeAnne LLC – 9922 Water St – Accessory Structure/Railing**

Bristol noted that the building was before the committee a few times. This time there was some work done (fence/railing and pergola erected) without permitting. Bristol talked to the applicant, and this application is an attempt to get after the work permits. The applicant wanted to replace the wood picket fence with an aluminum railing and add the accessory structure – an aluminum pergola to the north side of the building. The picture was presented for review. The project meets all dimensional standards. Bristol read the letter from an applicant.

Mike Tomasian, in his letter to the committee, apologized for not being able to attend the meeting. Tomasian stated that this project went from a simple remodel to a major commercial build. It took his wife Shannon and him by complete surprise at how bad this building was. The previous owner had hidden all the rot with spray foam insulation, and they wound up having to take out massive loans to restore this beautiful building. They managed to save the historic chimney at a great cost to them, but they are very happy with the architectural beauty of this new building, and they hope it will stand the test of time. Tomasian and his wife had gone to the Shorewood Condo Association and had approval for the commercial railing etc. It is ADA approved and is “wood like” in that it has the attributes of a typical wood railing but is powder coated aluminum for strength and longevity. There will never be rust or rotted wood as this is impervious to the elements. Tomasian noted that they had no idea they needed further approval and if they had they certainly would have come before the Village. They thought they were doing a good thing, and they truly hope and ask for approval as they have a tremendous investment in this project. The pergola is to help keep patrons shaded and dry in inclement weather. They thought umbrellas that blow around and poke people would be bad, so they wanted a better solution. They really want to be good stewards of this property and good members of the community, and they are excited to hopefully be serving the best donuts and coffee soon.

Bristol mentioned that Cody Schreck could not attend this meeting and offer a vote, but he put his thoughts into writing so they could be read during the meeting.

Schreck in his note stated that he finds it troubling that the committee is assessing an accessory structure item that has already been installed. Especially since it has seemingly not been put

forward to HPC in any capacity before this. Schreck knows the conversation here involves the idea of precedent in that other structures in the historic district have been approved for black fences, but the precedent he is more concerned with is allowing property owners to ask forgiveness rather than permission. That is where the integrity of a historic district will begin to fall apart. If his understanding is correct in that RaeAnne LLC installed this fence without going through the proper channels first, then he firmly believes they should be required to remove it until a proposal they provide has been approved by the HPC and Plan Committee. This is especially true given that there appears to have been no attempt made by RaeAnne LLC to abide by the Historic District Ordinance to make fences wood or wood-like and natural-colored. Putting the HPC stamp of approval of this project as it is, would effectively set the standard that others can build/add/renovate structures as they fit without regard to the Historic Ordinance or HPC/Plan Committee approval process.

The other committee members agreed with Schreck's comments. Pentler noted that it is not Ephraim look or historic look at all. There were a few projects turned down recently that had to come back with modifications to the proposed aluminum/iron railings/fences. There are products in different colors that will give a wood-like, historic look without the maintenance. It can be done, and it needs to be enforced so these projects can be an asset to the Historic District and community.

Russell said that aesthetically it looks nice, but it is not historical. It does not look like Ephraim. It should be traditional wood fencing, dry stone, or wood-like fencing/railing. There is a lot of black creeping in. It has a very modern look. Can the same look be achieved with wood or natural/wood-like-looking material? Do they even need the fence/railing?

Nelson read from the ordinance *“Traditional fences in the district were dry stone and wood fencing, which represent a historically authentic kind of fencing. In the case of metal, vinyl, or plastic fences, samples must be provided for evaluation by the Historic Preservation Committee for referral to the Plan Committee. This will provide the use of non-traditional materials that reflect the look of traditional fencing.”*

Nelson noted that the applicant should have provided material samples of the railing and accessory building especially if absent. From the picture the pergola looks metal, not wood-like at all. It does not match the rest of the building. Committee members agreed with Nelson.

Pentler noted that the applicant worked so hard, and they did a really good job with the building itself. However, the pergola and fencing/railing do not match and are not acceptable.

Russell added that people who buy into the Historic District need to understand and be serious about historic standards and requirements. Residents in the Historic District are limited in what they can do with their property. They should acknowledge that before buying into a historic community to ensure the consistency in Historic District.

**Russell moved, Nelson seconded to recommend the approval of the Accessory Structure/Railing application to the Plan Committee for RaeAnne LLC at 9922 Water Street, as submitted, all nays, and the motion failed.**

**7. Bethany Lutheran Church – 3028 County Q – Design Review - Addition**

Bristol noted that the applicant would like to demolish the existing 1950s addition and construct a new, bigger 410 sq. ft. addition with ADA compliant bathroom, vestry/conference room, and small kitchenette. It would be wood frame construction with a gable roof 8/12 pitch using gray asphalt shingles. White (natural Door County limestone) and 6” painted cedar beveled siding and trim, double hung wood windows will be added. All materials would match the existing materials on the church. All existing vegetation and topography would remain as is. The Bethany Lutheran Church has never had a source of water. They would like to share the well with the Pioneer Schoolhouse. Ephraim Historical Foundation (EHF) owns both buildings, the Pioneer Schoolhouse and the Bethany Lutheran Church. Bristol has no issues with the proposed addition.

Cody Schreck noted in his notes to the committee that the Ephraim Historical Foundation Board of Directors met on Friday, October 25, and the Bethany addition was included as part of the agenda. From a design standpoint, there were no motions made to deny the addition as presented. However, the point was specifically made by the EHF board that we do not give permission to tap into the Pioneer Schoolhouse well yet. That aspect of the project is not specifically relevant to HPC, as the committee is bound by the aesthetic regulations of the Historic Ordinance, but it is relevant to the overall project and the Plan Committee's considerations. In short, before EHF makes a motion to approve Bethany tapping into the existing well it was agreed that more data needs to be gathered on the codes/policies on the existing well, the age/capacity of the well, and that there needs to be a Memorandum of Understanding created between EHF and Bethany outlining responsibilities for utility bills, maintenance, etc.

The committee members had no issues with the proposed addition.

**Pentler moved, Russell seconded to recommend the approval of the Design Review/Addition application to the Plan Committee for Bethany Lutheran Church at 3028 County Q, as submitted, all ayes, and the motion carried.**

**8. Discussion regarding seasonal waterfront snow fence installation**

Nelson said that the committee was asked to take an initial look at the seasonal waterfront snow fence installation. It has been installed to prevent sand from blowing off the lake into the properties and to protect them. During the streetscape many historic stone fences were uncovered that were buried under the sand. The committee should have a discussion regarding the time the temporary fences should be installed and taken down, their height, and materials to achieve a consistent look. John Held installed a temporary 2 ft tall plywood fence at his property this year.

John Held noted that he tried a few variations in the past years but none of them was successful in keeping the sand off his property. This is the first year he tried plywood. Ideally, he would like to be able to erect the temporary fence as early as the beginning of October and take it down at the beginning of May.

Specific guidelines regarding the time, height and materials of the snow fences will be discussed at the future meeting.



**9. New Business for Next Meeting:** Seasonal Waterfront Snow Fence Installation. Committee members suggested a working session to talk about fences and railings.

**10. Adjournment**

**Russell moved, Nelson seconded to adjourn the Historic Preservation Committee Meeting at 7:10 PM, all ayes, and the motion carried.**

Recorded by

Andrea Collak- Clerk/Treasurer

DRAFT

**VILLAGE OF EPHRAIM  
COMMUNITY PROTECTION COMMITTEE MINUTES  
MONDAY, NOVEMBER 1, 2024 – 3:00 PM  
9996 WATER STREET**



**ACTION ITEMS:**

**Hart moved, Krist seconded to approve the minutes of September 5, 2024, all ayes.** Motion carried.

**Krist moved, Cox seconded to recommend to the Ephraim Village Board that they request answers regarding the Countywide Radio Upgrade from the County Technology Committee regarding coverage and cost in a letter directed to the County Board. The Ephraim Village Board should also have an agenda item in January or February 2025 as a follow-up to the County meeting after the first of the year, all ayes.** Motion carried.

**Hart moved, Dukehart seconded for the Village Administrator and/or Village Board President to draft a code violation letter sent certified to the owner of 10176 Water Street to prevent future ordinance violations and the need for compliance. To be included with the violation letter is the letter submitted to the CPC committee from the Martinek/Slusser family, all ayes.** Motion carried.

**Krist moved, Cox seconded to adjourn at 4:40 PM, all ayes.** Motion carried.

---

**Present:** John Cox, Tad Dukehart, Laird Hart, Keith Krist, and Carly Mulliken - Chair.

**Absent:** None.

**Staff:** Justin MacDonald – Village of Ephraim Fire Chief and Kim Roberts - Deputy Clerk.

**Guests:** Sara Martinek, Carol Slusser, Bob Volpe (EFD), and John Stahl (EFD).

1. **Call to Order:** The meeting was called to order by Mulliken at 3:00 PM. A quorum was present for this meeting.

2. **Changes to the agenda:** There were no changes.

3. **Approval of the previous minutes:**

**Hart moved, Krist seconded to approve the minutes of September 5, 2024, all ayes.** Motion carried.

4. **Visitors' Comments:**

Mulliken provided an update on the 2025 budget and that it was set for a public hearing on November 12, 2024, at 7:00 PM. She noted that the capital reserve account for Fire Department Equipment had an annual contribution increase of ten thousand dollars (\$10,000) for a total annual contribution of sixty thousand dollars (\$60,000).

5. **Discussion on Radio Upgrade:**

A discussion was held regarding the replacement of all portable and mobile radios along with pagers between 2026-2028 as notified by the County Technology Committee. Committee members discussed the County Board packet which showed dead zones for the Village of Ephraim. Cox stressed that even with the new towers in Sister Bay and Fish Creek there is still a lack of coverage in the busiest areas of the Village. He noted that the County is asking the Village to spend a lot of money and the Village deserves to have the same coverage as neighboring communities. MacDonald added that there would not be any updates from the county until after the first of the year. MacDonald explained that the Village Board needs to communicate to the County that they had reviewed the plan for the Village and the strip of white indicating non-coverage is unacceptable and request that it be corrected. Cox agreed that the Village needed to get ahead of the issue; it is too important to the community. He added that even with a three hundred and fifty foot (350') tower in Sister Bay, which is a monster, we still have a lack of coverage.

**Krist moved, Cox seconded to recommend to the Ephraim Village Board that they request answers regarding the Countywide Radio Upgrade from the County Technology Committee regarding coverage and cost in a letter directed to the County Board. The Ephraim Village Board should also have an agenda item in January or February 2025 as a follow-up to the County meeting after the first of the year, all ayes.** Motion carried.

6. **Discussion on Village Noise Ordinance:**

Mulliken explained that the committee was in receipt of a letter from the Slusser/Martinek family. While the letter details other operational concerns for the lodging property, only the noise ordinance will be discussed as the other items are not under the purview of the Community Protection Committee "CPC". Mulliken noted that she had been in contact with the Village Administrator who had been in direct contact with the property regarding the camper trailer. No further issues with camper trailers have been observed.

Sarah Martinek presented the Slusser/Martinek concerns as a neighboring property to the lodging establishment.

A discussion was held regarding the Village Noise Ordinance. Discussion included code enforcement, a code

violation letter addressed to the property owner, the sheriff's department response to 911 calls, and the reliance on local law enforcement. The committee discussed drafting an ordinance violation letter outlining the violations and requesting the owner's assistance in finding a solution to prevent future issues. Mulliken felt that the owner should be made aware of the ordinances and given the chance to comply. Dukehart requested that the letter be sent certified along with the letter submitted to the Committee from Martinek/Slusser. He further requested that part of the solution be that the quiet hours be posted on the business website and on the property so that guests would be aware of the local noise ordinance.

**Hart moved, Dukehart seconded for the Village Administrator and/or Village Board President to draft a code violation letter sent certified to the owner of 10176 Water Street to prevent future ordinance violations and the need for compliance. To be included with the violation letter is the letter submitted to the CPC Committee from the Martinek/Slusser family, all ayes. Motion carried.**

**7. Discussion with Truck Committee:**

A follow-up discussion was held regarding purchasing a Class "A" pumper to replace the 1999 mini-pumper. Jon Stahl and Bob Volpe, members of the Ephraim Fire Department were on hand to lead the discussion. Stahl listed the deficiencies of the mini-pumper (2-door, manual transmission, pumping capacity, and age). It was discussed that the mini-pumper was originally purchased for the North Shore Road area as it was compact enough to handle the tight areas. Stahl discussed the advantages the new Class "A" pumper would provide. With the two (2) in two (2) out rule, Class "A" would allow more people to initially arrive on the scene to attack a fire, the timeline of the ISO rating of the mini-pumper to meet the minimum capacity, the Class "A" would take the load off the main line engine which is used constantly, and the equipment that it would carry with a Class "A" ISO rating (ISO rating is a 100 point scale used to score a fire department's ability to protect the community). Stahl explained that the ISO rating is used to determine insurance rates within the Village. MacDonald added that the Class "A" would be able to carry more hose, pump more water, and carry more crew while maintaining the same length and a marginal increase in height. He noted that the new truck still had to fit in the station that is currently in place; a new fire station is at the bottom of the capital projects list. MacDonald added that the ISO re-evaluation could be good for up to five (5) years. The Committee discussed materials (stainless steel) and drivetrain (4-wheel drive). MacDonald provided insight into manufacturing and ordering timelines and how emission standards play into contracts and delivery.

Mulliken requested visuals and scenarios that compared current uses to the proposed uses for the Class "A" pumper.

Stahl suggested a field trip to the fire station before the next CPC meeting to view the required equipment and see firsthand what is being discussed.

**8. Discussion of general safety issues in the Village:**

Krist expressed concern about people cutting the corner at German Road and Hoganson Lane. He suggested a stop sign on the westbound side of German Road.

MacDonald noted that it would need to be a three (3) way stop to be effective. He also stressed that it would be difficult in the wintertime to get going again after stopping.

Cox discussed the recent WisDOT changes to Ephraim's seasonal speed limit. He explained that it was a serious mistake and didn't understand the logic. He expressed concern that there had been no input from the Village.

MacDonald explained that WisDOT decided to do away with seasonal speed limits. They conducted traffic studies; they own the highway and set the speed limits. There was no communication until we received the letter outlining the changes.

A short discussion was held regarding the Village reaching out to WisDOT and the placement of the speed zones. Cox felt that the next step would be for the Village Board to discuss.

**9. New business for the next meeting:**

- a. Speed Change – WisDOT speed zones.
- b. Fire Truck – Class "A" pumper.
- c. German Road – Hoganson Road (corner – safety issue).

**10. Adjournment:**

**Krist moved, Cox seconded to adjourn at 4:40 PM, all ayes. Motion carried.**

Recorded by, Kim Roberts – Deputy Clerk