

# VILLAGE OF EPHRAIM

FOUNDED 1853



Physical Facilities/Utilities Agenda  
Tuesday May 7, 2024 8:00 AM  
Village Hall 9996 Water Street

**NOTE: This Meeting of the Village Physical Facilities/Utilities Committee will also be held via teleconferencing. It will be available to the public to attend in person or by computer, phone, tablet, or dial in. Connection information is included below in this notice.**

1. Call to order
2. Changes in Agenda
3. Previous minutes – April 2, 2024
4. Visitors’ comments
5. Maintenance Manager Report
6. Discussion and Consideration on Moravia Point
7. Discussion and Consideration on Christmas Decorations
8. New business for next meeting
9. Adjournment

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/253857501>

**You can also dial in using your phone.**

Access Code: 253-857-501

United States: +1 (646) 749-3122

*\*It is possible that a quorum of the Village Board or other Village Committees may be present at the meeting. However, no action will be taken by any other Board or Committee unless specifically noticed.*

	Date <u>5/3/2024</u>
<hr/> <b>Andrea Collak, Clerk</b>	<input checked="" type="checkbox"/> Village Administrative Office
	<input checked="" type="checkbox"/> Visitors’ Center
	<input checked="" type="checkbox"/> Post Office
<hr/> <b>Kim Roberts, Deputy Clerk</b>	<input checked="" type="checkbox"/> Website: ephraim.wi.gov
	<input checked="" type="checkbox"/> Emailed to WDOR/ Peninsula Pulse

**VILLAGE OF EPHRAIM  
PHYSICAL FACILITIES AND UTILITIES MINUTES  
TUESDAY, APRIL 2, 2024 – 8:00 AM  
9996 Water Street- Ephraim Village Hall**



**Action Items:**

**Peterman moved, Taillon seconded to approve the minutes of February 6, 2024, all ayes.** Motion carried.

*The consensus of committee members present was to obtain an official invoice for the proposal fee from Sterling Landscape and to have the contractor attend the May meeting.*

**Peterman moved, Taillon seconded to recommend approval of the German Road property upgrade for boat trailer parking to the Village Board, all ayes.** Motion carried.

**Peterman moved, Taillon seconded to recommend approval of the Door County Highway Department proposal for 2024 paving not to exceed one hundred ninety-six thousand dollars (\$196,000) to the Village Board, all ayes.** Motion carried.

**Taillon moved, Peterman seconded to recommend the Door County Highway Department proposal for Upper Cherry Street drainage work for six thousand four hundred and fifty-seven dollars (\$6,457) to the Village Board, all ayes.** Motion carried.

**Taillon moved, Peterman seconded to adjourn at 8:52 AM, all ayes.** Motion carried.

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**Present:** Fred Bridenhagen, Jim Peterman, Diane Taillon, and Matt Meacham - Chair.

**Absent:** Paul Flottman.

**Staff:** Brent Bristol – Village Administrator, Justin MacDonald – Maintenance Manager/Fire Chief, and Kim Roberts – Deputy Clerk.

**Guests in Person:** Duska Pearson.

**Guests Online:** Lane Methner (EBC) and Kelsey Stone (EBC).

- 1. Call to Order:** The meeting was called to order by Meacham at 8:00 AM. A quorum was present for the meeting.
- 2. Changes to the agenda:** There were no changes to the agenda.
- 3. Approval of the previous minutes:**  
**Peterman moved, Taillon seconded to approve the minutes of February 6, 2024, all ayes.** Motion carried.
- 4. Visitors' Comments:** Duska Pearson discussed concepts for a three (3) year holiday decorating plan. She outlined the ideas from the Holiday Committee. Meacham requested that she submit the proposal to MacDonald so that the committee could review and take action in May.
- 5. Maintenance Manager Report:**  
MacDonald reviewed the February and March Maintenance Manager reports. He noted that the new full-time employee began on February 12<sup>th</sup>. He discussed that in February the maintenance department rebuilt four (4) wooden picnic tables, rescreened and painted the Visitor Center outer doors, met with the Door County Highway Department regarding the CTH Q project, snow and ice removal, training of new hire, completed holiday decoration removal, re-piped the water filtration system at the Administrative Office, tree removal, and tree brushing.  
MacDonald reviewed work completed in March: First quarter water testing, servicing of lawn mowers, deep cleaning of Village Hall and Administrative Building, Fyr-Bal planning, handrail installation at the beach, installation of LED lights at the Administrative Building, carpet cleaning at the Administrative Building, repair of several streetlights, storm sewer cleaning, drain jetted on upper Cherry Street steps, swept German Road due to dredging trucks tracking mud on the road, the "L" dock was moved at the marina so that dredging could occur, and wood chips were double ground by Hockers.
- 6. Discussion and Consideration on Moravia Point:**  
A discussion was held regarding Moravia Point. MacDonald reviewed that Peterman and Taillon had met with

Sterling Landscape in February. The cost to create the landscaping plan is two thousand dollars (\$2,000). Discussion included creating a scope and parameters before Sterling Landscape creates a proposal, the difficulty of varying opinions on tree removal, a plan that is based on low to no maintenance, a plan created by Sterling Landscape will include options to be selected from, the need for the area to be a clean slate to execute the vision of the contractor, and previous plan proposals from other contractors.

Meacham explained that the committee would need an invoice for the committee to take action on Sterling Landscape creating a plan for Moravia Point for two thousand dollars (\$2,000). He suggested that Bridenhagen and MacDonald meet with Sterling Landscape.

Bridenhagen left the meeting at 8:38 AM.

*The consensus of committee members present was to obtain an official invoice for the proposal fee from Sterling Landscape and to have the contractor attend the May meeting.*

**7. Discussion and Recommendation of German Road Property Upgrades:**

A discussion was held regarding boat trailer parking and an upgrade to the German Road property. MacDonald reviewed the quotes received to complete the process of creating boat trailer parking at the German Road site. He explained that the Wastewater Plant was dealing with trailers being parked by those who are not using Village marina facilities. Bristol discussed that the Marina and Moorings committee understood the conversation and that the Board would ultimately decide how the project would be funded, if approved. Meacham noted the new boat trailer parking area would be marked and gated off. He felt that it would be helpful if a tag or sticker were required for the boat trailers so that we know who they belong to.

**Peterman moved, Taillon seconded to recommend approval of the German Road property upgrade for boat trailer parking to the Village Board, all ayes.** Motion carried.

**8. Discussion and recommendation on 2024 Paving:**

MacDonald reviewed the Door County Highway Department Proposal for paving Anderson Lane from STH 42 to Moravia Street, Anderson Lane from Moravia Street to Norway Street, Settlement Road from Norway Street to Town Line Drive, and Cherry Lane from South Dane West to the concrete pad. The total cost of the 2024 paving projects is one hundred ninety-five thousand seven hundred twelve dollars (\$195,712). MacDonald reviewed that there was three hundred sixty-nine thousand dollars (\$369,000) available to fund the project in Road Aids.

**Peterman moved, Taillon seconded to recommend approval of the Door County Highway Department proposal for 2024 paving not to exceed one hundred ninety-six thousand dollars (\$196,000) to the Village Board, all ayes.** Motion carried.

**9. Discussion and recommendation on Upper Cherry Street drainage work:**

A discussion was held regarding the Upper Cherry Street drainage work. MacDonald reviewed the proposal submitted by the Door County Highway Department to complete drainage work to alleviate the washout issues with the Upper Cherry Street steps. He explained that a trench drain would be installed to catch the water coming down Cherry Street so it doesn't get to the steps. Bristol explained the work incorporates a lot of the conversations with Ken Nelson and AECOM and is a solution that does not involve trying to make the water move in a different direction. This option provides a solution to collect and slow the water. Taillon asked if the trench would be the same as the lower Cherry Street steps because that was very effective. Bristol confirmed yes. Meacham commented that this has been a long-standing problem.

**Taillon moved, Peterman seconded to recommend the Door County Highway Department proposal for Upper Cherry Street drainage work for six thousand four hundred and fifty-seven dollars (\$6,457) to the Village Board, all ayes.** Motion carried.

**10. New business for the next meeting:** The next meeting will be held on May 7, 2024, at 8:00 AM.

- a. Holiday Decorations.
- b. Moravia Point

**11. Adjournment:**

**Taillon moved, Peterman seconded to adjourn at 8:52 AM, all ayes.** Motion carried.

*Recorded by, Kim Roberts – Deputy Clerk*

## **Village of Ephraim Physical Facilities/Utilities April Maintenance Manager Report**

Work done in April:

- Cleaning of Administration Building, Library, and Village Hall.
- Attended Fyr-Bal planning meeting.
- Turned on water to all buildings and completed repairs to broken water lines as needed.
- Thatching of all properties.
- Reset water bib heights along shorefront.
- Poured 4 concrete slabs for garbage cans.
- Mulching began on Village Properties.
- Removed slit fence from beach and leveled beach along with 1<sup>st</sup> tilling.
- Door County Highway swept roadways.
- Road prepping began for paving operations within the next month.
- Patching of potholes
- Deep cleaning all Public Restrooms.
- Conducted Snow & Ice Removal 1 time.
- Cleared parking lot and walkway until end of Election due to snowstorm.
- Clean up of downed trees following heavy snow and wind.
- Generator ran 70 hours straight to keep Administration and Fire Station in operation during Power Outage.
- Placed benches for season.
- Brought down Buoys, Channel Markers and Moorings from dump.
- Installed Launch Dock.
- Reset Historical Rock across from Village Hall.
- Contacted JF Construction to get on schedule for work on German Road that was approved at the Board Level.

*Respectfully Submitted*

*Justin MacDonald*  
*Maintenance Manager*  
[jmacdonald@ephrain.wi.gov](mailto:jmacdonald@ephrain.wi.gov)  
920-495-0039

LR Sterling Enterprises, LLC.,  
6414 Emerald Dr.  
Sturgeon Bay, Wi. 54235

# Invoice

Date	Invoice #
4/4/2024	10292

Bill To

Village of Ephraim  
PO Box 138  
Ephraim, Wi. 54211

Terms	Due Date
Net 15	4/19/2024

Description	Amount
Design and Consultation Fee for area of Moravian Pt Road, Drone flyover and digitizing of photo into detailed cad drawing. (10) D size paper drawings, Digital copy of pdf file.	2,000.00

Thank you for your business.

Office # 920-746-0321

<b>Subtotal</b>	\$2,000.00
<b>Sales Tax (5.5%)</b>	\$0.00
<b>Total</b>	\$2,000.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,000.00

**PREVIOUS MORAVIA  
POINT DISCUSSIONS**



Lowney's Landscaping Center, Inc.  
N3310 State Rd 47  
Appleton, WI 54913  
Phone: (920) 733-2560  
Fax: (920) 574-3922



**November 25, 2020  
Estimate# E7095**

**Ephraim Village  
10005 Norway  
Ephraim, WI 54211**

**ATTN: Brent & Cindy**

**Ephraim Village - Moravia Point**

Moravia Point Budget

**Moravia Point Budget**

- Remove Damaged Cedar
- Install Stairs
  - Starting from Willow St. easement down to Water St.
  - Wood or Concrete w/ railings. Footings down to bedrock and pinned
- Restore Hillside
  - Install Outcropping Stone and or salvage on site material
  - Plant with Native Material
    - Perennials around cedar Varieties to be discussed
    - Native Grasses
- Lawn

**Lawn**

Install Lawn in view corridors around the intersection of Moravia St. and Water St.

**Lawn Total: \$2,800.00**

**Native Plantings & Hillside Preparation**

Prepare area for proper planting conditions including soils (60 cuyds), mulches (30 cuyds) and erosion control measures. Irrigation and maintenance are not calculated. Add 20 ton of outcropping stone

*Plants*

Qty	Name	Size
4480	Native Plugs-Agrecol (140- 32 ct flats) Varieties can be discussed	Plugs

**Native Plantings Hillside Preparation**

**Total: \$87,000.00**

**Stairs – Wood Option**

See attached plans

**Stairs - Wood Total: \$26,000.00**

**Stairs – Concrete Option**

See attached plans

**Stairs - Concrete Total: \$35,000.00**

**Tree Removal**

Remove damaged Cedar

**Tree Removal Total: \$4,000.00**

For Budgetary Purposes ONLY



TECHNITO ARBS



CAREX BREVIOR



CAREX PENNSYLVANICA



PRAIRIE DROPSEED



LITTLE BLUESTEM



SIDEOATS GRAMA

REMOVE DAMAGED CEDAR  
• REPLACE W/  
TECHNITO ARBS  
• UNDER PLANT W/  
CAREX BREVIOR &  
CAREX PENNSYLVANICA

NATIVE GRASSES  
• PRAIRIE DROPSEED  
• LITTLE BLUESTEM  
• SIDEOATS GRAMA

MANHOLE  
SIDEWALK  
OUTCROPPING STONE

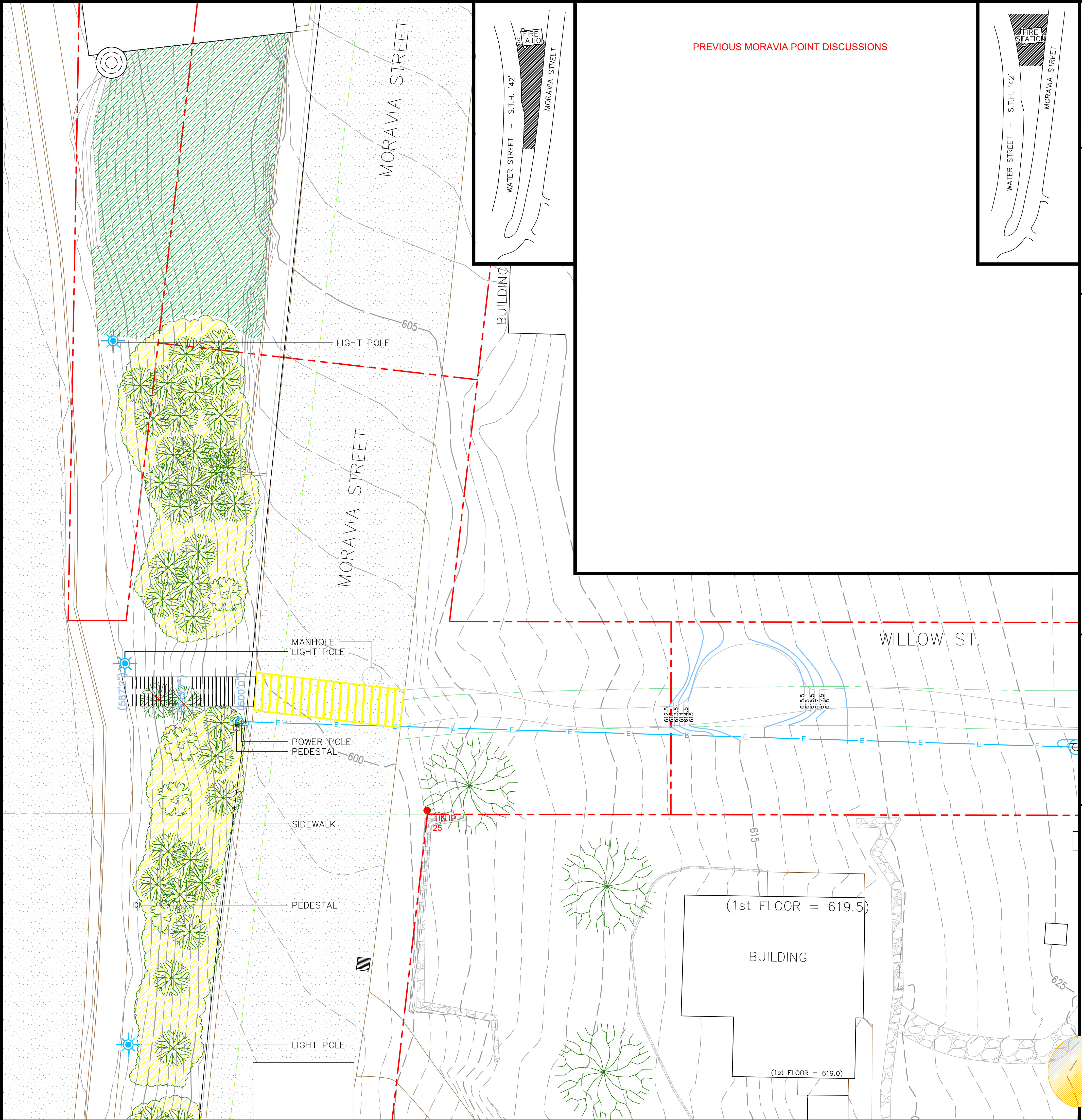
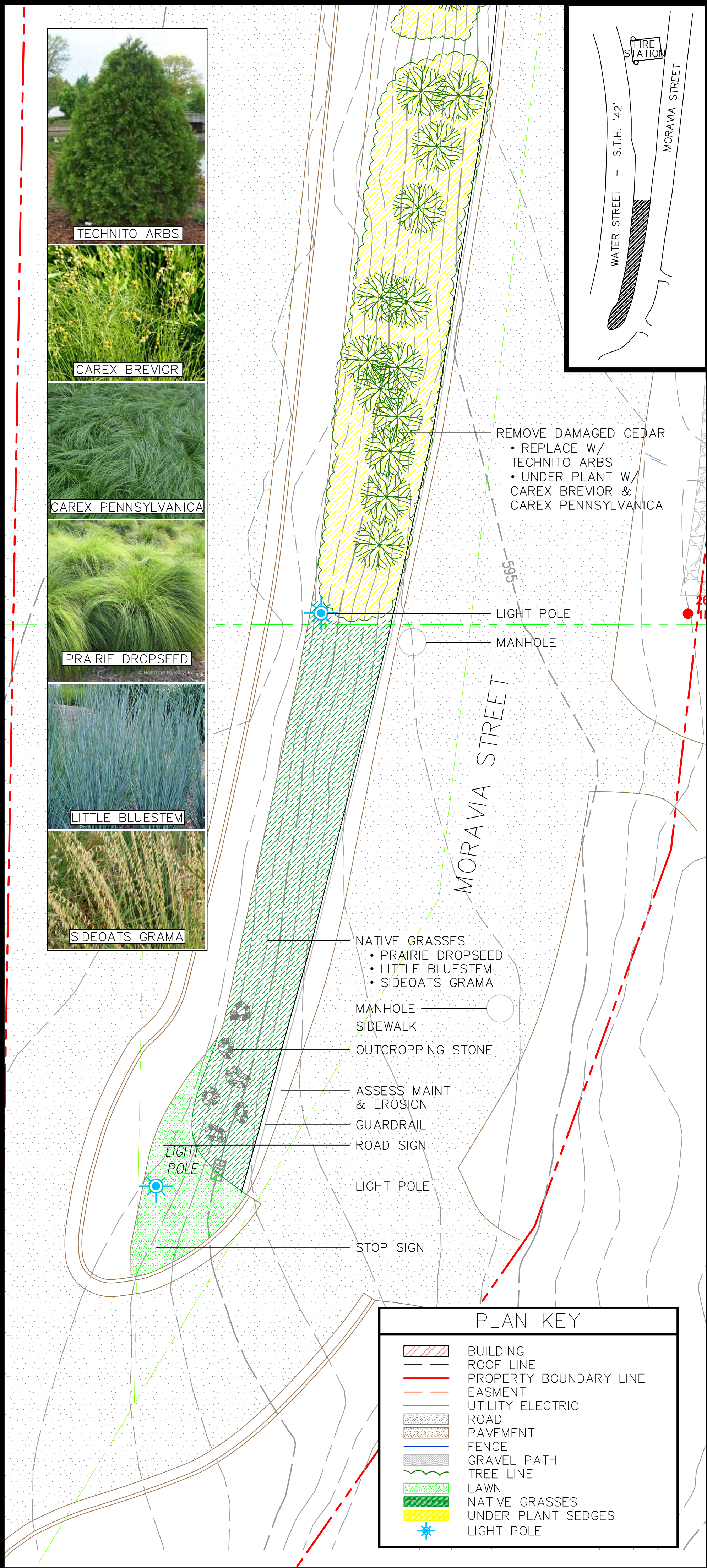
ASSESS MAINT  
& EROSION  
GUARDRAIL  
ROAD SIGN

LIGHT POLE  
LIGHT POLE

STOP SIGN

PLAN KEY

- BUILDING
- ROOF LINE
- PROPERTY BOUNDARY LINE
- EASEMENT
- UTILITY ELECTRIC
- ROAD
- PAVEMENT
- FENCE
- GRAVEL PATH
- TREE LINE
- LAWN
- NATIVE GRASSES
- UNDER PLANT SEDGES
- LIGHT POLE



PREVIOUS MORAVIA POINT DISCUSSIONS

**PRELIMINARY PLAN  
NOT APPROVED  
FOR CONSTRUCTION**

SCALE: 1" = 10'

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**MORAVIA ST/WATER STREET WEDGE**

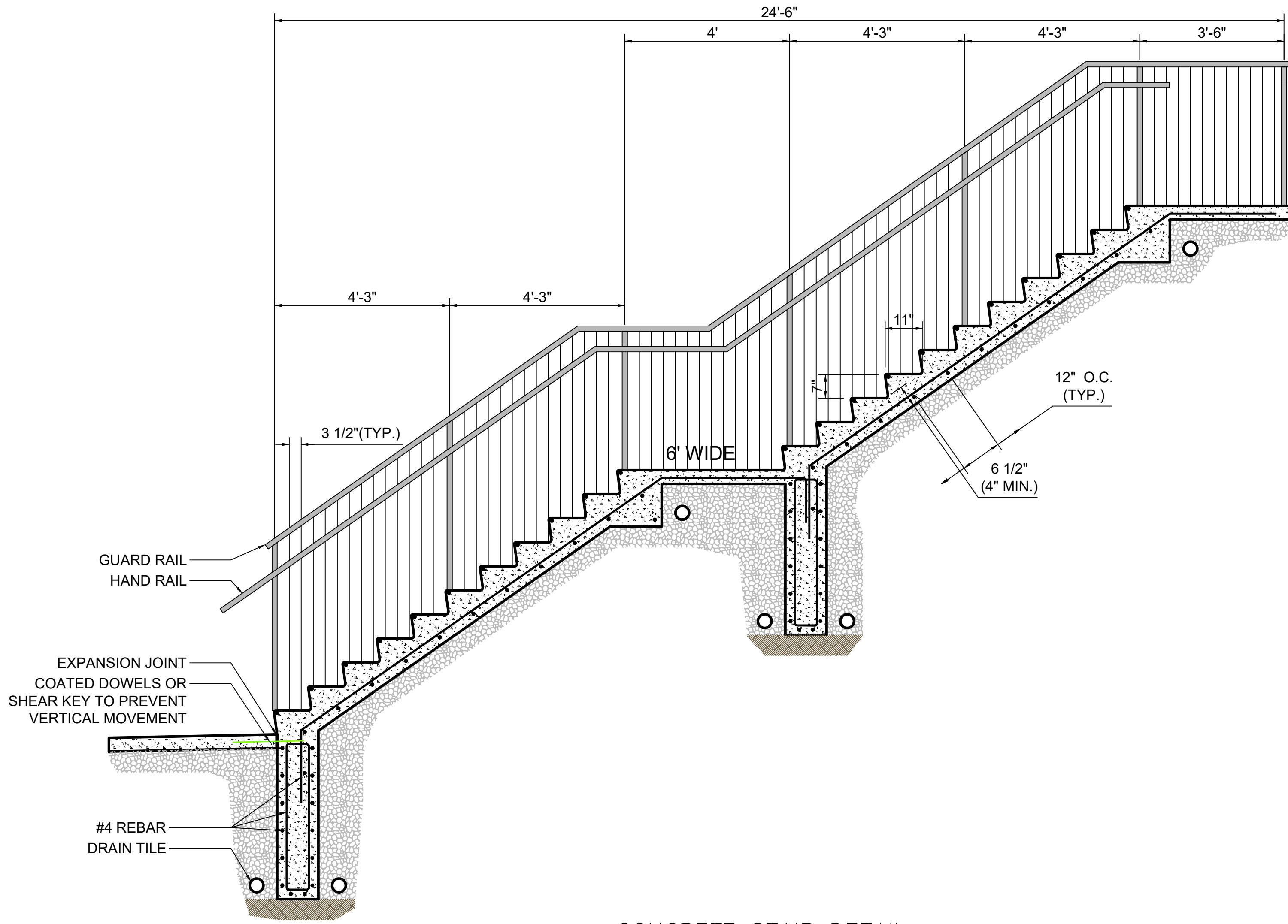
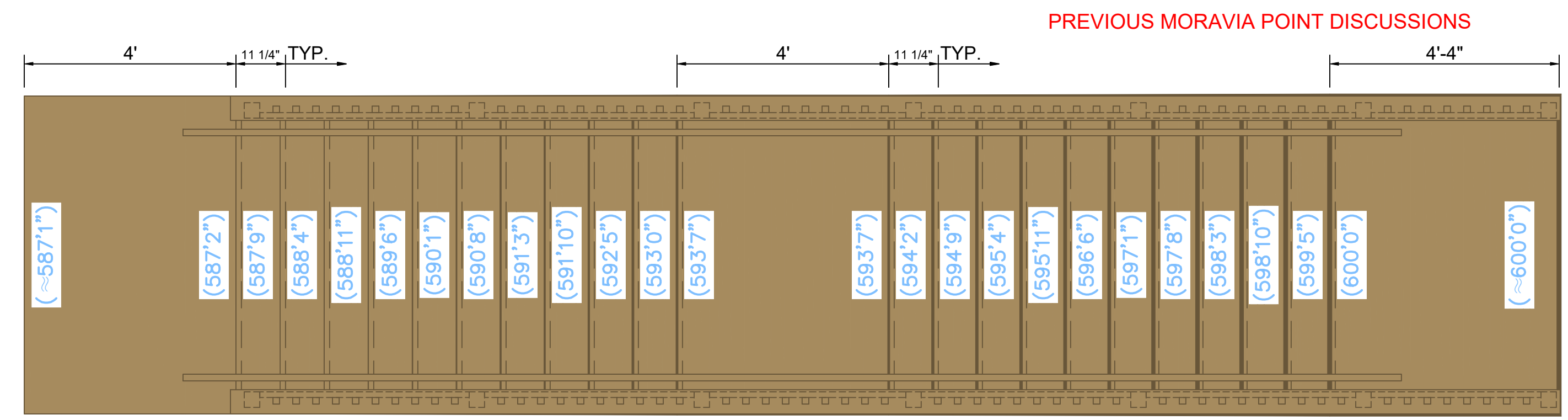
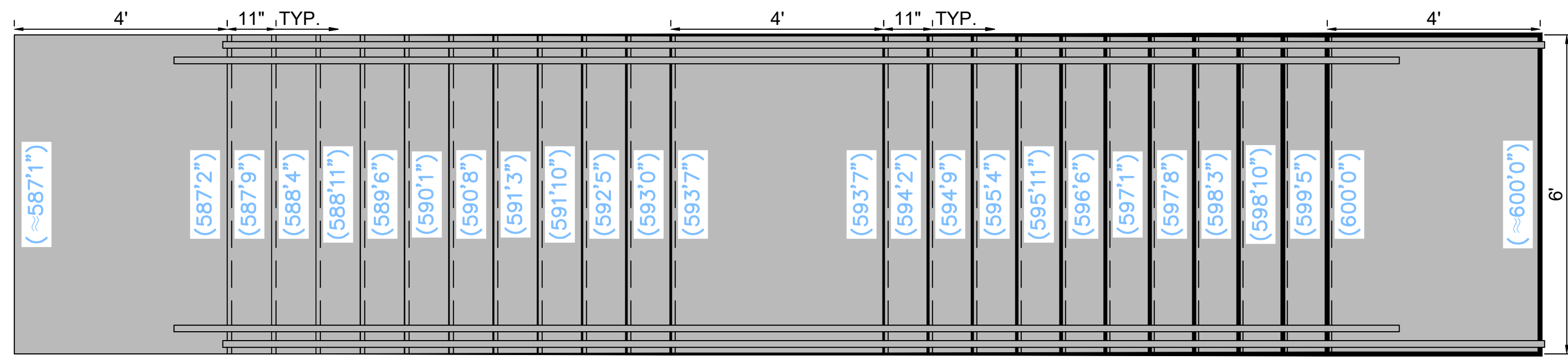
CONTACT:  
ADDRESS:  
PHONE:  
DATE CREATED: 11-27-19  
DRAWING NAME: CONCEPT V4.0

DATE REVISED: 11-25-20  
SHEET NUMBER: 1 - 1

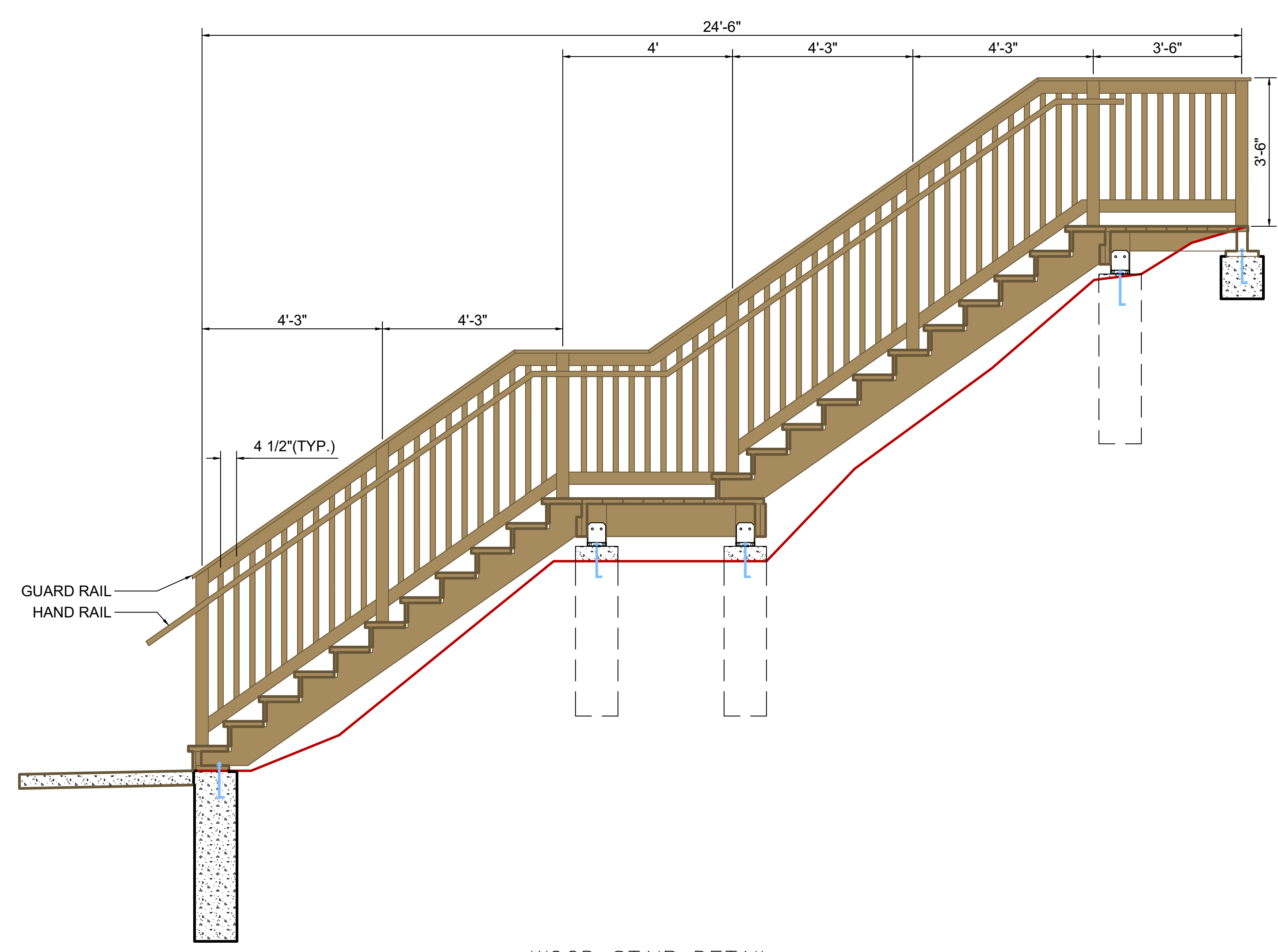
**JOHN D. MEREDITH**  
LANDSCAPE ARCHITECT #14  
5865 STATE HIGHWAY 42  
STURGEON BAY, WI 54235  
PHONE: (920) 743 - 6005  
E-MAIL: jMeredithRLA@gmail.com

**LAKESHORES**  
landscape & design inc.





CONCRETE STAIR DETAIL  
SCALE: 1/2" = 1'



WOOD STAIR DETAIL  
SCALE: 1/2" = 1'

PRELIMINARY PLAN  
NOT APPROVED  
FOR CONSTRUCTION

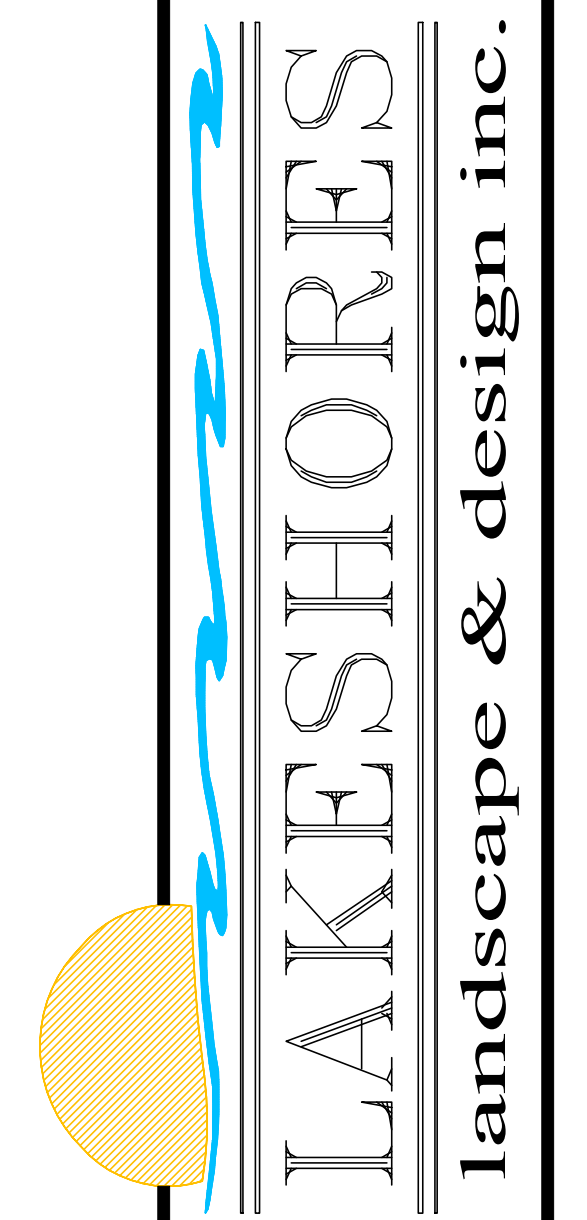
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MORAVIA ST/WATER STREET WEDGE

CONTACT:  
ADDRESS:  
PHONE:  
DATE CREATED: 11-27-19  
DRAWING NAME: STAIR DETAIL

DATE REVISED: 11-25-20  
SHEET NUMBER: 1 - 1

JOHN D. MEREDITH  
LANDSCAPE ARCHITECT #144  
5865 STATE HIGHWAY 42  
STURGEON BAY, WI 54235  
PHONE: (920) 743 - 6005  
E-MAIL: jMeredithRLA@gmail.com



12. **Discussion and recommendation regarding Moravia Point:**

C. Nelson reported that cost estimate for this project was \$87,000. The wood stairs estimated cost is \$26,000 and concrete stairs estimated cost is \$35,000. There is a discussion whether or not the Moravia Point should be extended to the Firehouse Marina. Bristol added that this project is eligible to be considered for streetscape funds just like streetlights, but we cannot do both projects because the streetscape fund are not unlimited and projects have to be prioritized.

Committee members supported the idea of extending this project all the way to the Firehouse Marina. Committee members also agreed to go with concrete steps not only because they last longer but also to maintain the continuity with concrete steps at Cherry Street.

Meacham reminded the committee that Moravia Point did not make a top five on the priority list. It was Shoreline, Anderson Dock/Hardy Gallery, Streetlights and Beach. C. Nelson clarified that Moravia Point was the first priority in the next section of that because of possibility of streetscape money.

# Jason Feldman Landscapes, LLC

AG 01

PREVIOUS  
MORAVIA POINT  
DISCUSSIONS

**August 2, 2021**

**Village of Ephraim  
Improvements to Right of Way Moravia St. and Water St.**

## **Scope of Work:**

1. Work with Todd Burke of Dave's Tree Service to mark trees for removal and others for pruning. All non-cedars will be removed. These trees will be removed and pruned by Dave's Tree Service in fall or winter 2021.
2. Remove all shrubbery and woody undergrowth, (Most of which is considered invasive by the University of Wisconsin and Wisconsin DNR) from the area. All stumps will be cut to the ground and treated with herbicide, killing the plant.
3. All remaining grasses and forbs will be string trimmed to the ground during the late fall of 2021. All non- grass plants will be treated with herbicide: in order too, reduce the presence of "weedy" or "unwanted materials."
4. During the winter of 2021-2022 Jason Feldman of Jason Feldman Landscapes, LLC will work of a comprehensive landscape plan for the area discussed and present it to the Village of Ephraim in the Spring of 2022.
5. Any new planting that will occur in the area discussed will begin in the fall of 2022. Multiple treatments of herbicide will have to occur during the spring and summer of 2022 in addition the initial treatment in 2021. The seed bank of invasive species will be extensive and will require years of maintenance.

**Total Cost of Phase One (Jason Feldman Landscapes, LLC) \$4000-5000.00  
(Cost total reflects unknowns of space requirements over the first phase of the project.)**

**Prepared by: Jason Feldman, Owner, Jason Feldman Landscapes, LLC**

**7. Discussion and recommendation regarding the landscaping of Moravia Point.**

Peterman reviewed the scope of work from Jason Feldman Landscapes, LLC. The cedar and ash trees that aren't good will be marked. Some will be cut down and some will be pruned up. He would also work on removing the invasive species. He noted that Feldman wanted to take time to design, up until 2022, for the re-design of the landscape. If you don't get the invasive species out, he said, and plant too early you will have a maintenance nightmare. Four thousand (\$4,000) to five thousand (\$5,000) dollars is reasonable, Peterman said.

Peterman went on to say that Dave's Tree Service won't be clear cutting. They only will be removing the selected trees with a total for the removal work estimated between one thousand five hundred (\$1,500) dollars and two thousand (\$2,000) dollars. We can take this in steps; in the spring or fall we can decide on a stairway and a landscaping design, he said.

Bristol noted this would be more maintenance and not a commitment to do a bigger project.

Peterman said if steps are wanted, there are landing stones there already, which is a start and a start to do it in the right manner.

**Flottman moved, Peterman seconded to proceed with the recommendation from Jason Feldman Landscapes, LLC regarding the landscaping of Moravia Point, all ayes. Motion carried.**

Flottman said this was the most sensible approach so far. Clean it up and let it sit for a while. Then we can see what we have to work with.

Taillon said she felt this was a good idea.

Meacham noted that this was more maintenance and not making a huge change.

Peterman said work will commence after Fall Fest before winter starts.

## 9. Physical Facilities

### a. Update regarding physical facilities projects.

Bristol provided an update regarding physical facilities projects. He stated that the blue and white headers and posts were going to be repainted by Hartman. Once that is done, we will be reaching out to businesses that have signs to have them repainted as needed.

Bristol discussed that the group decided to start with the proposal for Moravia Point from Jason Feldman. He noted that this has been an ongoing dialogue for a long time with ideas ranging from doing nothing to a couple hundred thousand dollar pretty extensive project. The group felt and decided this was a non-snow ball way to get this thing started. The plan is to start with pruning and some clearing of invasive species. He stressed that it was a clean up not a major clear cutting and would set the table for a nice clean canvas or set the table for something that could build off that.

C. Nelson inquired where the Physical Facilities minutes were for the last meeting.

Bristol noted that the meeting had been moved due to the storm.

C. Nelson asked for a review of what was going to be done at Moravia Point.

K. Nelson stated relative to trees, he was only going to take out dead or injured trees. The injured trees would be pruned so that the extent of cutting would just be to clean up what is there. His feeling was to get rid of all of the underbrush as none of it is native. He furthermore said, that we should do nothing for a year with the underbrush because it takes that long to eliminate the invasive species. He plans to come back a number of times throughout the year with herbicides or whatever, to eliminate all that underbrush. What they hope to do is just allow the

natural grasses to grow there without planting anything. In the fall of 2022, we will take another look and make a plan.

C. Nelson expressed concern about what herbicide would be used.

K. Nelson and Bristol did not know what herbicide would be used.

C. Nelson stressed that we need to be aware of this before signing on. Make sure these questions are asked, she said.

Bristol updated the board on the 2021 installment of Christmas lights. He went on to say the committee decided on a light bulb and string. They agreed on lighting every other light pole from Brookside to Anderson Lane with three (3) strands of lights. North of Anderson Lane, the same lights will be used, but with two (2) strands on every other pole. The low end fascia of the Village Hall will be lit along with the gazebo.

## Ephraim Holiday Decoration Proposal:

The Ephraim Holiday Decoration committee would like to recommend the following plan for Ephraim Holiday Decorations. If approved we will provide specific pricing for each purchase by May 15th. Estimated pricing is provided through internet research or previous purchases. The outsourced tree lighting is a proposal from Precision Property Maintenance.

Village of Ephraim Holiday Decoration Plan: The concept is a warm white light with red accents and greenery.

Decorations will be installed so that they will be lit the Friday after Thanksgiving, and will be removed or turned off no later than March 1st, unless noted otherwise. This is in consideration of weather conditions in February and the ability to take down the lights and cords if there is snow on the ground.

1. Lighting of the Old Ephraim Fire Station,( 225 ft of light) the Ephraim Marina Office( 125 feet of light) , and the Ephraim Visitors Center Building ( 150 feet of lights): outlined in small warm lights, to include the roofline and ridges of each building. We are proposing that the Village of Ephraim purchase the lights and install them on the 3 buildings. Estimated cost would be between 1-2\$ per linear foot for lighting by the time we also purchased extension cords and timers. A 50 foot string of lights is \$25. A 25 foot string is \$15 dollars. Professional installation is between \$ 3-7 per linear foot . The estimate for professional installation including the purchase of the lighting would be \$3,500.

2. Continue lighting the Village Hall with large warm lights. These lights should be turned off after March 1st. ( they do not need to be taken down). They could be turned on for special occasions such as Fyr Bal or July 4th. We would like to purchase additional lighting for detail in the front of the building, and the ridgeline. Approximate cost of lighting and installation: \$1500 ( bucket truck is needed from the Village of Ephraim)

3. \$1500 to decorate front area in front of Ephraim Village Hall as a focal point with greenery and holiday decor in the area of the Victory Garden

4. Lighting of 30 trees from Moravian Point to Church Street by a professional lighting service, who will purchase, install and maintain the lights . This will also include the installation of 3 power outlets by the Village of Ephraim in front of Chefs Hat ( 3 trees) and in the pathway area along the water side to the north and south of the flagpole in downtown Ephraim. There are power outlets at the flagpole, and near the front of the Ephraim Village Hall. The cost of installing electrical outlets has not yet been researched. .Initial Estimate Provided by Precision Property Maintenance LLC of Sturgeon Bay.

#### Labor

3 big trees - \$7200 (lift work)  
8 medium - \$4000 (3 trees with lift)  
8 small - \$200  
10 new pine - \$1500

Up front material cost (will only charge for what we use) - 8500 for all the trees but the 3 big ones. The big ones would be 5,000 a piece. We are estimating 5,000 ft each for those.

In summary, there would be \$12,900 in Labor and \$23,500 for material costs for a total estimate of \$36,400

In the future, the cost to install each year would be approximately \$13,0000.

5. We recommend the purchase of new banners with Red and White as the dominant colors for every other street post. Currently, the banners are blue with snowflakes. The 73 banners were purchased in 2020 from FLS for a total cost of \$2,117. The EBC paid \$1000 of the cost. Estimated cost in 2024- \$3000. This could be completed in 2024 or 2025.

6. We recommend the continued lighting of every other post being wrapped in warm small lights. They are in keeping with our plan.

The initial cost estimate of all of the above would be \$9,500 ( 1, 2, 3, and 5) plus the \$26,400 cost for the 30 trees to be done professionally ( 4). If we were to implement all recommendations in 2024, the total estimated total cost would be \$35,900.

Because these are estimates, we would like to request a budget not to exceed \$40,000 for 2024.

Thank you for your consideration.

The Ephraim Holiday Decoration Committee

Di Taillon

Cody Schreck

Julie Watkins

Maggie Peterman

Duska Pearson





**FLS Banners**  
 254 Louisiana Street  
 Sturgeon Bay, WI 54235  
 USA  
 Tel: (920) 743- 3353 FAX: (920) 743- 5509  
 Web: <http://www.flsbanners.com>

**Invoice #: 110058**  
**Date: 11/2/20**  
 Page 1 of 1

Acct Rep	Reference #	ShipVia	Terms	Due Date
Brenda Olson		Customer Pick Up -	Net 30	12/2/20

Bill To:

Village of Ephraim  
 Attn: Brent Bristol  
 PO Box 138  
 Ephraim, WI 54211  
 USA

Ship To:

Village of Ephraim  
 Attn: Bristol, Brent  
 PO Box 138  
 Ephraim, WI 54211  
 USA

		Quantity	Unit Price	Ext.
<b>1</b>	<b>Product:</b> Digital Print <b>Description:</b> Digital 4C Process Print All Banners Same Design <ul style="list-style-type: none"> <li>• 73 pcs. - 24 in W x 51.25 in H Digital Print on 18 oz Blockout Material Printed 2 Sides</li> <li>• Finishing: Add a Trim To Size Hem.3 in. pole pocket : Top, Bottom, Add Grommets: Street Banner - 2.Additional Finishing: Ex repeat of order 109486</li> </ul>	73	\$29.00	\$2,117.00
<b>2</b>	<b>Product:</b> Shipping <b>Description:</b> Shipment - Customer Pick Up - <ul style="list-style-type: none"> <li>• FOB: Factory</li> <li>• Shipping Via: Customer Pick Up -</li> </ul>	1	\$0.00	\$0.00

1,117.00 VILLAGE  
 1,000.00 EBC

acking #

**Sale Amount:** \$2,117.00  
**Total:** \$2,117.00





# DREAM LIGHTING COMPANY

extraordinary event lighting

920.469.1030

[www.DreamLightingCompany.com](http://www.DreamLightingCompany.com)

## Holiday Lighting Display Estimate

Prepared for Village of Ephraim,

April 24<sup>th</sup> 2024

### (6) Trees Along Side walk \$3,260

LED 5mm 4" spacing light strands in Warm White

-Tight Wrap Branches 8-10ft ladder height install only

### Harbor Office Building \$1,945

Custom Fitted c7 sockets for outline of gutter lines (roof line)

### Chef's Hat Green Space Area \$2,900

(5) Custom tower trees & mix of lighted (8) orbs Choice of color

Commercial grade bulbs and wire for best results & brightness 5mm style light strands

### Gazebo Roof Line \$1,750

Custom cut Wire Socket, c7 bulbs Choice of color

Commercial grade bulbs and wire for best results & brightness

shingle Tabs & outer perimeter of roof

### (3) Crab Apple Trees \$2,700

Custom Cut Wire socket, C7 Larger bulb retro fit bulbs. Tight wrap lower tree trunks.

**Loose** wrap entire upper half of tree

### Fire Station \$3,280

Custom fitted C7 size bulbs for lower overhang above garage door. Roof top line along

alum/metal cap. Outline 2 garage doors & service door facing street

### Large Tree along water side \$ 3,720

Tight wrap larger tree in warm white lighting Up to 40 single strands. Ariel lift included.

50ft height

## Travel Flat Rate Charge \$300

### Expendables

To include, glue, zipties, cords, timers, electrical tape,

## Holiday Display Estimate

Contract Notes: Above price includes leasing of all holiday lighting & supplies.

This estimate includes install, supplies, maintenance. Storage & Removal **Pricing is valid for 30 days due to ongoing inventory shortages & supplies. Colors and supplies are limited.**

Address: 9996 Water St. S Ephraim, WI

Client Name: Village of Ephrim

Contact:

Setup Date: TBD

Take Down:

### Contract Agreement

Maintenance & Service Calls: Dream Lighting Company, Green Bay Holiday Lighting will provide maintenance calls upon customer request. There will be a \$35 service charge for changing out less than 4 burned out bulbs. We are not responsible for acts of god such as extreme weather events. Wind, sleet, heavy rain or vandalism, caused by squirrels, rabbits. We will always repair any display that does not function because of faulty lights, timers, or cords that we provided at no additional charge

Installation service: We will install the agreed upon Christmas display and guarantee our work through the end of December 24th. We will set the provided timers either upon the installation or on the date of your choice. We highly recommend early installations as we can work out any issues should they arise. We will light the display on the date of your choosing.

Materials: We provide all Commercial grade materials as we always use new lights & will know exactly how many lights, extension cords, and type of clips you will need. You are leasing the display for the holiday season up to Removal date. We will have all displays removed by April 15th unless other arrangements have been made or weather temperature has not been above 32 degrees

Power: We will do our best on the initial consultation to advise you on the type of display that is appropriate & safe for your electrical system. If an entire tree or holiday display is not working customer should double check all breakers & outdoor GFI outlets before calling for maintenance request.

Leasing Lighting & Décor: Client understands that all holiday supplies, extension cords, timers, lights &

all décor unless stated is a leased agreement & does not own such goods & materials. This agreement is based on a 2 year arrangement for material & labor. 2<sup>nd</sup> year rate would be 12% off the 1<sup>st</sup> year Total invoice with option to add additional lighting each year.

Client's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(approved signature)

Name \_\_\_\_\_ Address \_\_\_\_\_

City, State \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

I agree in to the above terms and conditions.

**Green Bay Holiday Lighting Services**