

**VILLAGE OF EPHRAIM
CAPITAL PROJECTS AD-HOC COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 22ND, 2022 – 8:30 AM
9996 WATER STREET**



ACTION ITEMS:

M. Peterman moved, Pearson seconded to approve the minutes of July 13th, 2022, all ayes. Motion carried.

M. Peterman moved, Pearson seconded to present the Anderson Dock Project Report to the Village Board at the August meeting, all ayes. Motion carried.

Pearson moved, Meacham seconded to present the North End Lighting (and Path) Project Report to the Village Board at the August meeting, all ayes. Motion carried.

M. Peterman moved to adjourn, Pearson seconded at 9:39 AM, all ayes. Motion carried.

Present: Ken Nelson-Chair, Matt Meacham, Maggie Peterman, and Chuck Pearson.

Absent: Fred Bridenhagen.

Staff: Brent Bristol- Village Administrator and Kim Roberts – Deputy Clerk.

Guests in person: William Schult, Dennis Jewell, and Steve Sauter.

Guests online: Carol Schalla, Colin Welford, Diane Taillon, and Lane Methner (Ephraim Business Council).

1. **Call to Order:** The meeting was called to order by K. Nelson at 8:30 AM.
2. **Quorum:** A quorum of the Capital Projects Ad-Hoc “CPAC” Committee was present.
3. **Approval of previous minutes:**
4. **M. Peterman moved, Pearson seconded to approve the minutes of July 13th, 2022, all ayes.** Motion carried.
5. **Changes to the agenda:** There were no changes to the agenda.
6. **Visitors’ Comments:**

Dennis Jewell stated the efforts towards a solution for the North End lighting were very positive in the way it tied the Village together.

William Schult thanked the committee for their efforts and requested to speak as the agenda items came up.
7. **Discussion regarding the Anderson Dock project:**

K. Nelson explained the organization and layout of the project reports. He noted that there was a common approach for each to include an introduction, scope of work, cost estimate, assumptions/concerns, and additional supporting documents. He provided each committee member the opportunity to comment on the Anderson Dock project report.

Meacham noted that the utility trench may not be sufficiently long enough and that consideration may be required to make it longer to anticipate future needs.

A discussion was held about power needs on the dock. Bristol noted that a lot of the dock is set up for shore power; there is a lack of 110v power supply. He suggested adding a footnote to the report regarding the extension of power out to the end of the dock.

Pearson suggested that the Village Board create a committee to manage Anderson Dock and report back to the Board. He felt the project would go on forever if they didn’t create a group.

K. Nelson stated they could add this recommendation to the report.

M. Peterman inquired about the Laib estimate.

Bristol explained the Laib estimate arrived early this morning. The original report provided a historical perspective of the building but it did not touch on the necessary repairs, priority needs, or scope of work.

M. Peterman moved, Pearson seconded to present the Anderson Dock Project Report to the Village Board at the August meeting, all ayes. Motion carried.

Schult provided comment about his concerns about lifting the building and the concrete.

K. Nelson stressed the project is a long-term fix.

8. Discussion regarding North End path and lighting:

K. Nelson reviewed the report for the North End path and lighting. He noted that the trees that required removal on the east side of the road appeared to be mostly old cottonwood trees that are in poor condition.

A discussion was held allowing each committee member to comment on the North End path and lighting report. M. Peterman stated that she would like to invite Brian Fitzgerald to get his take on the paths as a representative of the half marathon. She thought that Fitzgerald's group was working on paths for the whole county and may be familiar with what other places have done from his research. Pearson added that it was a lot of money and if the project was to be completed it needed to be connected the whole way for continuity; do it right. Further discussion included state and federal funding to investigate, engineering firm prioritization lists, and requirements for the funding/grant process.

Pearson moved, Meacham seconded to present the North End Lighting (and Path) Project Report to the Village Board at the August meeting, all ayes. Motion carried.

Welford provided comment regarding future nighttime activity for North Ephraim. He felt the lighting and paths should be considered.

9. Discussion regarding Administration/Fire Department/ Maintenance Buildings:

The committee discussed the pending reports from Keller for the Fire Department and Maintenance buildings and ES Olsson for the Administrative Building. At the next meeting, the committee would be able to review the proposals and in turn, for the subsequent meeting, they would be able to review the project reports to approve submission to the Village Board.

Further discussion included a multi-purpose room for meetings, the relationship between the Administrative and Fire Department buildings that should be covered in the report under assumptions and concerns, a Northern Door Fire District, and if the projects are put on the shelf, making improvements to the Village Hall to better serve the needs for meetings. K. Nelson felt the audio challenges provided an opportunity to bring the information to the Village Board and should be built into the discussion regarding the Administrative Building and the Fire Station. Bristol provided an update on the artificial turf vendor who will be working in the area shortly. He stated he would contact the committee with the time and date so anyone that was interested could be a part of the site review.

10. Discussion of future meeting dates:

The next meeting of the CPAC was set for Wednesday, August 17th, 2022 at 8:30 AM.

11. Adjournment:

M. Peterman moved to adjourn, Pearson seconded at 9:39 AM, all ayes. Motion carried.

Recorded by, Kim Roberts – Deputy Clerk