

VILLAGE OF EPHRAIM

FOUNDED 1853



HISTORIC PRESERVATION COMMITTEE AGENDA

Tuesday, May 28, 2024 – 6:30 pm

9996 Water Street

NOTE: This Meeting of will be simultaneously held via teleconferencing. Staff, committee members and the public are welcome to participate in this manner. Teleconferencing will be available by computer, phone, tablet, or dial in. Connection information below:

1. Call to Order
2. Quorum
3. Changes in Agenda
4. Visitors' Comments
5. Approve Previous HPC Minutes
6. Village of Ephraim (Fire & Rescue Assoc.) – 9970 Water St – Sign
7. New Business for Next Meeting
8. Adjournment

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/162026429>

You can also dial in using your phone.

Access Code: 162-026-429

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** It is possible that a quorum of the Village Board or other Village Committees may be present at the meeting. However, no action will be taken by the Board or any other committee unless specifically noticed.*

	Date: <u>5/24/2024</u>
Andrea Collak, Clerk	<u>X</u> Village Administrative Office
	<u>X</u> Visitors' Center
	<u>X</u> Post Office
Kim Roberts, Deputy Clerk	<u>X</u> Website www.ephraim.wi.gov
	<u>X</u> Emailed to WDOR Radio
	<u>X</u> Emailed to Peninsula Pulse

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VILLAGE OF EPHRAIM

FOUNDED 1853



Historic Preservation Committee Meeting Minutes Tuesday, April 30, 2024 – 6:30 PM

Present: Ken Nelson-Chair, Kathy Pentler, Amy Russell, Cody Schreck

Absent: Marilyn Cushing

Staff: Brent Bristol- Administrator, Andrea Collak – Clerk/Treasurer

Guests: Lars Topelmann BD Thorp, Colin Welford, Monique McClean, Michael McCutcheon, Kelsey Stone, Grace Held, Andrew Bartelt

1. **Call to order:** The meeting was called to order by Ken Nelson – Chair at 6:30 PM.
2. **Quorum:** A quorum is present for this meeting.
3. **Changes in Agenda:** Bristol stated that item #9 was withdrawn at the applicant’s request and is no longer an actionable item due to the applicant’s variance request being tabled at the Board of Appeal meeting this afternoon.
4. **Visitors’ comments:** None
5. **Previous minutes:** Minutes from 4/2/2024

Schreck moved, Russell seconded to approve HPC minutes from April 2, 2024, as presented, all ayes, and the motion carried.

6. **Anatolia Cuisine – 9922 Water St – Sign**

Bristol noted that this application is for the 24”x 24” sign on the front of the building. The sign has already been displayed on the building. A picture was provided to the committee members.

The applicant stated in the application that the material would be weatherproof PVC. The word “Anatolia” is written in a blue script font which can be seen as elegant and sophisticated. The curvy lines of the script font could also evoke the feeling of the Mediterranean Sea. The words “Mediterranean Cuisine” are written in a black sans serif font, which is a more common and simple font style.

The committee members had no issues with this sign application.

Schreck moved, Pentler seconded to recommend the approval of the Sign application to the Plan Committee for Anatolia Cuisine at 9922 Water Street, Unit #7 as submitted, all ayes, and the motion carried.

7. **Lars Topelmann – 3060 Church St – Fence**

Bristol said that the application is for a solid, picket style 4 feet 6 inches high, 29 feet long, and 16 feet wide fence on the SW corner of 3060 Church Street, between their building and a neighbor’s building. This item is before the committee for design review purposes.

Lars Topelmann would like to erect the proposed solid fence to define the parking area, add privacy, and block headlights from shining into neighbors’ windows. A short dry stack rock will also be added between the trees and the fence as a landscaping feature.

Bristol noted that he received one piece of correspondence regarding this item.

Paul and Mandy Miller, 3064 Church Street, wrote in support of Lars and Monique's application for a fence adjacent to their property. They feel the plans are in keeping with the Village's overall esthetic and would enhance both properties.

The committee members had no issues with this application.

Russell moved, Schreck seconded to recommend the approval of the Design Review application for the Fence application to the Plan Committee for Lars Topelmann at 3060 Church Street as submitted, all ayes, and the motion carried.

8. Ephraim Historical Foundation – 3060 Anderson Ln, 3081 Anderson Ln, 9988 Moravia St, 9966 Moravia St - Signs

Ephraim Historical Foundation (EHF) would like to replace the existing two-sided signs for 3060 Anderson Lane (32"x 60") at Southwest corner of property at site of current sign, 9988 Moravia Street (24"x34") at West edge of the property at site of current sign and 9966 Moravia Street (24" x 34") at West edge of the property at site of current sign and replace and move existing sign at 3081 Anderson Lane. The material used will be carved, dimensional, and painted High-Density Urethane (HDU). The material is very durable and used in most modern outdoor signage projects. Bay & Lake Creative Workshop in Ephraim will use existing posts, reinforce them, and wrap them in new durable cedar. The size and the site placement of the signs will remain the same as the current, except for the Anderson Store sign, whose final location is yet to be determined. Bristol has no issues from a dimensional standpoint.

A short discussion on the location of the Anderson sign. If the location changes from the site of the current location, the EHF will come before the committee for approval. The committee members had no issues with the proposed signs.

Pentler moved, Russell seconded to recommend approval of the proposed Signs applications for Ephraim Historical Foundation at 3060 Anderson Lane, 3081 Anderson Lane, 9988 Moravia Street, 9966 Moravia Street as submitted, all ayes, Schreck abstained, and the motion carried.

9. Diane Taillon – 9980 Water St – Design Review – Deck addition and Porch Enclosure (first requiring variance from BOA)

Bristol noted at the beginning of the meeting that the variance request was tabled at the Board of Appeal meeting that afternoon and thus will not be an actionable item at this meeting.

10. New Business for Next Meeting: Schreck commended the Village for moving the church's historic marker/monument. It looks nice. Russell agreed.

11. Adjournment

Russell moved, Schreck seconded to adjourn the Historic Preservation Committee Meeting at 6:50 PM, all ayes, and the motion carried.

Recorded by

Andrea Collak- Clerk/Treasurer

VILLAGE OF EPHRAIM SIGN PERMIT

As provided in Chapter 17 of the Village Ordinances, I hereby request a permit for the sign specified below.

Owner of Premises: Village of Ephraim (Ephraim Fire Museum)
Address of Premises: 9970 Wato. St.

Alter Existing Move Existing Erect New Sign
 Temporary Permanent Size: _____ x _____
Height (include any posts) (see over) _____

Type (material, painted/carved, etc.): Wood, Carved

Illuminated? (exterior illumination only except for "Vacancy" signs):
n/a

Location (setbacks) on building replacing existing

Description (wording, color, etc. Please attach a sketch of sign):
Replace existing sign that has stickers on wood with signs painted white background with black painted letters

CERTIFICATE OF APPLICANT

I hereby certify that I am familiar with and will conform to all the requirements of the State and Village of Ephraim Codes

Signed: [Signature]
(person making application)

FOR VILLAGE USE

Permit # _____

Fee: _____

Date Issued: _____

Approved By: _____
(Zoning Administrator)

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