

**VILLAGE OF EPHRAIM
MARINAS AND MOORINGS MINUTES
WEDNESDAY, AUGUST 7, 2024 – 8:00 AM
9996 Water Street- Ephraim Village Hall**



Action Items:

Thorp moved, B. Nelson seconded to approve the minutes of June 5, 2024, as presented, all ayes. Motion carried.

B. Nelson moved, Thorp seconded to approve the minutes of July 3, 2024, as presented, all ayes. Motion carried.

T. Nelson moved, Plansky seconded to have a surveyor interpret the existing locations as shown on the DNR permit paperwork with descriptions of the metes and bounds into usable longitude and latitude coordinates at a cost not to exceed five hundred dollars (\$500) with funds coming from the Marinas and Moorings “M&M” budget, all ayes. Motion carried.

Thorp moved, Plansky seconded to adjourn at 9:33 AM, all ayes. Motion carried.

Present: John Held, Bruce Nelson, BD Thorp, Robert Plansky. and Tim Nelson - Chair.

Guests: Frederic Schmidt (online) and Fitz Schmidt (online).

Staff: Brent Bristol - Village Administrator/Harbormaster, Justin MacDonald - Maintenance Manager/Fire Chief, and Kim Roberts - Deputy Clerk.

- 1. Call to Order:** The meeting was called to order by T. Nelson at 8:00 AM.
- 2. Changes to the agenda:** There were no changes.
- 3. Visitors’ Comments:** There were no comments.
- 4. Approval of the previous minutes:**
Thorp moved, B. Nelson seconded to approve the minutes of June 5, 2024, as presented, all ayes. Motion carried.

B. Nelson moved, Thorp seconded to approve the minutes of July 3, 2024, as presented, all ayes. Motion carried.

- 5. Discussion and consideration regarding the Clean Marina Program inspection and required documentation amendments:**
B. Nelson reviewed the outcome of the meeting with Clean Marina representatives. There were items in both the Rules and Regulations and Environmental Policy that needed to be removed related to work being done in the marinas.

**ITEMS TO BE REMOVED FROM THE MARINA ENVIRONMENTAL POLICY (STRUCK
CROSSED OUT/ADDITIONS IN BOLD RED):**

~~#2 Owners may undertake projects as needed to maintain their vessel's safety, appearance, and utility. New or substantial exterior work encompassing more than 25% of the hull surface must be reviewed and approved by the Marina. Any sanding or grinding of the vessel's surface requires marina approval.~~
Sanding and grinding are prohibited in the marina.

#5 PAINTING AND VARNISHING

- ~~Limit the amount of open solvents or paints on the dock to one gallon.~~
- ~~Always mix paints and epoxy over a tarp.~~
- ~~Always use a drip pan and drop cloth.~~
- ~~Spray painting is not allowed within the marina.~~
- ~~Use up the remaining paint by spreading it on an old board.~~

- f. **Do not dispose of paints/solvents in the marina's dumpsters.**
- g. **SPECIAL DISPOSAL CONTAINERS ARE AVAILABLE – SEE STAFF FOR ASSISTANCE.**

#6 SURFACE PREPARATION

- a. Use biodegradable cleansers and teak cleaners.
- b. ~~Liberal use tarps to capture all scrapings, debris, and drips.~~
- c. ~~Stretch tarps between the side of the boat and dock when working over the water.~~
- d. ~~Vacuum dust and debris every time you move the tarp or every hour.~~

#9 CHEMICAL STORAGE

- a. Purchase only the amount of chemicals/paint you need for the project.
- b. ~~Do not store chemicals, including paint and varnish, or fuel in dock box.~~

ITEMS TO BE REMOVED FROM THE MARINA ENVIRONMENTAL POLICY (STRUCK CROSSED OUT/ADDITIONS IN RED BOLD):

8 MAINTENANCE: Owner and/or subcontractor are permitted to perform routine maintenance on his/her vessel. All work must comply with the Marina's Environmental Best Management Practices, a copy of which is available at the Marina or via request. ~~Any project involving the vessel's surface or sanding/grinding of any of the vessel's surfaces requires prior approval from the Harbormaster or Assistant Harbormaster.~~ Only light maintenance shall be allowed while the vessel is in slip in a manner that does not disturb, damage, endanger, or interfere with other vessels, their owners, the Marina, and facilities, or any other natural or man-made resource. **Sanding and grinding are prohibited in the marina.**

ADDITIONAL ACTION ITEMS REQUIRED FOR CERTIFICATION:

The marina committee reviewed the signage required and updates to the Environmental Policy and Rules and Regulations. The committee agreed that there should be a total of ninety (90) feet added to the oil spill boom inventory per the recommendation of the Clean Marina representatives.

The committee further discussed that the Clean Marina Certification news should be shared in the next Village newsletter, on Dockwa, as part of the next contract cycle, and on the Village website.

6. Discussion and consideration regarding navigational buoys:

Bristol reviewed the buoy permitting documents and conversations held with Mike Neal of the Department of Natural Resources "DNR". A conversation needs to be held to review and determine the correctness of placement, permissions granted during permitting, and any possible liabilities. He asked that the committee review the documents included in the packet so that all are familiar to make sure what was permitted is currently being applied as well as taking the opportunity to resolve the questions together with Neal. Bristol suggested inviting both Mike Neal and Jeff Long to figure out the permitting, local ordinance, and applicable state statutes concerning navigational buoy placement.

Held left the meeting at 8:40 AM.

A discussion was held regarding the navigational buoy permitting and placement. T. Nelson felt the conversation could be broken into three (3) conversations: 1) Slow No Wake, 2) Mooring Area Markers, and 3) Channel Markers. Committee members present agreed that this conversation required a good aerial shot of the area with GPS coordinates. This may require drone work as necessary. B. Nelson explained that it may be a two (2) step process, review coordinates of current placement and then do again once work is completed. T. Nelson suggested employing a surveyor to convert the locations described on the meets and bounds to longitude and latitude.

T. Nelson moved, Plansky seconded to have a surveyor interpret the existing locations as shown on the DNR permit paperwork with descriptions of the metes and bounds into usable longitude and

latitude coordinates at a cost not to exceed five hundred dollars (\$500) with funds coming from the Marinas and Moorings “M&M” budget, all ayes. Motion carried.

T. Nelson noted that this discussion was an opportunity to rationalize the end of the channel and show the DNR that the Village is not using all of the permitted buoys and to come up with a plan of how we think it should be.

7. Discussion and consideration regarding pressure washing:

The consensus of the committee members present was to forgo the pressure washing and to have the Village Maintenance Department apply the “Wet and Forget” product to the cedar shake of the marina building to see if it achieves the desired result.

8. Discussion regarding on-site meeting discussions:

B. Nelson reviewed the pending punch list items from the July 3, 2024 marina walk-through meeting for both the Anderson Dock and Firehouse Marinas.

9. New business for the next meeting:

- a. Continued discussion regarding navigational buoys.

10. The next meeting of the Marinas and Moorings Committee will take place on Wednesday, September 4, 2024, at 8:00 AM.

11. Adjournment:

Thorp moved, Plansky seconded to adjourn at 9:33 AM, all ayes. Motion carried.

Recorded by, Kim Roberts – Deputy Clerk