

# VILLAGE OF EPHRAIM

## FOUNDED 1853



### Board of Review Meeting Minutes Tuesday, May 9, 2023 – 4:00 PM

**Present:** Matthew Meacham, Tim Nelson, Kenneth Nelson, Carly Mulliken

**Absent:** Michael McCutcheon

**Staff:** Andrea Collak-Clerk/Treasurer, Myles McKown - Village Assessor - Associated Appraisal Consultants Inc.

1. **Call to order:** The meeting was called to order by Collak at 4:00 PM. Collak asked for nominations for BOR Chair.

**K. Nelson moved, Meacham seconded to nominate T. Nelson as Board of Review Chair for this meeting, all ayes, and the motion carried.**

2. **Quorum:** A quorum is present for this meeting.

3. **Discussion and Consideration of Hearings:**

The clerk affirmed that at least one member of the Board of Review has attended training requirements outlined in Sec. 70.46(4) of Wisconsin Statutes. The clerk witnessed the assessor signing the roll and then the clerk signed the affidavit in said roll.

The chair asked if anyone was present who gave notice of their intent to appear but did not file an objection form. No one responded or came forward. The chair then asked if anyone was present who wished to appear before the Board of Review who had not given written or oral notice at least 48 hours before the hearing. No one responded or came forward.

There being no one present to appear before the board, T. Nelson declared a recess of the Board of Review at 4:05 PM.

The clerk asked the Board of Review members to check the assessment roll for errors in description or computation, omitted or double assessments.

No one appeared before the Board of Review.

T. Nelson declared the Board of Review reconvened at 6:00 PM.

4. **Adjournment:**

**T. Nelson moved, Meacham seconded to adjourn the Board of Review Meeting at 6:00 PM, all ayes, and the motion carried.**

Recorded by,

Andrea Collak-Clerk/Treasurer