

**Library Committee**  
**July 13, 2023**

**PRESENT:**

Cindy Nelson, Chair; Windsor McCutcheon, Treasurer; Suzanne Ihrig, Branch Manager; Grace Held, Mary Wilson, Carly Mulliken, Susie Samson, Kelsey Stone.

Meeting called to order at 2:05 p.m. by Cindy Nelson. Motion to approve the previous minutes by Carly Mulliken, seconded by Susie Samson, all ayes.

**Treasurer's Report:**

Windsor McCutcheon reported that four bills have been paid since the last meeting on June 6, including Ephraim Historical Society: \$75; Book sale cash boxes: \$150; Nicolet Bank: \$25; and Ephraim Fire and Rescue: \$84. A deposit from the book sale was made on 6/20 in the amount of \$1,666.98. Balances:

- Checking account: \$1,990.29
- Martha Cherry fund: \$2,052.43
- Luxemburg account: \$15,766.21
- Government pool balance: \$.15

McCutcheon reported that Fyr Bal books sales remain very consistent year over year.

Carly Mulliken approved the Treasurer's report, seconded by Susie Samson, all ayes.

**Librarian's Report:**

Suzanne Ihrig brought up for discussion the need to deep clean the library and replace the furniture and carpeting. Action items include:

- Carly Mulliken has carpet installation contacts; will set up appointments for estimates.
- Suzanne Ihrig will contact the Village to confirm who is responsible for deep cleaning and replacements as well as how to cover costs. She will also contact other libraries in the Door County system to see how they handle them.
- Grace Held will procure an estimate for cleaning windows from Team Clean. An estimate from another window cleaner will be gotten for comparison (e.g., Painless Glass, K-2).
- Suzanne Ihrig will also put together a wish list of library needs.
- Suzanne Ihrig will look into getting an estimate from an electrician at a later date for adding more electrical outlets, especially to work stations.

Windsor McCutcheon approved Librarian's report; seconded by Susie Samson and Mary Wilson; all ayes.

**Recap Fyr Bal 2023:**

Group discussed ways we could improve next year's book sale:

- Try to sort donated books as they come in into three broad categories: Non-Fiction, Fiction, and Children.
- Currently, there are 20-30 boxes left over from the 2023 sale that would need to be sorted as well.
- Possibly start the bag sale later than 1:00 next year.
- EBC reported very positive feedback on Fyr Bal. Next year, will try to cone off parking lot the night before. Yard games were put out on the library lawn after the book sale which patrons enjoyed.

**Story Walk 2023:**

Story Walk book for July is "Count Your Blessings." Story Walk book for August is "Baby Goat Yoga." Books for September and October TBD. Suzanne Ihrig will try to keep an eye on how many patrons walk through the Story Walk.

**Next Meeting Date:** September 28, 2023 at 2:00 p.m.

**Adjournment:** Meeting adjourned at 3:00 by Cindy Nelson. Motion to approve by Carly Mulliken, seconded by Susie Samson, all ayes.