

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, JUNE 20, 2019**  
**GIBRALTAR TOWN CENTER**  
**9:00 A.M.**

**Approved:**

**Call to order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:12 a.m.

**Roll call/quorum:** Franke verified a quorum of the Commission was present.

Members present: Marty Franke, Jon Neville, Myrv Somerhalder, Gary Chaudoir, Gary Glojek, and Jeff Drajesk

Absent: None

**Agenda/ proper notice/adopt agenda:** *Motion: (Neville, Chaudoir) to adopt the agenda as presented. Carried*

**Approve Minutes of Previous Meeting(s):** *Motion: (Drajesk, Neville) to approve the minutes from May 16, 2019, as written. Carried.*

**Public Comment:** McCutcheon thanked the airport for being able to store the Village of Ephraim's fire engine during road construction. McCutcheon also thanked the airport on behalf of the Ephraim Business Council for use of the airport for parking and trolley stop during Fyr Bal.

Skare presented a plan for a dog park on the airport property. He has spoken to Hal Davis from the BOA and he does not have any issues. Skare also recommends the wilderness fencing used at Wood Orchard in Sturgeon Bay.

**Tractor Maintenance Update:** Strantz reported the New Holland tractor has experienced some oil loss and is in the process of discovering the source. He has been working with Paul Gellans and Schartners. Gellans would like to inspect prior to Schartner's maintenance. Currently waiting for Gellan's crew to schedule. Strantz thinks the issue is a valve cover gasket. After the inspections, Strantz will prepare a full report. The snow blower will be brought to the New Town Shop and serviced by Swiderski's. The bush hog will also need maintenance. Drajesk asked if the oil leakage could be contained better. Strantz stated the oil is caught by a catch basin that is pumped out every three years.

**Procedures in Dealing with Local Press:** Franke stated recently a few reporters inquired about the large projects and the millions of dollars the airport was requesting in improvements aids. Franke stated when applying for improvement aid, the BOA requires all potential/possible projects be included. The only schedule improvement is crack sealing of the runway and taxiway. Franke would like to create a spokesperson for the airport when responding to the media and suggested Gary Glojek. Glojek stated he would be comfortable responding, utilizing his son who is active duty air force and has expertise. *Motion: (Neville, Somerhalder) to approve Gary Glojek as the Airport spokesperson. Carried, Glojek abstained.*

**Possible Appointment of Airport Secretary:** Franke stated he was reviewing the state statutes. Statute 14.14, paragraph E, states the Airport Commission shall appoint one secretary and one chairperson. Franke would like to officially designate Kelly as the airport secretary. Franke will put on the agenda next month.

**Review Financials:** The Commission reviewed the financials. Town truck hours and employee hours are updated through May. Franke inquired if Strantz needs to inspect the fuel daily. Airport staff also checks the fuel system on the weekends *Motion: (Neville, Drajesk) to approve the financials as presented. Carried*

**Chair Report:** The Town and Village have both held their public hearings and the Village has already signed the affidavit. Franke will follow-up with Hagen.

**Friends Report:** Neville reported membership is up to 65, with 3-4 new members. Max Maltby will be taking fight lessons with a Friends scholarship. The group is now a 501c3 and will create a “donate” button on their Facebook page. 34 kids flew during the Young Eagles event, it was well received and Alexanders did a great job catering.

**Airport Report:** Neville reported that Strantz and team did a great job with snow removal given the amount of snow and cold. Wackwitz forwarded his concerns about ice buildup on the ramp. Neville suggests Strantz get some additional training. Strantz stated the training isn’t necessary. The issue arose when the tractor was down.

The water heater needs to be replaced and lifted off the ground. Will also need to monitor mold. Neville applied a mold remover. The emergency lights sound an alarm on a monthly basis to be tested.

**Payment of Bills:** *Motion: (Neville, Chadoir) to pay the bills as presented. Carried*

**Adjourn:** *MOTION: (Neville, Drajesk) to adjourn at 10:20 a.m. Carried*

Respectfully submitted,

Kelly Murre,  
Deputy Clerk