

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, APRIL 18, 2019**  
**GIBRALTAR TOWN CENTER**  
**9:00 A.M.**

**Approved:**

**Call to order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:03 a.m.

**Roll call/quorum:** Franke verified a quorum of the Commission was present.

Members present: Marty Franke and Gary Chaudoir. Jon Neville, Gary Glojek and Jeff Drajesk via telephone conference

Absent: Myrv Somerhalder

**Agenda/ proper notice/adopt agenda:** *MOTION: (Chaudoir, Drajesk) to adopt the agenda as presented. Carried*

**Remove from the Table: Reconsideration of Parrish Well and Holding Tank Location:**

*Motion: (Chaudoir, Glojek) to remove from the table: Reconsideration of Parrish Well and Holding Tank Location. Carried*

**Reconsideration of Parrish Well and Holding Tank Location:** Franke provided a background of the hangar construction project in relation to the proposed well and holding tank locations. He asked the engineers to review and they were able to accommodate the proposed locations.

Neville asked why Parrish thought it was necessary to contact an attorney. Parrish stated, he had concerns about signing a contract with the potential relocation of the utilities.

The Commission reviewed the site plan with Parrish and Siegworth.

Parrish also proposed an alternate design for future expansion that allowed access to those hangars from the auto parking lot.

The next concern is the charge for the well and holding tank. Parrish argues that some utilities are being charged and others are not. The charge is for the well and holding tank and does not include the propane tank. Franke explained that the well and holding tank are permanent fixtures. There has only been one other request and in order to get the Town and Village on board was the additional income to the airport. Parrish also stated the land leases are being incorrectly taxed.

*Motion: (Glojek, Chaudoir) to approve the well and holding tank locations with Parrish's attorney approval. The approved site plan to be attached as an addendum. Carried.*

**Review Financials:** The Commission reviewed the financials.

**Chair Report:** Franke reported he appeared before the town and village boards and received approval to set a date for a joint public hearing. Franke also proposed the funding option, which the airport would advance the funds, with reimbursement in 2020 towards the outstanding debts.

The original crack-filling plan did not include the taxi-way between A & B rows. Franke was able to convince the BOA to seal that area. The contract for the work will be awarded this month.

Franke met with Strantz and a plan is in place for tractor repair. Strantz has meticulous notes on repairs and maintenance and is comfortable with the work being done.

The Town had their Annual meeting on Tuesday and Chaudoir presented for the Airport Commission.

**Friends Report:** Neville reported Young Eagles is schedule June 1<sup>st</sup>. He has 9 confirmed pilots, 9 assistants, Alexanders for catering, and Liz will be the photographer. He will also reach out for possible Armed Services Day representation.

**Airport Report:** Neville asked if there were any outstanding hangar fees. Jim Black has volunteered to assist with NOTAMS for the airport and has been researching proper NOTAMS for an unattended airport.

**Payment of Bills:** *Motion: (Chaudoir, Glojek) to pay the bills as presented. Carried*

**Adjourn:** *MOTION: (Chaudoir, Glojek) to adjourn at 9:47 a.m. Carried*

Respectfully submitted,

Kelly Murre,  
Deputy Clerk

DRAFT