

Library Committee
September 26, 2024
Meeting Minutes

Call to Order:

Attendees: Carly Mulliken, Chairperson; Windsor McCutcheon, Treasurer; Grace Held, Member; Cindy Nelson, Member; Mary Wilson, Member; Suzanne Ihrig, Branch Manager. Guests: Kelsey Stone, Ephraim Business Council and Becca Hardy. Meeting called to order at 2:01 p.m. by Carly Mulliken, who noted that we have a quorum.

Previous Minutes:

Motion to approve the previous minutes made by Grace Held; seconded by Windsor McCutcheon. All ayes.

Visitor Comments:

No visitor comments were made.

Treasurer's Report:

- Account balances as of 9/26/2024:
 - Checking account: \$12,859.62
 - Martha Cherry Fund Savings account: \$1,905.06
 - No bills paid since our last meeting on 8/13/24
- Cindy Nelson made a motion to move \$8,000 from our checking account to a 6-month CD to get a better interest rate; Grace Held seconded. All ayes.
- Motion to approve Treasurer's Report made Cindy Nelson; seconded by Mary Wilson. All ayes.

Librarian's Report:

- Summer Reading Program ended up with 14 sign-ups and 67 slips turned in for prizes. In 2023, we had 18 sign-ups and 59 returned slips.
- 80 stamps given away for the Info Soup Summer Road Trip stamping program. In 2023, we gave out 26 stamps.
- We had three craft kits for little kids and six craft kits for older kids.
- Door count for August was the highest since we started keeping track of door counts in 2016, with a door count of 1,940 (or 970 people). In August 2023 we had a door count of 1,587, or 794 people.
- Quadzilla Finds His Footing by AJ Dillon is our new Story Walk book.
- Upcoming plans: Look for furniture and a dehumidifier; plan a Halloween event; weed collection so shelves can be cleaned and better marked.
- Motion to approve Librarian's Report made by Windsor McCutcheon; seconded by Mary Wilson. All ayes.

Old Business:

- Library Furniture Replacement
 - Tabled until branch manager can get an estimate for new furniture.
- Maintenance Requests and Updates
 - Next Physical Facilities (PFU) meeting is Monday, 9/30/24 at 8:00 a.m. Carly Mulliken requested that Library Committee members attend if possible.
 - PFU asked that we focus on Marvin products; a quote from Kellan Window Repair was procured by Carly Mulliken.
 - Matt Meacham to talk to vendors about a split system to replace current air conditioner. We would then need to quote replacement of all three transom windows since split systems are installed on a wall.
 - Ken Nelson from Historic Preservation asked for photos of intended work.
- Artist Plaque
 - Cindy Nelson found an appropriate plaque for Benedict carving. A motion to purchase for no more than \$15 was made by Carly Mulliken; seconded by Grace Held. All ayes.

New Business:

Cindy Nelson booked the ukulele group for the Christmas in the Village open house on 12/7/24.

Next meeting:

Next meeting will focus on Christmas in the Village; will be held on 11/7/24 at 2:00 p.m.

Adjournment:

Motion to adjourn made by Windsor McCutcheon at 2:33 p.m.; Grace Held seconded. All ayes.