

Library Committee
August 13, 2024
Meeting Minutes

1. Call to Order:

Attendees: Carly Mulliken, Chairperson; Windsor McCutcheon, Treasurer; Grace Held, Member; Mary Wilson, Member; Suzanne Ihrig, Branch Manager. Guest: Kelsey Stone, Ephraim Business Council. Meeting called to order at 2:02 p.m. by Carly Mulliken, who noted that we have a quorum.

2. Previous Minutes:

Motion to approve the previous minutes made by Grace Held; seconded by Mary Wilson; all ayes.

3. Visitor Comments:

No visitor comments were made.

4. Treasurer's Report:

- Bills paid since the last meeting on 6/25/2024:
 - Door County Library – \$1,125.55 paid on 7/17 (profits from used book sale)
 - Door County Library - \$58.70 paid on 8/13 (Story Walk supplies)
- Account balances as of 8/13/2024:
 - Checking account: \$12,859.62
 - Martha Cherry Fund Savings account: \$1,904.75
- Windsor McCutcheon to explore account options with better interest rates than a CD with Nicolet Bank and ING (money can be taken out in about 5 days; has a 4% interest rate; very low minimal balance).
- Once options are determined a Library Committee meeting will be called to discuss and approve.
- Motion to approve Treasurer's Report made Grace Held; seconded by Mary Wilson; all ayes.

5. Librarian's Report:

- Child's Play ended August 1. Most sessions were full.
- 12 kids signed up for summer reading program and 53 slips have been turned in for prizes.
- Door counts for June and July were considerably higher than last year.
- Door County Climate Change Coalition poster art class on August 8th was cancelled at the last minute by the instructor, looking to reschedule.
- Next Story Walk book is Quadzilla Finds His Footing by AJ Dillon.
- Motion to approve Librarian's Report made by Windsor McCutcheon; seconded by Grace Held; all ayes.

6. Old Business:

- Library Furniture Replacement
 - Suzanne Ihrig to explore purchasing three club chairs to replace current chair and love seat. Will be put on the Library Committee agenda once we get a firm idea of the cost.
 - Suzanne Ihrig will look for a dehumidifier, which was approved at the last Library Committee meeting.
 - Carly Mulliken will ask Ephraim Historical Foundation about possible artwork loans.
 - Suzanne Ihrig was offered desk chairs from the Fish Creek library.
- Maintenance Requests
 - Have received quotes for a new front door:
 - \$11,149.03 from LaForce
 - \$7,903.16 for Renewal by Anderson
 - Have received quote of \$22,483.84 for new windows from Renewal by Anderson. Carly Mulliken will pursue a second quote to take to Physical Facilities.
 - Priority is replacing the front door.
 - Will go directly to Matt Meacham to get our requests on the Physical Facilities' September agenda.
 - Library Committee members should plan to be at the September meeting to support requests. The rep from Renewal by Anderson offered to be there as well.
 - Motion to add our requests to Physical Facilities' agenda made by Grace Held; seconded by Mary Wilson; all ayes.
- Soap Box Derby
 - Concern about conflict of interest will be addressed by Carly Mulliken.
- Artist Plaque
 - Tabled until next Library Committee meeting.

7. New Business:

Cindy Nelson will contact ukulele group for Christmas in the Village open house which will be on December 7th.

8. Next Meeting Date:

The next regular Library Committee meeting will be held on October 1, 2024 at 2:00 p.m.

9. Adjournment:

Motion to adjourn made by Windsor McCutcheon at 3:16 p.m.; Grace Held seconded; all ayes.