

Library Committee
January 11, 2024
Meeting Minutes

1. Call to Order:

Attendees: Cindy Nelson, Chairperson; Carly Mulliken, Co-Chairperson; Windsor McCutcheon, Treasurer; Grace Held, Member; Mary Wilson, Member; Suzanne Ihrig, Branch Manager. Guest: Kelsey Stone, Ephraim Business Council.

Meeting called to order at 2:01 p.m. by Carly Mulliken, who noted that we have a quorum.

2. Previous Minutes:

Motion to approve the previous minutes by Grace Held; seconded by Windsor McCutcheon; all ayes.

3. Visitor Comments:

None noted.

4. Treasurer's Report:

Windsor McCutcheon reviewed the current Treasurer's Report:

- No bills were paid since 9/28/2023; account balances remain the same as last report.
- Windsor McCutcheon will investigate whether or not we can close the government pool account.

Motion to approve Treasurer's Report by Grace Held; seconded by Mary Wilson; all ayes.

5. Librarian's Report:

Suzanne Ihrig reported that door count for Christmas in the Village 2023 was 830 (estimated 350 patrons). In 2022, the number of patrons was estimated around 250. The warm weather probably had to do a lot with it.

Ephraim Library Book Club began again in November. 11-12 patrons have been showing up for the discussions, which is a good turnout.

The book for 2024's Door County Reads is *Braiding Sweetgrass*. Event lists are available online and in hard copy; lots of good events planned. Ephraim Library still has a few copies of *Braiding Sweetgrass* to give away.

The kick-off planning meeting for Child's Play was November 27. The theme is "Adventure Begins in Door County." Four sessions are planned starting July 11.

Motion to approve Librarian's Report by Grace Held; seconded by Mary Wilson; all ayes.

6. Old Business:

- Christmas in the Village:
 - Positive feedback overall.
 - Music was very good.
 - There were requests for a donation box from appreciative patrons. Kelsey Stone said Ephraim Business Council puts out boxes and can supply us with one next year.
 - Committee wishes to pursue hiring the ukulele group for 2024 Christmas in the Village; Cindy Nelson volunteered to book them ASAP.

- Kelsey noted having the library open house from 2-3, along with the bonfire, spread people out and helped prevent bottlenecks.
- Flow in library seemed pretty good overall, but there were some bottlenecks by the front door. In 2024, possibly bring the Christmas Book Tree closer to the front door and put the crafts on the table with the printer.
- Library Maintenance:
 - Roof leak:
 - Leak is in the Village Hall roof; locating it would be a bigger project than can be tackled at this time.
 - Any carpeting squares that get ruined from leaks will be handled and paid for by the Physical Facilities Committee (insurance claim).
 - Suzanne Ihrig asked if insurance would cover any potential collection losses from future leaks.
 - Carpeting:
 - New carpeting approved by Physical Facilities Committee; total cost not to exceed \$6,500. The Physical Facilities Committee and the Library Committee will split the cost 50/50.
 - Suzanne Ihrig has called Eric Henken twice for carpeting quotes, with no response, so the Library Committee will proceed with Carpet One.
 - Suzanne Ihrig will hire Carpet One and pick up a carpet sample so the committee can compare with paint samples.
 - Funds to cover Library Committee's half will come from the Luxemburg account; Windsor will need extra time to withdraw.
 - Motion to approve funding made by Grace Held; seconded by Mary Wilson; all ayes.
 - Paint:
 - Suzanne Ihrig will pursue a painting quote from Charles Wood.
 - Carly Milliken will pursue a painting quote from Nick Barbasiewicz (North Door Paint).
 - Windsor McCutcheon will get paint samples from Sherwin Williams.

7. New Business:

Carly Mulliken will take over as Chairperson at the next Library Committee meeting. Suzanne Ihrig will continue as secretary.

8. Future Discussions:

None noted.

9. Next Meeting Date:

Thursday, May 9, 2024 at 2:00 p.m., at Ephraim Public Library.

10. Adjournment:

Meeting adjourned at 2:41 by Carly Mulliken.